

**CITY OF MINNETONKA BEACH
CITY COUNCIL MEETING MINUTES
September 9, 2013**

Roll Call: Mayor Joann Anderson, Council Members: Jill Bartel, Jaci Lindstrom, Mike Taylor and Treasurer, Randy Gilster

Absent: Council Member Rick Skalla

Staff Present: City Administrator, Susanne Griffin; City Clerk, Diane Tiegs; Public Works Director, Ben Young; City Planning and Zoning Administrator Dick Krier

Guests: Orono Police Officer, Jami Wittke; Three Rivers Park District (TRPD) Assistant Superintendent, Boe Carlson; TRPD Public Safety Director, Hugo McPhee

Residents: David Boschwitz, John Rothbauer, Janet Boschwitz, Dan Forbes, Patty Rezabek, Ward Myers, Andrew Myers, Colby Skelton, Jim Dudley, Betsy Myers, Lisa Goehring, Bill Norman, Jeff Steinke, Brad Johnson, Emily Forbes, Dan Forbes, Carmen Carruthers

- 1. Mayor Anderson called the meeting to order at 7:00 p.m.**
- 2. The Pledge of Allegiance was led by Boy Scout David Boschwitz.**
- 3. Approve Agenda**

A motion was made by Council Member Lindstrom and seconded by Council Member Bartel to approve the agenda as amended. With all members voting in favor, the motion carried.

3.1. Council Meeting Action Notes

Council reviewed the Action Notes. Council Member Taylor requested grant funding for repairing the handicapped ramp be added to the Action Item Notes. Council Member Bartel would like the variance changes process on the October meeting agenda.

4. Approve Minutes Member Bartel

A motion was made by Council Member Bartel and seconded by Council Member Lindstrom to approve the Study Session meeting minutes of August 12, 2013, as amended with the additional language. With all members voting in favor, the motion carried.

A motion was made by Council Member Lindstrom and seconded by Council Member Bartel to approve the Regular City Council meeting minutes of August 12, 2013, as amended. With all members voting in favor, the motion carried.

5. Recognition of Outgoing Norman

Bill Norman served as Planning Commissioner for 9 years and was presented a Certificate of Appreciation for his years of service. Mayor Anderson hopes he will serve the community in another capacity in the future. Mr. Norman expressed his appreciation for Planning and Zoning Administrator Krier's expertise and thanked the City Council.

6. Proclamation Recognizing Eagle Scout Candidate David Boschwitz

Mayor Anderson presented a proclamation to David Boschwitz in appreciation for his planning and execution of the Arcola dock area clean-up and planting trees on the embankment in an effort to lessen erosion. David Boschwitz exemplifies that one person can make a big difference in our community and inspire people of all ages to do good work.

7. Open Forum

None

8. Police Report

Orono Police Officer Jami Wittke reviewed the August 2013 report. There were 24 calls for service. Two of the calls were medical, four calls on suspicious activity, one welfare check, one missing person report, one harassment call, one motor vehicle theft, one traffic/drug stop, 7 traffic citations, and six miscellaneous calls. Response time for a service call is good, there have been extra patrols in the area, and there are no pressing issues in Minnetonka Beach. Council Member Taylor inquired about the suspicious person reported late night at City Hall. Mayor Anderson spoke with Police Chief Farniok regarding the incident. This person is known in the area and is considered to be harmless.

Three Rivers Park District (TRPD) Report

TRPD Public Safety Director McPhee reported that up through July 1st there have been 50 tickets issued on the trail compared to 200 last year this time. Tickets are down but contacts are up due to issuing warnings to trail users and the distribution of educational information. TRPD along with the Orono Police conducted four trail saturations and the final trail saturation was on August 24. Mayor Anderson asked when the trail will close for the season. Office McPhee stated the trail will close November 15th. TRPD will attend the October meeting to present a season wrap up on the trail.

Mayor Anderson asked TRPD Assistant Superintendent Boe Carlson about the dirt trail in Excelsior which has a speed table on it to slow trail users. TRPD Associate Superintendent Carlson explained there was a raised area at that location, it was painted, due to a raised walk entrance, it was unintentional and not actually meant as a speed table.

Mayor reviewed last month's discussion with Kirby Beck, founder of Police on Bikes, and would like a meeting set for next March with the Arcola residents regarding the Dakota Trail. Mr. Beck stated the stop signs along the trail are training people not to stop because if they don't see a car they never stop. TRPD Associate Superintendent Carlson said accidents have been reduced by about 50 percent from the previous 2 years. He felt that the policing and education has helped that situation.

9. Consent Agenda

- 9.1. Fire Report – July
- 9.2. Resolution 2013 – 28 Monetary Gift acceptance for Arcola dock improvements.

A motion was made by Council Member Bartel and seconded by Council Member Taylor to approve the Consent Agenda. With all members voting in favor the motion carried.

10. Treasurer's Report

10.1. Consider Motion to Approve Checks

Treasurer Gilster reviewed the checks and reported the 2013 Budget is trending as projected. City Administrator Griffin reviewed the City Attorney Lindquist and Venum expenditure which was for research on the Crear easement, an easement related to lots of record, and water main research. Council Member Taylor asked if the letter requested from the City Attorney

was sent to resident Bob Johnson. Planning and Zoning Administrator Krier replied no letter has gone out as of this time and that the City Attorney was drafting a letter. City Administrator Griffin will follow up with City Attorney Hilke.

A motion made by Council Member Lindstrom to approve the September checks numbered 14084 through 14121 in the amount of \$ 43,254.76, and seconded by Council Member Bartel. With all members voting in favor the motion carried.

10.2. YTD Budget Report and Previous Year Comparison Report

Treasurer Gilster reviewed the year to date budget report. He stated the budget is consistent with the projections. Building permit revenues have increased with new construction under way, but expenses for plan review and inspections has also increased. City Administrator Griffin answered Council questions on the Budget Report year over year line items.

11. Planning and Zoning

11.1. **Public Hearing** – Ordinance Amendment No. 92, 2nd Series amending City Code Section 512: Adopting MN State Building Code, Demolition and Other Building Regulations.

Former Planning Commission (PC) Vice Chair Norman explained to Council that the PC wanted a study of the City's drainage issues before amending the City Ordinance. The overall feeling of the PC was to have a study done but not hold up residents that have projects in progress. Mayor Anderson explained that Council Members want a better understanding before moving forward with amending the ordinance. Currently ordinances are in place that assure run off will not affect other neighbors. Currently there is no an ordinance to assure run-off does not exceed the capacity that the City storm system can handle.

Mayor Anderson presented the policy decision alternatives and possible actions as outlined in Planning and Zoning Administrator Krier's letter to Council:

1. The proposed ordinance: Where the property owner chooses to substantially increase the land use intensity of their land and that additional increase causes increases in the storm water runoff to the public storm water system, should the individual property owner be responsible for costs of increasing the public utility system capacity to accommodate the increased intensity on the individual lots, or
2. All City tax payers: Should the City tax payers as a whole be responsible for the cost of increasing the utility capacity that would be necessary to prevent over loading the existing system, or
3. Do nothing: Should the City not take any steps to prevent overloading the public system and let possible flooding to occur¹, or like the case of Brooks Lane let the residents within the sub-watershed district be responsible for the costs of resolving the flooding issue.

Action alternatives:

1. Adopt the attached revised ordinance that would not allow substantial building in areas where the City's utility system does not have capacity to accommodate the intensity of land use until the property owner takes measures to:
 - a. not increase the runoff to the public system,
 - b. finds an alternative that does not increase the flow to the public system, or
 - c. improves the public utility system to accommodate the additional flow to the system;

2. Adopt a moratorium limiting building that increases impervious surface in certain areas that are subject to flooding until the City Engineer's flood study is complete and the City Council can take appropriate actions;
3. Do nothing.

Mayor Anderson stated that adopting a moratorium limiting building that increases impervious surfaces could hold projects up to six months while waiting for the study results. A water study will give the City Council information that determines areas of flooding and a direction to proceed as a City and property owner.

Planning and Zoning Administrator Krier addressed the Council stating that after hearing resident concerns at the August meeting he amended the proposed Ordinance to include alternatives for the property owner. (1) If a project has no additional run-off to the public system, there is no need for an increased capacity to the public system, (2) if the owner comes in with an alternative to increasing the public system, and (3) if the owner can't hold the water on the property then the public system would have to be increased at the owner's expense.

Council Member Lindstrom requested Planning and Zoning (PZ) Administrator Krier to walk through an example of a building permit request. PZ Administrator Krier used the home construction at 3103 Brooks approved a few years ago. The home size increased and the site elevation was raised within requirements. The hydrology study confirmed that the additional run off to the street would not increase; however, the residents still have some flooding. At that time the resident took addition steps to alleviate possible issues even though it was not required by policy. The proposed City Ordinance does not allow that kind of situation to happen again and again would require the property owner to deal with the issue.

Council Member Taylor asked if the City is responsible for the flooding. PZ Administrator Krier referred to common law which says you cannot have run off to an adjoining neighbor's property. Brooks Lane residents could take a homeowner to civil court; the City would have no role. Council Member Bartel asked for an explanation on why we are doing a study if the City is going to allow residents to do what they want or the builder finds a solution, is there a need for a study? Mayor Anderson stated the information from the study will determine the kind of action the City needs to take. The study will review the entire City flow of water run-off providing the information of how to proceed with future development. Council discussed instances of drainage issues relayed to residents building larger homes that are affecting the hardcover and storm water drainage.

Public Hearing Opened at 8:15 p.m.

Dan Forbes, 2417 Woodbridge Road addressed Council and referred to a letter he sent some time ago regarding potential flooding issues. He updated Council on the work that has been done on his property to mitigate drainage issues and will do more if solutions are found. He stated residents depend on the City to provide quality basic infrastructure.

Janet Boschwitz, 2950 Northview Road, presented to Council her perspective as a realtor on the proposed amendment. It is difficult to communicate to prospective buyers the extra expense involved if they plan to demolish an existing home and assure a lot is buildable. The buyer could invest dollars and then be denied a building permit. Planning and Zoning Administrator Krier responded a requirement to assist in determining if a lot is buildable would be a grading plan and water run-off calculation. The buyer could hire an engineer to determine the hardcover and water

run-off for a quick answer. Council Member Taylor asked what the cost is for this type of information. Planning and Zoning Administrator Krier stated generally a survey costs \$ 3,000 and in all cases an engineer has to be involved to determine the water run-off.

Ward Myers, 2532 Lafayette Road commented that he recently sold two lots and is rebuilding his home. He is in an awkward position because buyers for the two lots feel like they have been sold a bill of goods. The buyers are not sure if they will be able to build on the lots. The storm water drainage study will be helpful for future decisions but Mr. Myers does not want a moratorium on building while waiting for the study to be completed.

Carmen Caruthers, 2516 Cross Point Road stated to Council that the main point is an issue of fairness. Projects are in the works and while these are in progress there is unfair burden placed on the resident due to the City not knowing the best management practices. There seems to be a lack of knowledge of how other communities are dealing with this issue. The City runs a risk of worsening the situation in the interim until the study is complete. She thinks the City should do nothing until the study is completed. Currently there is new development and there has been redevelopment which could have affected the current system.

Council Member Taylor responded that the drainage situation on Brooks Lane could cost \$80,000 to repair for 6-8 homeowners. The issue is should the effected residents pay for the improvements or should the entire City pay. This is a dilemma that is under careful consideration.

Patty Rezabek, 2522 Lafayette Road, stated she told Council a year and a half ago to pay attention to water drainage due to the building of larger homes. She appreciates Council taking the time, energy, and thoughtfulness to listen to residents. The residents in her neighborhood have hired an engineer to review the Myers three lots, and the engineer assured them water run off after the new construction would not go back to the neighbors. This information provided them with what they need to do and the City needs to look at the infrastructure and assure it is working properly. Currently there are five catch basins in their neighborhood that need repair.

John Rothbauer, 3135 Brooks Lane has lived in Minnetonka Beach for 10 years. The City charges storm sewer utility fees and raising that fee could help pay for repairs. Other communities charge much larger fees for storm water run-off and he would be willing to pay a higher fee to be assured of a quality utility system.

Public Hearing closed at 8:45 p.m.

Resolution 2013 – 29 Consider Ordinance Amendment No. 92, 2nd Series amending City Code Section 512: Adopting MN State Building Code, Demolition and Other Building Regulations.

Council Member Taylor said he will not support a moratorium on building projects; however, he is concerned if Council does nothing that could lead to creating other drainage issues like Brooks Lane. The easy way would be to portion out fees to residents but Council Member Taylor stated that is not the responsible approach. He said at this time it is best to do nothing until the study is complete to determine the magnitude of each issue and then plan with the City Engineer on how to proceed. Council Member Bartel questions how repairs would be financed because the bottom line is the dollars, the City would have to look at bond funds. If a major project is needed the funding would mean a tax impact to residents. Charging a small fee will not be enough to cover the cost. Council Member Lindstrom understands this is difficult for individual homeowners, both

financially and the responsibility not to impact their neighbors. She agrees it is the City's responsibility to provide good infrastructure.

PZ Administrator Krier agrees with determining a baseline for services provided by the City. The current process for building requires a grading plan that does not have run-off going to a neighboring property. It is best if water can be retained on the owner's property. PZ Administrator Krier asked City Engineer Amundsen what the approximate cost for a hydrology study is for a lot. He responded there are variables due to lot size and conditions so it could be anywhere from a \$3,000-5,000 expense to the builder or property owner.

Council Member Taylor asked Mr. Forbes as a resident directly impacted by storm water run-off, if building creates a bigger problem is the builder or the City responsible? Mr. Forbes did not have an answer but said the City should be responsible to provide enough flow in the storm water main to accommodate the residents especially those that have tried to solve the problem. The City system needs to be maintained and there should be a basic infrastructure the City can be proud of. The City needs to consider the level of infrastructure to provide and maintain for residents.

Mayor Anderson stated currently there are two homes in a neighborhood of 10 homes experiencing drainage issues. Do all the residents pay for the problem of a few or do the affected residents pay the costs to repair? Are all the residents willing to have higher taxes to provide quality infrastructure?

Carmen Carruthers stated everyone has contributed to development over the years which feeds into the City system. The City needs to determine what the obligation is to residents. Council Member Taylor stated his appreciation for the residents that are trying to solve drainage issues as a neighborhood down on Lafayette Road. He would like to wait for the drainage study results then make an informed decision on how to proceed and all Council Members expressed the same.

A motion was made by Council Member Taylor to table Ordinance Amendment No. 92, 2nd Series amending City Code Section 512 pending the outcome of the Storm Water Drainage Study, and seconded by Council Member Lindstrom. With all members voting in favor the motion carried.

11.2. Resolution 2013 – 32 – Consider Adopting Ordinance No. 94, 2nd Series, Amending Ordinance No. 91, 2nd Series, City Code Chapter 233, Flood Management.

Planning and Zoning Administrator Krier addressed Council reviewing the adopted changes recommended by the Planning Commission regarding flood management at the July Council meeting. The changes pertained to flood proofing basements that are below 933.5 elevation. One condition for the adoption of the ordinance is that it be approved by the Commissioner Minnesota Department of Natural Resources. The DNR made some minor technical clarifications which do not alter the amended changes approved by Council. This amendment allows the resident more flexibility to build a basement in a flood plain area by taking proper precautions.

A motion made by Council Member Taylor to approve Resolution 2013 – 32, adopting Ordinance No. 94, 2nd Series, Amending Ordinance No. 91, 2nd Series, City Code Chapter 233, Flood Management, and seconded by Council Member Lindstrom With all members voting in favor the motion carried

12. Old Business

12.1. **Public Hearing** – Storm water Study – Darren Amundsen, Stantec

City Engineer Amundsen has looked at the City land contour data and has broken up the City into drainage areas. Moving forward on the City wide storm water drainage study he is soliciting input from residents because they are the best source of information for their property issues. Residents in attendance provided information:

Janet Boschwitz, 2950 Northview Road, stated the storm sewer near the culvert at the end of their driveway backs up during heavy rain causing a 8-10 foot river to flow between the homes of Tempero 1901 Lake Road and the Boschwitz residence. The last storm caused damage to the lake shore landscape embankment creating a crater and also flooded a detached garage. The Boschwitz's took action of their own to solve the issue by installing a French drain but it did not solve the problem.

Patty Rezabek, 2522 Lafayette Road, experiences flooding in her yard from the catch basin at the corner of Woodwinds/Lafayette Road which bubbled over into her front yard at the SE corner; creating a large flooded area between her home and the Ramaker residence at 2528 Lafayette Road. City Engineer Amundsen is familiar with the issue from previous evaluations of the property.

Wayne Ramaker, 2528 Lafayette Road, stated the drain is overwhelmed and bubbles on the top. He watches for the swirl in the center of the flooding area which indicates that the storm sewer has caught up with the flow and the water will start to drain from their properties. The storm sewer fills up frequently; it does not necessarily have to be a 6 inch rain because it also happens if there is two inches of rain.

Ward Myers, 2532 Lafayette Road, stated he has found part of the problem. He presented pictures of the storm sewer drains in the area which show collapsed bricks and debris. He will forward those pictures to City Hall.

Public Works Director Young reviewed the storm water drainage pipes on Woodwinds and Lafayette Road. He stated the catch basin is filled up with roots from a willow tree near the Rezabek property. The clay storm water tile is full by the lake and is scheduled to be cleaned.

Carmen Carruthers, 2516 Cross Point, thanked Council for moving forward with the storm water study.

Andrew Myers, 2429 Woodbridge said the storm sewer completely fills during heavy rains flooding to a fence but did not flood the buildings.

Emily Forbes, 2417 Woodbridge, stated they experienced flooding in their home during the heavy rain. There was at least a foot in the lower level. She stated that the City should provide a basic level of service to residents for the City sewer system.

Patty Rezabek, 2522 Lafayette Road, relayed to Council that there is flooding during heavy rains at the Lafayette Park. Public Works Director Young has checked the culvert near the Park and it is clear of obstruction.

City Engineer Amundsen will move forward quickly. He would like more resident input. Staff will publish the request for information in the Beachcomber, send email blasts, solicit responses on the City website, and possibly post a notice on the yellow sign.

12.2 Parking Issues on Arcola Lane – Feedback from Residents

Mayor Anderson reviewed the Arcola Lane parking issues and the responses received from residents on whether to have more No Parking signs installed or Permit Parking Only. Mayor Anderson said there is one post with two signs (1) No Parking (2) Dead End No Turn Around, those two signs should be separate and have the Dead End sign placed at the beginning of the road.

The residents that are directly affected by parking are fine and wish to see no change. Staff will send a letter to the Arcola Lane residents stating that no action will be taken at this time.

12.3 Inflow/Infiltration Response to Metropolitan Council – Proposal from Janski Consulting, LLC
Chuck Janski of Janski Consulting, LLC, reviewed the sewer and storm sewer history of the Inflow/Infiltration (I/I) surcharges. The City has been involved with the MCES I/I reduction program for the past five years. It appears that there are still sources of excessive flow to the sanitary sewer system.

The June/July peak flow rates due to the heavy rains are the primary cause for the City to be back on the I/I list and the increased surcharge. Surrounding communities have experienced the same due to the heavy rains in June/July 2013. Mr. Janski said the City could challenge the rate due to unforeseen circumstances, or circumstances beyond your control. By appealing due to circumstances beyond our control the rate could be reduced. The City has been assigned a preliminary surcharge rate of \$11,192.50.

Mr. Janski suggested the following approach to identify sources of I/I and implement corrective actions:

- Review of the sanitary sewer record drawings to determine the elevation of the pipes and possible house service line elevations.
- Prioritize investigation of the sewer segments based on pipe elevation, proximity to the Lake levels, and the age of the pipe network.
- Complete internal inspection of the oldest, lowest segments using internal television inspection during periods of elevated groundwater (Lake) levels.
- Consider replacement or rehabilitation of individual service pipes if identified as significantly deteriorated.

Council Member Taylor asked what Mr. Janski thought was the cause of the peaks in I/I. He stated surface water that entered the system through floor drains when basements flooded and water entering the system through manhole covers in flooded intersections contributed to the peak flow. Council Member Lindstrom recommends the City submit an appeal to the MCES. Mr. Janski stated the cost of the City's investigation efforts are 100% eligible for offsetting the proposed surcharge amount and cost of CIPP work is 50% eligible.

City Administrator Griffin addressed Council asking for authorization to use Janski Consulting, LLC to respond to the MET Council on this issue. He is familiar with the City of Minnetonka Beach issues and has the expertise required to prepare the documentation and data for the I/I surcharge appeal.

A motion was made by Council Member Lindstrom and seconded by Council Member Taylor to continue working with Janski Consulting LLC to present an appeal to the MET Council for I & I surcharge. With all members voting in favor, the motion carried.

13. New Business

13.1. Minnesota Pollution Control Agency MS4 Permit Reauthorization - Proposal from Stantec Engineering for work on Application for Reauthorization

City Administrator Griffin asked Stantec to assist with the re-application for the 2013 NPDES permit for MS4 which is due October 30, 2013. She stated it is in the City's best interest to have someone review the SWPPP that has a good understanding of the requirements. City Engineer

Amundsen reviewed the proposal and separated it into three task areas. The fee for Stantec's services is \$2,500:

Task 1: Review Existing SWPPP

This work would include an inventory and evaluation of existing Best Management Practices (BMPs), a review of regulatory mechanisms, review of items covered by Minnehaha Creek Watershed District (MCWD) and an assessment of the current SWPPP as it relates to the new permit.

Task 2: Complete SWPPP Document and Application for Reauthorization

The primary submission due on October 30, 2013, is a completed SWPPP document. This document is a summary of the existing storm water program within the City and an inventory of items required by the new permit, but not currently included in the existing SWPPP.

Task 3: Prepare List of Required Actions

The new permit will require the City to take action add tasks not included in the existing permit. With this task, we will create a list of required items along with a description, deadline and cost estimate for Stantec to prepare the items. From this list, the City of Minnetonka Beach can determine the total cost of the permit and budget time and financial resources for its completion.

A motion was made by Council Member Lindstrom and seconded by Council Member Bartel to retain Stantec for Minnesota Pollution Control Agency MS4 Permit Reauthorization to complete the SWPPP document and application as proposed for the MS4 permit due October 30, 2013. With all members voting in favor, the motion carried.

City Engineer Amundsen relayed to Council for future budget planning to review and complete future tasks on the SWPPP the cost would range between \$5,000 to \$10,000 dollars.

13.2. Resolution 2013 – 30 – Adopting 2014 Fee Schedule

City Administrator Griffin is requesting Council to table the resolution until the new utility rate study is completed. Ehlers completed the rate study in 2011 before the purchase of the bonds and some things were based on assumptions. The new utility rate study will assure that the City is properly levying or increasing rates to pay back debt. City Administrator Griffin stated the current rate schedule could be inaccurate. Matt Voss our auditor from Abdo, Eick, & Meyers previously suggested a new utility rate study because the City may be under charging. City Administrator Griffin relayed that after preparing the budget for 2014 it appears the City may have under levied in 2013 to support the tax fees and this could also be the case for 2014. She suggested we invite Matt Voss of Abdo, Eick, & Meyers to the October meeting to discuss the future utility rates. Council was in agreement to table until further information is received.

13.3. Resolution 2013 – 31 - Adopting 2014 Preliminary Budget and Proposed Tax Levy Certification.

City Administrator Griffin relayed to Council after speaking with Public Works Director Young the budgeted \$60,000 in the CIP for a new plow truck and plow could be spread over two years at \$30,000 each year (2014/2015).

City Administrator spoke to Council about a mid-year fund accounting report from Abdo, Eick, Meyers. The mid-year report would break everything down into funds for the budget process giving a much clearer understanding of where funds stand and what is needed for the next year's budget. The cost for a mid-year compilation would be \$750.

Council Member Bartel is concerned how to pay for the extra expenditures approved at tonight's meeting. City Administrator Griffin stated there are funds, i.e. storm water utility, available to cover the expenditures

Mayor Anderson said the 2014 Parks Commission Budget is set at \$12,000. Park Commission Rezabek reviewed the projected year-end expenditures for the Parks Commission. Mayor Anderson stated that the budgeted amount for 2014 is \$12,000 and \$20,000 in the CIP for the Emerald Ash Borer project.

A motion was made by Council Member Taylor and seconded by Council Member Lindstrom to approve the 2014 Preliminary Budget with a General Property Tax of \$666,181.87 and Bond Interest Bond of \$173,289 for total of \$1,200,794.62. With all members voting in favor, the motion carried.

14. Staff Reports

- 14.1. Director of Public Works Report - none
- 14.2. Clerk's Report – none.
- 14.3. Administrator's Report - none

15. Council Reports

- 15.1. Mayor Anderson reported on the Brush of Kindness for Harry and Peggy LePan. Volunteers are needed for the project October 1 through 5 from 8:30 a.m. to 4 p.m. City Clerk Tiegs will forward the volunteer names to Bruce Moulton. Mayor Anderson also reviewed the Orono School levy referendum letter.
- 15.2. Liaison Reports – Council Member Taylor reported the Mound Fire Department services for Minnetonka Beach in 2014 will decrease. Mayor Anderson would like Leonard MacKinnon placed on the agenda for October.

16. A motion was made by Council Member Taylor and seconded by Council Member Bartel to adjourn the meeting at 10:56 p.m. With all members voting in favor, the motion carried.

**Respectfully submitted,
Diane Tiegs, City Clerk**