

Land Use Application

City of Minnetonka Beach

2945 Westwood Rd., P.O. Box 146, Minnetonka Beach, MN 55361

(952)471-8878 FAX (952)471-7416

Date _____

Applicant Information:

Name _____ Tel. (w) _____

Address _____ Tel. (h) _____

Email Address _____ Mobile/Cell _____

Applicant's Architect _____

Applicant's Surveyor/Engineer _____

Applicant's Builder _____

Type of Application:

_____ Variance _____ Amendment to Zoning Code _____ Appeal

_____ Conditional Use Permit _____ Subdivision _____ Other

Property Information:

Property Address _____ PID# _____

Owner _____ Date Acquired _____

Email Address _____

Describe request in detail (type of variance, etc.), including unusual property conditions/practical difficulties imposed by City Code: (Use back if needed)

Proposed Schedule:

Your application will be heard on the following dates provided all requested information is received:

_____ **Planning Commission Meeting**

_____ **City Council Meeting**

The following must be provided to City Hall (if checked) by the dates indicated in order for this application to be heard in accordance with the schedule stated above:

(Check) (Last Date Due)

_____ _____ Mailing labels of owners within 350 feet of the property. (City Staff)

_____ _____ Current (current defined by Zoning Administrator) survey showing all existing and proposed improvements, and hardcover calculations on the site or other information requested by the City.

_____ _____ 1 set of full-sized plans with surveys, 1 set 11 x 17 inch, and 1 electronic copy of plans and survey. These are to include all elevations (including ground level elevations) shown drawn to scale showing proposed request.

_____ _____ Other _____

Fee and Costs

Application Fee: \$250.00 submitted with this Land Use Application.

Additional Costs: The applicant requests processing of this application and agrees to pay to the City of Minnetonka Beach within Thirty (30) days after billing statement mailed or delivered, the actual costs incurred by the City for engineering, planning and zoning, legal and inspection expenses reasonably and necessarily required by the City for the processing of the application.

Such costs shall be in addition to the application fee.

Withdrawal of the application shall not relieve the applicant of the obligation to pay the costs incurred prior to withdrawal.

Applicant's Signature _____ **Date** _____

Home Owner's Signature _____ **Date** _____

Office Use Only

Extension ___ Discussed with Applicant ___ Letter sent ___ Date

Application fee received on _____ (Date) Check Number _____ Amount _____

Received by: _____ on behalf of the City.

Additional space if needed:
