

APPROVED
Minnetonka Beach Planning Commission Meeting Minutes
January 29, 2018

1. Call to Order

Vice Chair Haag called the meeting to order at 7:00 pm.

2. Roll Call

Present: Vice Chair Haag, Commissioners Anderson, Breazeale, Halverson, Moriarty, and Council Liaison Bartel. **Absent:** Chair Orehek

Staff in attendance: City Administrator Susanne Griffin

Guests in attendance: Mike Bloom and Nell Mathews on behalf of the Long Range Comprehensive Planning Team.

3. Approve Agenda

(Anderson Motion, Moriarty second to approve the agenda; all ayes). Motion passed.

4. Approve Minutes: December 18, 2017

Commissioner Anderson pointed out a few minor typographical corrections on pages 1 and 2. She also pointed out that on page 3 of 4, third paragraph, the minutes only state that the commission discussed using the terminology of safe crossing and she felt that the discussion around this topic should have been captured in the minutes and what conclusions were drawn, if any. Commissioners discussed their recollection of the discussion which was that they had concerns about the use of the term "safe crossing". Commissioners agreed that the appropriate terminology is "pedestrian crossing" and that as long as the minutes for the January 29, 2018 meeting reflected that discussion and consensus, then the December minutes did not need to be corrected.

(Anderson motion, Moriarty second to approve the minutes of the regular Planning Commission meeting of December 18, 2017 as amended; all ayes). Motion passed.

5. Old Business

5.1. Comprehensive Plan Update – Planning Commission input on Land Use sections

Long Range Planning Member Mike Bloom stated that Commissioners were being asked to provide input in the 2018 Comprehensive Plan update. Commissioner Halverson submitted comments (shown in italics below), so members reviewed and discussed Halverson's input.

Their comments were as follows:

Introduction – ENSURE STATUTORY AND LEGAL REFERENCES ARE ACCURATE.

Page 11. – VERIFY DENSITY AND BE CONSISTENT

Pg. 14. – Woodbridge pedestrian bridge:

Woodbridge is a most likely unattainable goal that there will most likely never be financing for. This should be removed. – PLANNING COMMISSION DECIDED TO KEEP THIS IN THE PLAN. The discussion included the community's interest to be a walkable community. From the walkable, connected community and engagement standpoint the consensus was to keep the Woodbridge in the document. The Comprehensive Plan is a visionary document of things that are consistent with the community character and desires.

The bridge over shoreline drive is another item that should be removed. It should be replaced with a pedestrian crossing on 15 to allow for a more connected community. This crossing as a median will also

support the desire to not have CR 15 increase in width. As with the Woodbridge, the Commission felt the bridge should remain but allow for options for other types of crossings, provided it doesn't allow for increasing the width of County Road 15. PLANNING COMMISSION SUGGESTED THE WORDING IN THE FIRST SENTENCE AS FOLLOWS "A Pedestrian bridge and/or an at grade protected pedestrian crossing should traverse Shoreline Drive while maintaining the current width of the County Road 15 corridor".

Page 14 – references to sidewalks – to be determined by Long Range Planning Team

Pg. 16

Landmark places should include Water tower - PLANNING COMMISSION AGREED TO ADD THIS FEATURE

pg.18

The volunteers wanted column is not in every beachcomber. This should be amended to say for occasional volunteer needs a column in the beachcomber should be available – PLANNING COMMISSION EDITED THE SENTENCE TO SAY: "Requests for volunteers will be published in the Beachcomber newsletter"

pg. 20:

LAST BULLET AT TOP OF PAGE REFERENCING "TOT LOTS", change to "park spaces"

The decorative street lighting... where are they going to go? The ones in the image are dated and do not fit anywhere other than potentially at city hall. The lights in the image would fit in a more town center not in a neighborhood - PLANNING COMMISSION AGREED TO REMOVE THE IMAGE OF THE DECORATIVE STREET LIGHT AND REMOVE THE REFERENCE TO IT IN THE TEXT. UNDER "TO BUILD ON COMMUNITY CHARACTER, STREET LIGHTING SHOULD HAVE THE FOLLOWING ATTRIBUTES:

- Security
- Elimination of glare onto surrounding property
- Accent community character
- Cut off lighting
- Directed downward
- Energy efficient

Also, page 21, the Planning Commission suggested moving the last bullet about underground utilities to page 20, second strategy, after second sentence. Remove box around text on page 21

Pg. 25

The idea of adding curbs and gutters should be reconsidered and evaluated – PLANNING COMMISSION DISCUSSED PRO'S AND CON'S OF CURBS AND GUTTER AND DECIDED NOT TO ADD THIS FEATURE AFTER FURTHER DISCUSSION

Ms. Mathews discussed the background on the issue of curbs and gutters in Minnetonka Beach. She stated that part of the issue was financial and part in esthetics and wanting to maintain the "village character". Mike Bloom stated that it also had to do with runoff to the lake.

Page 26 – ENSURE CONSISTENCY WITH ORDINANCE IN REFERENCES TO ENCROACHMENT PLANE

It was also mentioned that someone should verify the use of the word "church" as opposed to "places of assembly". Staff will check with Ben Gozola on this.

(Anderson motion, Halverson second to submit the preceding comments to the Long Range Comprehensive Plan Team to be incorporated into the Comprehensive Plan document; all ayes). Motion passed.

5.2. Update on Shoreline Drive Pedestrian Crossing

Commissioner Halverson stated that the subcommittee met with Bob Byers from Hennepin County to discuss concerns raised at the previous public forum held on January 24th. At that meeting it was suggested to move the pedestrian crossing west or south of Arcola Lane. The County still felt the bump out on the north side of Arcola Lane at Shoreline Drive would slow traffic, and later it was suggested to add a second median closer to the Welcome to Minnetonka Beach sign that would just be a raised median and not a place to cross. This would also impact the speed of vehicles. Commissioners reviewed a new drawing provided by Mr. Byers and discussed the new proposal.

Commissioners were reminded that at the last City Council meeting, Council tabled part of the Stantec proposal to do the design work for the gravel pathways, they only approved Stantec to begin surveying because the location was uncertain. This meant that the rest of the proposal would still need to be addressed and Stantec provided a new proposal dated January 29th to deal with a possible change in crossing location.

Commissioner Anderson stated she was torn on the crossing and had questions about this new proposal. She was concerned that if she voted affirmatively on the Stantec proposal that she was agreeing to the crossing proposal and she wasn't sure if she supported it yet.

Halverson clarified that the proposal before the commission was only for the city portion of the project, the design for the gravel access paths.

(Moriarty Motion, Breazeale second to recommend to the City Council that they review and authorize the Planning Commission to proceed with design drawings based on an updated proposal from Stantec received January 29, 2018 not to exceed \$4600; all ayes). Motion passed.

6. New Business

6.1. Permit Parking Request

Vice Chair Haag explained that this issue was referred to the Planning Commission because a resident asked the City to consider adding more permit parking areas, specifically on Hill Road, Woodbridge Road, and more of Lafayette Road near the swimming beach.

Administrator Griffin handed out the city's policy on handling traffic related issues and a copy of the city ordinance relating to permit parking. The discussion went back to the Planning Commission Transportation Study that was conducted in 2016 and the comments on this issue at that time.

Commissioners decided to discuss this item in more detail at the next meeting, and as it related to the 2016 Transportation Study results and prioritize the outstanding transportation issues. They asked staff to provide a map of the city showing all parking restrictions. For the next meeting Commissioners would like to review the study results and report, and status of the speed bumps. Haag stated his recollection was that additional bids were requested by City Council.

(Breazeale motion, Anderson second to inform the City Council that the Planning Commission will include Permit Parking, including this specific request, in the prioritization of remaining Transportation Study items, and prioritize the list at the February Planning Commission meeting; all ayes). Motion passed.

7. Reports

7.1. Chairperson – No Report

7.2. Commissioner Reports- No Reports

7.3. Council Liaison Bartel – reported the following from the January 8, 2018 City Council meeting: PW superintendent ordered new leaf truck and box, approved variance on Northview Road, discussion about trimming trees in the Row; City attorney contract, three firms will do presentations at the February Council meeting, working with Mound Fire Department to renegotiate fire service contract, Lindstrom working with Utilities Commission on Capital program. Bartel also updated Commissioners on the nuisance issues at the 2328 Lafayette

road property. Mayor Taylor has contacted an organization that can help him. Commissioner Moriarty stated that 6th graders need volunteer hours so if there were appropriate projects to them to let him know. Griffin stated that the City can use student volunteers for the monthly Beachcomber if anyone is interested.

- 7.4. Planning and Zoning Administrator – no report
- 7.5. Building Permit Report – No report to date

8. ADJOURNMENT

(Halverson motion, Moriarty second to adjourn; all ayes). Motion passed. Meeting adjourned at 8:55 p.m.

PUBLIC IN ATTENDANCE – The following individuals signed the sign-in sheet: Nell Mathews, Mike Bloom.

Minutes respectfully submitted by City Administrator Susanne Griffin.

Susanne Griffin, City Administrator