

APPROVED
Minnetonka Beach Planning Commission Meeting Minutes
April 23, 2018

1. Call to Order

Chair Haag called the meeting to order at 7:00 pm.

2. Roll Call

Present: Chair Haag, Commissioners Anderson, Halverson, Moriarty, Breazeale and Council Liaison Bartel. **Absent:** none

Staff in attendance: City Clerk Honey

3. Approve Agenda

(Anderson Motion, Breazeale second to approve the agenda; all ayes). Motion passed.

4. Approve Minutes: March 19, 2018

(Anderson motion, Moriarty second to approve the minutes of the regular Planning Commission meeting of March 19, 2018; all ayes). Motion passed.

5. Election of Vice Chair

Moriarty offered to be Vice Chair if no one else was interested. Commissioner Anderson nominated Craig Moriarty as Vice Chair. Breazeale seconded nomination. There were no other nominations.

(Anderson motion, Breazeale second to elect Craig Moriarty as Vice Chair; all ayes). Motion passed.

6. Old Business

6.1. 2016 Transportation Study Review of Outstanding Issues: speed bumps, parking, signage

Commissioner Halverson stated that state statute regulates stop signs. They had two residents request a sign on Huntington Point Road West and Lafayette Road, but one resident was opposed to it. The commissioners then reviewed the proposals from Spack, Sambatek and WSB in the packet. The commissioners decided that Sambatek was the most cost effective and their proposal was clearer and more comprehensive. Members decided to get a new proposal from Sambatek however, with a smaller scope of work that specifically addresses speed bumps from the intersection of Lafayette Road and County Road 15 to the intersection of Lafayette Road and Huntington Point Road East. They discussed the costs for speed bumps and proper speed bump signage and the importance of getting a professional opinion for the most effective type of speed bumps and proper locations. After the commissioners get this information, they can present a proposal and budget to Council.

Commissioners then discussed if they need Council approval to have the study done and that it will likely cost less money than originally proposed because it is only one street with speed bumps to study.

Breazeale motion, Anderson second to approve the Sambatek proposal with the understanding that Haag or Halverson will engage with Sambatek for a new proposal with a reduced scope of work and likely a lower cost to be submitted to Council. All eyes. Motion passed

7. New Business

7.1. 2019 – 2023 Capital Improvement Program – Consider Schedule and Appoint Member in Charge

(Moriarty motion, Halverson second to approve the proposed schedule for the 2019-2023 Capital Improvement Program; all ayes). Motion passed

The member in charge would be the contact person for Administrator Griffin to work with during the Capital Improvement Program planning process. Administrator Griffin does the majority of the work of compiling the input, and the member in charge would review the information for completeness.

(Anderson motion, Breazeale second to appoint Joann Anderson as Member in Charge of 2019-2023 Capital Improvement Program; all ayes). Motion passed

8. Reports

- 8.1. Chairperson – Chair Haag reviewed the memo regarding Council action on the Planning Commission Work Plan in the packet. Resident Nell Mathews expressed concerns that the patio setbacks are on hold until the lawsuit is settled, and that the zoning administrator wants to still examine the specialized lakeshore setbacks when the Planning Commission recommended no further action. Haag explained that it is within the zoning administrator's responsibility to provide his opinion or recommendation to Council when it is different than the Planning Commission's. He went on to say that this is the reason a Planning member is at each Council meeting, so the Commission has representation. Planning Commissioners thought that the Zoning Administrator should let them know when he will communicate with Council a different opinion. Haag will follow up with Administrator Gozola about it.
- 8.2. Commissioner Reports- No Reports
- 8.3. Council Liaison Bartel – reviewed hot topics from the Council meeting which was public works having a leak detection study done, a potential change in fire service providers from Mound to Long Lake, potential bonding for water projects (she invited Planning to attend the Finance Committee meeting on May 2 to learn more) and authorized submittal of the Comprehensive Plan to affected jurisdictions for review.
- 8.4. Building Permit Report – received

Joann Anderson talked about needing more commissioners. She said they need to be open and unbiased when residents come to Planning Commission meetings and that residents need to feel they are heard. She went on to discuss divisiveness in the community especially with the median refuge and it is up to them to communicate and educate the community on what is going on. Although information is emailed and put in the Beachcomber, they can't assume people read it. Planning is a very important commission because they touch on everyone's lives in the entire community. If they keep losing members, they will lose the commission. She then discussed Long Range Planning group's historical knowledge of the community and suggested that it may be worth communicating with them to see if anyone would consider joining Planning.

9. ADJOURNMENT

(Anderson motion, Moriarty second to adjourn; all ayes). Motion passed.

Meeting adjourned at 8:24 p.m.

PUBLIC IN ATTENDANCE – The following individuals signed the sign-in sheet: Nell Mathews

Minutes respectfully submitted by City Clerk Heidi Honey

Heidi Honey, City Clerk