

**City of Minnetonka Beach
Finance Committee**

Chris Zinn (Treasurer) Chair
Brian Call
Jim Dudley
Tom Emmel
Jaime Gmach
Liz Nordlie
John Woerner

Council Liaison – Chris Zinn
Staff: City Administrator Heidi Honey

**Meeting Agenda – Finance Committee
Tuesday, September 23, 2025 – 5:00 PM
City Hall**

1. Call to Order
2. Oath of Office - Tom Emmel
3. Approval of Agenda
4. Approval of Minutes – March 25, 2025
5. New Business
 - 5.1. 2026 Budget/Capital Improvement Program/Fee Schedule
 - 5.2. Funding Approach for Future Infrastructure Projects
6. Old Business
 - 6.1. Financial Management Plan
7. Adjourn

**City of the Village of Minnetonka Beach
Finance Committee Meeting Minutes
Tuesday, March 25, 2025 - 5:00 PM**

1. Call to Order

Chair Zinn called the meeting to order at 5:02 p.m.

Members Present: Chair Chris Zinn, Brian Call, Jim Dudley, Jaime Gmach, and Liz Nordlie

Absent: Tom Emmel, John Woerner

City Staff: City Administrator Heidi Honey

Zinn explained that the City wants to look long term and plan for future expenses. It is issuing \$8 million in 2025 bonds to pay for the second half of the water treatment plant. The City has issued a large amount of debt over the past 7 years to maintain and upgrade infrastructure. This meeting is to see what the City has accomplished and to acknowledge future projects. The City engineer and public works have prioritized a list of projects. Zinn referred to an excerpt from Mayor Pagano's State of the City, stating the City issued \$17M in municipal bonds between 2019 and 2025. This increased the annual debt service from \$200K to \$1.3M and it will stay at that level until 2045. There is approximately \$26M in additional projects to do, which are primarily infrastructure. Zinn reviewed two charts, one showing the City's annual debt service from 2000 to 2048, the other shows the impact to residents for these same years which is approximately \$900 to \$5,700 annually for a \$2M value home. Zinn went on to say this meeting is to update the Finance Committee on the status of the City's debt service and start the discussion on planning for the future. He went on to say the City needs to be maintained, so they need to do what is right for the City but also consider how to minimize impact to residents. Honey added that they have had discussions about not wanting to change the character of the community. If the taxes to residents are increased too much, it will impact their ability to live here, and the City does not want to see that happen.

Zinn stated that Mayor Pagano is working to get \$5M in Federal and State funding for infrastructure projects.

2. Approval of Agenda

(Call motion, Nordlie second to approve the agenda; all ayes.) Motion passed.

3. Approval of Minutes – August 21, 2024

(Gmach motion, Dudley second to approve the minutes; all ayes.) Motion passed.

4. New Business – Council Directive to Review City Finances and Determine Plan to Fund Future Infrastructure Projects

4.1. Budget/CIP/Audit

Budget - Zinn explained the budget is now presented by fund: general, water, sewer, and stormwater. General and Water funds are the largest ones. The General Fund budget is \$1.45M, which is not very big, so the additional annual debt service of over \$1M is impactful to the community. The 2025 bond sale went well, and the City received a premium so now the debt service for the \$8M bond will pay for the issuance costs. Interest earnings will be approximately \$240,000 which are restricted in its use but can be used for infrastructure or debt service. There was discussion about maintaining debt service revenue after bonds are paid to reserve for future projects. Call stated the \$1.4M annual budget with the addition of \$26M in debt service would require increased revenues or debt service. Zinn stated in the past the City did not build reserves and the hope is to now build reserves to lessen the impact of projects in the future.

CIP - Zinn stated much of the CIP is for road maintenance at \$100,000 per year for sealcoating and patching 1/3 of the City annually. Nordlie suggested the City look into the cost effectiveness of outsourcing versus owning sealcoating equipment. Honey noted sealcoating as being more of an annual expense and maybe it should be part of the budget. Zinn asked Honey to discuss with the City auditor. Items over \$5,000 are under capital review. Funds reserved for CIP items that are not completed go into a restricted CIP reserve fund. Equipment is replaced on a cycle to minimize repairs. There was discussion about leasing vs owning equipment. Most cities own equipment, but it could be reviewed. The City has been getting good trade ins.

Audit – Zinn reviewed the 2024 Audit and fund balances. The City budgets \$100,000 annually for reserves. The committee members supported a gradual increase annually instead of tax levies going up and down year by year. Ehler's recommended that the City not go below its 65% reserve policy and maintain reserves. The City has intentionally increased reserves over the past two years and the City often does not spend its entire budget.

Zinn stated if the City was awarded \$5M in state or federal funds for the identified projects, it could get a 7-year bank loan to pay approximately \$1.5M in soft costs. The committee supported this concept of increased short-term debt to take advantage of \$5M. Gmach asked when the city would be notified of an award. Honey thought the end of May, but it could be extended. Call asked if there is a timeline for the City to come up with the \$1.5M once a notice of an award is received or is it as project costs are incurred. Honey stated for federal funding there are reimbursement requests as costs are incurred and supplemental reporting at the end to show the payments. Call stated there can be a stepped approach into the required funds based on the proposed projects' timelines over the three years the city has to complete them. The committee will solve for this once given notice of award of the \$5M request. Honey thinks the award would not be a lump sum receipt, but instead reimbursement of expenses. She is not sure of the process. Call stated that over time the city would want to build debt service and not self-fund with tax increases or assessments or find a way to generate revenue. There was discussion that historically the city does not individually assess residents and typically all residents pay for all improvements. A referendum is not required for bond issuances. Zinn stated the city's municipal advisor guides the city on recommended mechanisms for funding.

Gmach asked what the feedback has been to the letter sent to residents by Mayor Pagano about the impact of the water treatment plant costs, and how additional assessments would be received. Honey stated that they expected calls to city hall but only received a couple of them. She added that they ask people who come into city hall if they understand the impact as well. She stated people were aware and understood the impact to them and perhaps they initially thought the impact would be worse. Residents have expressed concerns about additional cost impacts to them in the future. Call suggested that the necessity of doing tangible, identified known projects (water, sewer) would not be challenged by residents as much as small CIP items which may be better suited for the budget.

4.2. Debt Service

Zinn reviewed the Debt Service impact to the city and estimated annual tax levy to households. There was support for continuing to collect debt service revenue as payments decrease to build reserves for future needs.

4.3. Utilities Infrastructure Project List and Map

Zinn reviewed the infrastructure project list and map. The funding request was based on 7 or 8 items from the project list and associated map which totaled \$5.1 plus approximately \$1.5M in soft costs. The list was prioritized by most critical need or most expensive to repair vs replacement. Forcemains are higher priority.

If the City is awarded money, there is flexibility in them to fit the amount of the award. The funding request focused on water and sewer. Members supported getting a bank loan to cover soft costs if the City were to get any federal or state funds.

4.4. FMP/Utility Rate Study/Tax Impact Chart

Zinn reviewed the Financial Management Plan (FMP). Ehler's created the Plan and committee members supported having them continue to update it. The Utility Rate Study would also be updated because its data is needed for the FMP. Now that this debt has been issued and after the City learns it has been awarded any funding or not it is a good time for an update to make sure the City is poised to meet its required payments. Ehler's helped the City with a three-prong approach of tax levy, water rates and water fees to pay the two recent bonds. The updated plan would look forward to keeping the City at pace to cover expenses. The members supported Ehler's updating the FMP. There was a discussion that fire and police costs may increase when contracts come due. Council member Halverson attends all the fire department meetings.

5. Old Business

5.1. Water Treatment Plant Cost Update

Honey reviewed the water treatment plant costs to date.

Mayor Pagano has worked with Rep. Andrew Myers who drafted a bill requesting \$5.1M for the City projects and, after the mayor met with Senator Ann Johnson Stewart, she agreed to support the bill. There was discussion about the impact of so few homes handling all of the expenses.

Nordlie asked if people could put the City in their estate planning. There was discussion about donations and concerns about expectations of favors.

Zinn summarized that the Finance Committee was asked how to figure out the funding of the utilities request. He discussed continuing to build reserves to plan for projects. Zinn stated the City will see what happens with the state and, if no funding is received, the City will plan for how to pay for them. If funding is received, they can discuss a bank loan. The City is trying to avoid emergency repairs and related assessments. They are trying to create optionality for the next 10-20 years.

The Committee members asked Honey to relay a message to Mayor Pagano that the letters he sent to residents were extremely helpful with proactive communication, transparency, and simplistic language. Additionally, they appreciate his dedication to securing funding.

The committee will wait until the City finds out if funding is awarded. The FMP would be updated after that and every five years or when there are events. The plan should span 10 years, or longer if desired. If money is awarded, they would meet to discuss options for soft cost funding. If not awarded, they would meet to discuss a strategy for planning/reserving to do the utilities projects after the FMP is updated.

6. Adjourn

(Nordlie motion, Gmach second to adjourn; all ayes.) Motion passed.

Finance Committee meeting adjourned at 6:09 p.m.

Minutes taken by Heidi Honey, City Administrator

Others Present: none

CITY OF THE VILLAGE OF MINNETONKA BEACH MEMORANDUM

TO: CITY COUNCIL
FROM: HEIDI HONEY, CITY ADMINISTRATOR
SUBJECT: 2026 FEE SCHEDULE, CAPITAL IMPROVEMENT PROGRAM AND BUDGET
DATE: SEPTEMBER 8, 2025

Recommendation: Approve the draft fee schedule, Capital Improvement Program and Budget for 2026

Review of Changes:

2026 Fee Schedule – All proposed amendments to the fee schedule are redlined. Changes in fees are as follows:

- Garbage, recycling and yard waste increases are per contract
- Sewer increase to offset Capital Improvement Program requests and increases in Met Council fees of over 6%
- Water Test Fee increase from State of MN

2026 – 2035 Capital Improvement Program – Overall CIP is less than presented at the August 11, 2025 City Council meeting.

- Roof replacements include chimney repairs and reflect updated estimates
- Restore the Shore moved to 2027, with hopes of applying for grant funds

2026 Budget – Overall Budget is less than presented at the August 11, 2025 City Council meeting.

General Fund:

- Item 1410 increased interest earnings by \$35,000
- Item 2900 reduced by \$13,800 to reflect changes in CIP
- Item 2000 increased by \$1,000 to reflect new phone system monthly charges
- Item 2300 increased by \$23,000 to reflect hiring part time public works help
- These changes result in an overall decrease of \$10,200 from what was presented previously

Water Fund:

- Item 2715 increased by \$35,000 for reduction in engineering studies (-\$30,000), and increase in water plant fees of (+ \$65,000)

Sewer Fund:

- Item 1530 sewer fee increase related to increase in fee schedule to offset CIP and Met Council expenses

Stormwater Utility Fund

- No changes

2026 Final Budget and Tax Levy
 Preliminary Adopted 9/08/2025
 Final Adopted 12/08/2025

							Final Adopted	Preliminary	Final Adopted	Change from 2025	Change From 2025
2900 · CAPITAL PROJECT FUNDS (NOT WATER OR SEWER)											
		2901 · 2002 Public Works Projects									
		2950 · Capital Improvement Reserve				0.00	0.00	0.00	#DIV/0!	0.00	
		2960 - Capital Improvement Program				214,700.00	164,560.00		-100.0%	-214,700.00	
		Total 2901 · 2002 Public Works Projects				214,700.00	164,560.00	0.00	-100.0%	#REF!	
		2900 · CAPITAL PROJECT FUNDS - Other				0.00	0.00	0.00		#REF!	
Total 2900 · CAPITAL PROJECT FUNDS							214,700.00	164,560.00	0.00	-100.0%	-214,700.00
2800 · DEBT SERVICE FUNDS											
		· GO Bonds, Series 2019A									
		2808 · 100% of Bond Principal pmts 2019A Bonds				95,000.00	100,000.00		-100.0%	-95,000.00	
		2809 · 100% of Bond Interest pmts 2019A Bonds				63,100.00	59,200.00				
		· GO Bonds, Series 2021A									
		2812 · USE SCHEDULE _ NOT 80% of Bond Pri				85,000.00	90,000.00		-100.0%	-85,000.00	
		2813 · USE SCHEDULE NOT 80% of Bond intere				17,775.00	15,150.00				
		2807 · Fiscal Charges				1,200.00	1,425.00		-100.0%	-1,200.00	
		· GO Bonds, Series 2025A									
		2818 · 100% of Bond Principal pmts 2025A Bonds					0.00				
		2819 · 100% of Bond Interest pmts 2025A Bonds					442,875.42				
		Total 2801 · GO Bonds				262,075.00	708,650.42	0.00	-100.0%	-262,075.00	
		2800 · DEBT SERVICE FUNDS - Other-issuance costs				0.00	0.00	0.00		0.00	
Total 2800 · DEBT SERVICE FUNDS							262,075.00	708,650.42	0.00	-100.0%	-262,075.00
2000 · GENERAL GOVERNMENT											
		2010 · Administration & Finance									
		2015 · City Administrator				121,653.58	125,303.19		-100.0%	-121,653.58	
		2020 · City Clerk				89,235.66	91,912.73		-100.0%	-89,235.66	
		2025 - Unfunded liability account				5,000.00	5,000.00		-100.0%	-5,000.00	
		2030 · Post Office & Part-Time				44,502.10	45,837.16		-100.0%	-44,502.10	
		2040 · P/R Taxes & Benefits				71,817.13	84,407.00		-100.0%	-71,817.13	
		2010 · Administration & Finance - Other				0.00		0.00		0.00	
		Total 2010 · Administration & Finance				332,208.47	352,460.08	0.00	-100.0%	-332,208.47	

2026 Final Budget and Tax Levy
 Preliminary Adopted 9/08/2025
 Final Adopted 12/08/2025

							Final	Preliminary	Final	Change	Change
							Adopted		Adopted	from 2025	From 2025
						Total 2340 · Roads & Parks Maint.	124,450.00	127,672.00	0.00	-100.0%	-124,450.00
						Total 2310 · Street Maint. & Sewers	242,167.09	274,583.29	0.00	-100.0%	-242,167.09
						Total 2300 · STREETS & HIGHWAYS	242,167.09	274,583.29	0.00	-100.0%	-242,167.09
						2400 · REFUSE & WASTE REMOVAL					
						2410 · Rubbish Removal	62,933.48	65,137.65		-100.0%	-62,933.48
						2411 - Solid Waste Management Tax	6,765.35	7,002.30		-100.0%	-6,765.35
						2420 · Recycling/Organics	16,493.82	17,097.64		-100.0%	-16,493.82
						2430 - Organic Recycling	1,500.00	1,500.00			
						2400 · REFUSE & WASTE REMOVAL - Other	0.00	0.00	0.00		0.00
						Total 2400 · REFUSE & WASTE REMOVAL	87,692.65	90,737.59	0.00	-100.0%	-87,692.65
						2500 · CULTURE & RECREATION					
						2510 · Parks & Recreation					
						2520 · Current Expenditures					
						2524 - Tree and Forest Maintenance	500.00	5,250.00		-100.0%	-500.00
						2525 · General Maintenance	8,900.00	8,900.00		-100.0%	-8,900.00
						2526 - Half Moon Park	0.00	400.00			0.00
						2527 · Ray Peters Park	3,350.00	2,800.00		-100.0%	-3,350.00
						2528 · Beach	9,550.00	8,950.00		-100.0%	-9,550.00
						2529 · City Hall Playground/Park	4,000.00	400.00			-4,000.00
						Total 2520 · Parks and Rec	26,300.00	26,700.00	0.00	-100.0%	-26,300.00
						2530 · LMCD					
						2531-LMCD Levy	4,710.00	7,004.00		-100.0%	-4,710.00
						2532-App Fees	1,500.00	1,500.00		-100.0%	-1,500.00
						2533-Dock Supplies	750.00	2,000.00		-100.0%	-750.00
						2534-Other	0.00		0.00		0.00
						Total 2530 LMCD	6,960.00	10,504.00	0.00	-100.0%	-6,960.00
						2540 · Community Education	0.00	0.00	0.00	#DIV/0!	0.00
						Total 2500 · CULTURE & RECREATION	33,260.00	37,204.00	0.00	-100.0%	-33,260.00
						2600 · MISCELLANEOUS EXPENDITURE					
						2610 · Insurance	32,500.00	35,000.00		-100.0%	-32,500.00

**2026 Final Budget and Tax Levy
Preliminary Adopted 9/8/2025
Final Adopted 12/8/2025**

							2025 Final	2026 Preliminary	2026 Final Adopted	PCT Change from 2025	\$ Amount Change From 2025
Revenues											
1500 · OTHER FINANCING SOURCES											
							18,500.00	18,500.00	18,500.00	0.0%	0.00
							0.00	0.00	0.00	0.0%	0.00
							18,500.00	18,500.00	18,500.00	0.0%	0.00
							18,500.00	18,500.00	18,500.00	0.0%	0.00
1400 · MISCELLANEOUS RECEIPTS											
							0.00	0.00	0.00	0.0%	0.00
							0.00	0.00	0.00	0.0%	0.00
							0.00	0.00	0.00		0.00
Total Revenues							18,500.00	18,500.00	18,500.00		0.00
Expenditures											
2900 · CAPITAL PROJECT FUNDS											
							0.00	0.00	0.00		0.00
							0.00	0.00	0.00		0.00
							0.00	0.00	0.00		0.00
2800 · DEBT SERVICE FUNDS											
							0.00	0.00	0.00		0.00
							0.00	0.00	0.00		0.00
							0.00	0.00	0.00		0.00
2700 · OTHER FINANCING USES											
							12,000.00	12,000.00	12,000.00	0.0%	0.00
							0.00	0.00	0.00		0.00

**2026 Final Budget and Tax Levy
 Preliminary Adopted 9/8/2025
 Final Adopted 12/8/2025**

							2025	2026	2026	PCT	\$ Amount
							Final	Preliminary	Final	Change	Change
									Adopted	from 2025	From 2025
							12,000.00	12,000.00	12,000.00	0.0%	0.00
							12,000.00	12,000.00	12,000.00	0.0%	0.00
							12,000.00	12,000.00	12,000.00	0.0%	0.00
							6,500.00	6,500.00	6,500.00		0.00

Item Number	Capital Improvement Program:	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	Potential Funding Source	Recommended or Supported By	Comments/Explanation
General Fund															
1	Tree Treatment and Management	\$7,200		\$7,200		\$7,200		\$7,200		\$7,200		\$7,200	Tax Levy	Park Commission/PW	Treatment for invasives, and replacement due to EAB loss
2	Library Roof Replacement and chimney repair \$4560		\$4,560										Tax Levy	Parks	Combine with warming house and city hall roof replacement
3	Sign at LRHOA			\$6,000									Tax Levy	Park Commission	
4	Replace 5 Picnic Tables				\$6,500								Tax Levy	Parks	refurbished 2022
5	Ray Peters warming house roof - included in City Hall costs		\$0										Tax Levy	Parks	Combine with warming house and city hall roof replacement
6	East and West Entrance signs			\$3,000									Tax Levy	Park Commission	Beginning to rust, moved to 2027 to assess
7	Rip Rap Repair	\$37,000											Tax Levy	Park Commission	Total \$35,750. \$5,750 in CP reserves from 2023.
8	Restore the Shore			\$5,000		\$5,000		\$5,000					GRANT	Park Commission	Restoring shore areas near fire lanes and access areas. Need details and research grants.
9	Replace City Hall Roof \$25,000/chimney repair \$7400		\$32,400										Tax Levy	Staff	Roof was installed 2004 with 30 year architectural roof material
10	Lighting at City Hall Front Steps/Sidewalk		\$9,100										Tax Levy	Staff	Solar light works intermittently. Safety Concerns.
11	City Hall Maintenance	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	Tax Levy	Staff	Update flooring in bathroom and kitchen or reconfigure work space. Blinds.
12	Road Repair/Pavement /Seal Coat Citywide	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	Tax Levy	Council	Citywide construction has compromised our past seal coat. Regular seal coat will maintain roads. Increased costs.
13	Mower and bagger - after 2026, mower only and keep bagger		\$11,000			\$8,000			\$9,000			\$10,000	Tax Levy	PW, supported by Finance Cmte	Replace and trade in on 3 yr. cycle. Cost increased from 2025
14	3/4 Ton Pick Up with V Plow				\$30,000								Tax levy/grant	Council	should be replaced per schedule (7 yr) to avoid interrupted services
15	Replace F550 Plow and Salt Sander	\$100,000										10000	Tax Levy	Public Works	\$70,000 approved in '23, cost increase to \$100,000, replace every 10 yr
16	Upgrade to current message board with posts, frame or flowers around.	\$5,000											Tax Levy	Civic	The sign is delapidated in appearance. Suggested it be replaced by tasteful one that echos look of welcome sign. Increased cost to \$5K
17	Grapple for skid steer		5000										Tax Levy	Public Works	Used to pick up tree branches, trunks, trees across roads. Emergency storm damage.
	SUB-TOTAL	\$251,700	\$164,560	\$123,700	\$139,000	\$122,700	\$102,500	\$114,700	\$111,500	\$109,700	\$102,500	\$129,700			
Water Fund															
17	Water Hydrant Replacements City Wide - \$17,000 each, stagger years		\$20,000		\$20,000		\$20,000		\$20,000		\$20,000		Tax Levy	Council, Public Works	some are dated 1930. cost increase from \$10,000 to \$17,000.
	SUB-TOTAL	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000	\$0	\$20,000	\$0			
Sewer Fund															
18	Lift Station #3 - new pump	\$9,688											Tax levy/sewer budget	Public Works	Per inspection report from may 2024
19	Lift Station #2 - replace 2 check valves	\$5,320											Tax levy/sewer budget	Public Works per inspection report	Per inspection report from may 2024
20	Lift Station #3 - Wetwell Rehabilitation		\$16,400										Tax levy/sewer budget	Public Works per inspection report	Per inspection report from may 2024
21	Lift Station #2 - Replace guide pipes			\$2,650									Tax levy/sewer budget	Public Works per inspection report	Per inspection report from may 2024
22	Lift Station #4 - guide rails			\$3,650									Tax levy/sewer budget	Public Works per inspection report	Per inspection report from may 2024
23	Lift station generator			\$47,000	\$48,000	\$48,000	\$48,000						Tax levy/sewer budget	Public Works per inspection report	
	SUB-TOTAL	\$15,008	\$16,400	\$53,300	\$48,000	\$48,000	\$48,000	\$0	\$0	\$0	\$0	\$0			
TOTAL		\$266,708	\$200,960	\$177,000	\$207,000	\$170,700	\$170,500	\$114,700	\$131,500	\$109,700	\$122,500	\$129,700			1,800,968
future	85 Year Old Watermain replacements - approx cost \$4.5 million. Date TBD													Utilities Commission and Public Works	the remaining watermain have been listed in the past for replacement but due to project costs they were removed from previously bonded projects
	FOOTNOTES:														
8	Finance Committee left. Restore the Shore but asked that a grant opportunity be researched and not tax levy. 2025 grant funds not available. Pushed to 2027 to research funding.														
9	New info: Roof was installed 2004 with 30 year architectural roof material														
16	CIVIC request updated - if the board is to become a permanent fixture, civic would like to propose replacing current temporary sign with one that echos look of welcome sign. Updated cost to \$5,000.														

APPENDIX B
City of Minnetonka Beach
Fees and Charges 2025
Adopted 12/08/2025 - Effective 1/1/2026

Fees for Licenses, Permits, Services

Animal Impound		
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First in a Calendar Year	\$60	
Second	\$80	
Third and Subsequent	\$100	

Animal Violation Fines (Section 514, 12B)		
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Dogs or Cats not licensed	\$60	
Animals causing disturbance, noise	\$60	
Dogs running at large	\$60	
Fierce dogs running at large	\$75	

Copy Services		
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*Photocopies	\$0.25	per page if less than 100 pages
Fax	\$1.00	per fax to send long distance
City Code - Available on-line and for review at City Hall at no charge		
	\$0.25	copy per page plus staff time
	\$30.00	complete code unbound
	\$60.00	complete code bound
Comprehensive Plan	\$60.00	bound
Comprehensive Plan CD	\$10.00	
City Directory	\$ 3.00	
Large Plans and Surveys		Actual costs for duplicating plus staff time
*See Data Access Policy – additional charges for time to compile to data if over 100 pages		

False Alarms		
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Police	\$0	1st in calendar year
	\$100.00	2 nd in calendar year
	\$200.00	3 rd in calendar year
	\$300.00	4 th in calendar year
	\$400.00	5 th and subsequent

TIME FEE: To be added to base fee, \$25.00 per one-half hour or fraction thereof for waiting time beyond the first 15 minutes. There would be no charge when extreme weather conditions set off an alarm or when there is actual need for emergency response. See City Code 504 for further information on False Alarm. False fire alarm rates set by Long Lake Fire Department.

Fire	\$0.00	1 st in one rolling year
	\$250	2 nd in one rolling year
	\$500	3 rd in one rolling year
	\$1,000	4 th and subsequent in one rolling year

Finance and Electronic Payments (PSN)		
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Non-Sufficient Funds Check	\$30.00	
PSN Convenience Fee – Credit Card Transactions		2.95% or 2.75% + \$.50 for \$100 or less
PSN Convenience Fee - PSN E-Check Payment	\$1.50	
PSN Credit Card Charge Dispute Fee	\$15.00	

APPENDIX B
City of Minnetonka Beach
Fees and Charges 2025
Adopted 12/08/2025 - Effective 1/1/2026

Fee In Lieu \$160.00 per inch Deciduous
(For non-replacement of trees) \$160.00 per foot Coniferous
Note: Double permit fee for an "after-the-fact" application/permit.

Planning and Zoning		
Performance Agreement	\$300.00	plus costs
Conditional Use Permit	\$250.00	plus costs
Variance Request	\$250.00	plus costs
Variance Renewal	\$250.00	plus costs
Re-zoning Request	\$250.00	plus costs
Administrative Appeals	\$250.00	plus costs
Zoning Reviews*	\$205.00	per hour
Engineering Reviews*	\$189.00	per hour
Other Land Use	\$250.00	plus costs
Planning and Zoning Consultation*	\$205.00	per hour
"After-the-Fact" Application	\$500.00	plus costs
Resident landscaping in the right-of-way	\$50.00	plus costs incurred
Park Dedication Fee		Per City Code 202 (2)
Resident Accounts Receivable Invoices	10% late fee net 60 days	
*rates subject to change based on current contract rates		

Public Utilities		
Garbage	\$69.90 72.35	per quarter (flat fee)
Leaf Pick Up	\$21.00	per quarter (flat fee)
Recycling	\$18.32 19.00	per quarter (flat fee)
Sewer (Residential)	\$132.50 160.00	per quarter (flat fee)
Lafayette Club Sewer	\$ 3.15	per 1000 gallons of water
Stormwater Utility	\$20.00	per quarter
Water Treatment Plant Fee	\$335.00	per quarter
Local Water Availability Charge (12/12)	\$ 2,700	
Local Sewer connection Fee (10/97)	\$ 2,400	
Service Availability Charge (SAC)	\$ 2,485	* Set by Met Council
Yard Waste Cart Subscription	\$110.87 114.75	per year billed directly by Republic

Water Fees		
Water Base Fee (Residential)	\$38.00	per quarter (flat fee)
Water Base Fee (Lafayette Club)	\$76.00	per quarter (flat fee)
Usage Fee (Residential)	\$13.40	per 1000 gallons Residential
Usage Fee (Orono)	\$8.26	per 1000 gallons Orono Water Users
Note: This may change at the discretion of City of Orono		
Usage Fee (Lafayette Club)	\$13.40	per 1000 gallons
Minimum charge when water is shut off	\$ 5.00	
Late Fee	10% of bill is charged for late payments	
Water Shut Off/On (per each)	\$50.00	(request by resident to shut off/on)
Water and Sewer Disconnect/Reconnect	\$50.00 each	(charged on demolition permit)
Water Test Fee (State)	\$9.72 15.22	(Billed 2 nd Quarter only)



Financial Dashboard: 9/8/25

Cash Position

	8/30/2024	12/31/2024	8/29/2025	Return
Unrestricted Funds				
Bridgewater Bank	\$ 118,762	\$ 81,757	\$ 71,534	1.50%
4M General Fund	\$ 1,385,976	\$ 1,721,913	\$ 1,599,040	4.22%
Ehlers Investments - MF	\$ 3,405	\$ 1,437	\$ 15,907	3.78%
Ehlers Investments - CDs	\$ 588,203	\$ 596,268	\$ 607,035	5.05%
Total	\$ 2,096,346	\$ 2,401,375	\$ 2,293,516	
Restricted Funds				
Ehlers 2024 WTP (2023A bond)	\$ 4,001,728	\$ 1,573,503	\$ -	0.00%
Ehlers 2024 WTP (2025A bond)	\$ -	\$ -	\$ 6,513,951	4.20%
Total	\$ 4,001,728	\$ 1,573,503	\$ 6,513,951	

Debt Service

	Face Value	Outstanding	Maturity	Call Date
Series 2019A (3.00%)	\$ 2,385,000	\$ 1,935,000	2/1/2040	2/1/2028
Series 2020A (2.00%)	\$ 1,355,000	\$ 1,125,000	2/1/2041	2/1/2029
Series 2021A (3.00%)	\$ 1,185,000	\$ 865,000	2/1/2032	2/1/2028
Series 2023A (5.00%)	\$ 4,965,000	\$ 4,965,000	8/1/2048	8/1/2033
Series 2025A (5.00%)	\$ 7,625,000	\$ 7,625,000	8/1/2045	8/1/1934
	\$ 17,515,000	\$ 16,515,000		
			2025 Portion Paid by	
	2025 Debt Serv	2026 Debt Serv	Tax Levy	Water Rev
Series 2019A G.O. Bonds	\$ 158,100	\$ 159,200		
Series 2020A G.O. Bonds	\$ 83,100	\$ 81,900		
Series 2021A G.O. Bonds	\$ 132,500	\$ 134,125		
Series 2023A G.O. Bonds	\$ 225,000	\$ 350,000		
Series 2025A G.O. Bonds	\$ -	\$ 442,875		
	\$ 598,700	\$ 1,168,100	\$ 260,875	\$ 337,825

To Do Items

- Engage Ehlers to update Financial Management Plan/Capital Asset Financing Policy.
- Work on long range financing plans for projects with Utilities Commission and Finance Committee.
- Consider more credit card / EFT payments vs. checks.

Accounts Payable

Check Date	#	Payee	Amount	Description
09/08/2025	20663	Municipal Builders, Inc.	\$ 372,778	WTP build
09/08/2025	20639	AqueoUS Vets, LLC	\$ 372,450	PFAS equipment
09/08/2025	20669	Valley - Rich Co., Inc.	\$ 38,057	storm sewer repairs
09/08/2025	20648	City of Orono	\$ 14,887	police and incarceration fees
09/08/2025	20666	Republic Services	\$ 6,790	trash, recycling, special pickup
09/08/2025	20660	Metropolitan Council	\$ 4,893	sewage
09/08/2025	20665	Rackley Computer Consulting LLC	\$ 1,394	3 year subscription for internet security and r
09/08/2025	20637	ACME tools	\$ 1,383	city hall leaf blower, battery packs, emergency
09/08/2025	20656	Kennedy & Graven, Chartered	\$ 920	all general questions legal
09/08/2025	20646	Chosen Valley Testing, Inc	\$ 545	concrete testing per contract
09/08/2025	20662	Minnesota Department of Health	\$ 520	quarterly water connection fee
			\$ 814,618	
% of Total Checks Discussed				100%
Total Checks			\$ 818,534	

Legal / Zoning Expense Analysis

YTD 2025	Zoning Costs	Engineering Costs	Legal Costs	TOTAL
City Budget	\$ 20,000	\$ 45,000	\$ 45,000	\$ 110,000
2669 Woodbridge	\$ -	\$ -	\$ (4,507)	\$ (4,507)
General	\$ (2,289)	\$ (3,020)	\$ (12,714)	\$ (18,023)
Remaining	\$ 17,711	\$ 41,980	\$ 27,780	\$ 87,471