

**City of Minnetonka Beach**  
**Park Commission Meeting Minutes**  
*Tuesday, September 7, 2010*

**Members Present:** Chair Patty Rezabek, Amy Johnson, Laura Inglis, and Council Liaison Mike Taylor

**Members Absent:** Dave Christiansen and Robb Ball

**Staff Present:** Marilyn Regnier

**Others Present:**

**Materials Distributed:**

1. Agenda                      2. August Draft Minutes    4. Concerned Tree List    5. 2004 Draft Ray Peters Park Usage Guidelines    6. MNSTAC Forest Health Committee EAB email  
 7. 2010 Budget & Expenditures

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
	<ul style="list-style-type: none"> <li>Meeting called to order at 7:15 p.m.</li> </ul>	
<b>1. Approve Agenda</b>	<ul style="list-style-type: none"> <li>Added report from Robb re docks/swimming beach under Commissioner Reports</li> </ul>	<b>(Amy Johnson motion, Laura Inglis second to approve the agenda as amended; all present aye).</b>
<b>2. Oath of Office</b>	<ul style="list-style-type: none"> <li>Not done. Needs to be on Oct. agenda.</li> </ul>	
<b>3. Approve Minutes of August 2, 2010</b>	<ul style="list-style-type: none"> <li>No changes were made.</li> </ul>	<b>(Laura Inglis motion, Amy Johnson second to approve the August 2, 2010 minutes as written; all present aye).</b>
<b>4. Maintenance Committee Report &amp; Recommendations</b>		
Concerned Tree List- Bids from A Cut Above & Robb's Tree Service	<ul style="list-style-type: none"> <li>Patty presented a comparison sheet of bids from Robb's Tree and A Cut Above (Tom Houston) indicating lowest bids for each tree and the Commissioners discussed the bids. No final bid award was made; they will look at the Concerned Tree List for additional trees for removal/trimming.</li> </ul>	<p>Laura to call power company regarding Brooks Lane ash tree by Robb Ball property to see if they would remove it.</p> <p>Patty and Laura will continue to refine the bids for action for this year.</p>
Garlic Mustard Removal Update	<ul style="list-style-type: none"> <li>Cargill Request – No report, Robb was absent.</li> <li>City Removal – Patty asked TRPD about garlic</li> </ul>	Request: Ben to remove

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	<p>mustard removal, but it is more on Hennepin County Rail Road Authority and not TRPD's 16-foot trail easement.</p> <ul style="list-style-type: none"> <li>• Check of Fire Lanes 2, 3 &amp; 5, 6 &amp; 7 –Amy Johnson. 2 - Ben took care of buckthorn removal – saw no garlic mustard; 3 – a lot of buckthorn, didn't see garlic mustard. 4 – Also has buckthorn.</li> </ul>	<p>the buckthorn at fire lanes.</p> <p>Patty to talk to the Cooney's again on Lafayette Rd. regarding their buckthorn thicket.</p>
<p>Concerned Tree List – Bids Needed</p>	<ul style="list-style-type: none"> <li>• Will be discussed at Oct. meeting.</li> </ul>	<p>.</p>
<p>Tree Inventory Planning Document - EAB</p>	<ul style="list-style-type: none"> <li>• Tom Houston is interested in giving a tree inventory bid for boulevard and out skirting trees of parks.</li> <li>• Decide how to approach inventory, start in sections? Charge \$2.00-\$3.00 per tree? Start with main city boulevards? Do inventory in phases?</li> <li>• Patty is interested in attending the EABMnSTAC forest health session noted in an email from Emily Ball, Minnetonka city forester and asked other commissioners if they would be interested in attending as well. No interest as yet.</li> </ul>	<p><b>(Laura Inglis motion, Amy Johnson second to meet with Tom Houston and, based on that discussion and agreed parameters, authorize up to \$2,500 for a tree inventory; all present aye).</b></p> <p>Patty and Laura will meet with Tom Houston regarding inventory parameters before Oct. meeting.</p> <p>Patty will check with Robb and Dave re forest health session.</p>
<p>Swimming Beach Milfoil Pulling &amp; Shoreline Cleaning Update – L. Inglis</p>	<ul style="list-style-type: none"> <li>• The swimming beach clean up was stayed on top of – it was a good year.</li> <li>• Larry Fontaine, Dockside, is interested in coming back again to work for the city next year.</li> </ul>	<p>Bring back discussion in spring for 2011 planning.</p>
<p><b>5. Park Usage Guideline Development Referral from Council</b></p>	<ul style="list-style-type: none"> <li>• Comments regarding St. Martin's picnic at the swimming beach in August: Shuttle for people to ride to the park didn't happen resulting in no parking for residents with permits. The park was left immaculate. Half Moon Park Badminton Party – Friday the tent arrived and stayed all weekend, portable toilets were delivered and in view of the</li> </ul>	<p>Marilyn and Laura to meet and work on a parks usage policy and bring back to the Park Commission.</p>

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	<p>neighbors, the grass was mowed and marked to court specifications, loud speakers from 10 a.m.-7 p.m. Concerns: residents weren't aware of the events. Another day a Mound school bus with kids and lifeguard used the swimming beach park. Recommend looking at history of parks, land use, and how resident's events are impacting neighbors. Make sure application for park use clearly identifies what event is going to be and all that it entails.</p> <ul style="list-style-type: none"> <li>• Recommendations: Appropriate space for the event; Ray Peters Park would have accommodated the badminton event better. Notification of neighbors within 3 days prior to event, guidelines around noise levels, can't alter the landscaping, portable toilets brought in allowed only at Ray Peters.</li> </ul>	
<b>6. Update Ordinance on Emerald Ash Borer</b>	<ul style="list-style-type: none"> <li>• Patty is researching what the City of Minnetonka has/will be adding to their ordinances regarding EAB. She will also check to see what the League of MN Cities has pulled together.</li> </ul>	<p>Patty will check with Dave and Robb to research what is recommended for updating our ordinance for EAB and give to staff for preparation for ordinance to go to Council.</p>
<b>7. 2010 Budget &amp; Expenditures</b>	<ul style="list-style-type: none"> <li>• \$6,671.74 of the budget has been expended.</li> <li>• Remaining in budget: \$11,328.26</li> </ul> <p>Estimated other expenses: \$1,300 Dockside, \$2,000 buckthorn removal, \$3,600 tree trimming, \$300 painting hockey boards, \$2,000 steel edging;</p> <p>Estimated amount remaining: about \$2,000.</p>	<p>More buckthorn removal is needed in Ray Peters Park, Prairie Restoration will go through annual maintenance program and Parks will call AJ's Property Maintenance for buckthorn removal.</p>
<b>8. Public Works Director - Report</b>		
Work Report	<ul style="list-style-type: none"> <li>• Buckthorn was removed at dock 4 and he installed steel edging a city hall.</li> </ul>	
Work Request – Sept. & Oct.	<ul style="list-style-type: none"> <li>• Ben Young asked if Parks would like hockey boards painted this fall and if more steel edging would be purchased this year. He has installed all of the steel edging that was purchased last year; more is needed</li> </ul>	<p>Ben to paint hockey boards for a cost of \$300.</p> <p>Additional steel edging will</p>

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	to complete city hall grounds.	be purchased if budget allows. Review in November.
<b>9. Commissioner &amp; Other Reports</b>	<ul style="list-style-type: none"> <li>• Report from Robb regarding docks at swimming beach. Wasn't discussed, Robb was absent.</li> <li>• New Park Commissioner is needed to fill Ray Boyle vacancy. Patty has called Kevin Decker about coming on board. They will be meeting to discuss.</li> <li>• Parks opening has been posted in the Beachcomber.</li> </ul>	Patty will talk with new resident Kevin Decker about coming onboard.

(Amy Johnson motion, Laura Inglis second to adjourn at 8:55 p.m.; all present aye).

*Next Meeting Date: Monday, Oct. 4, 2010.*

Meeting minutes respectfully submitted by City Clerk Marilyn Regnier.