

City of Minnetonka Beach
Park Commission Meeting Minutes
Monday, August 2, 2010

Members Present: Chair Patty Rezabek, Amy Johnson, Dave Christiansen, Laura Inglis, and Robb Ball

Members Absent: Ray Boyle and Liaison Mike Taylor

Staff Present: Marilyn Regnier

Others Present:

Materials Distributed:

1. Agenda 2. June Draft Minutes 4. Concerned Tree List 8. 2010 Budget Comparison
 9. 2010 Budget & Expenditures

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
	<ul style="list-style-type: none"> Meeting called to order at 7:10 p.m. 	
1. Approve Agenda	<ul style="list-style-type: none"> Additions to the agenda included Docks (under item 7), Donation of Pots by Susan Carlson (under item 3), and EAB (under Tree Inventory). 	(Laura Inglis motion, Dave Christiansen second to approve the agenda as amended; all present aye).
2. Approve Minutes of June 7, 2010	<ul style="list-style-type: none"> No meeting was held in July. Changes were made to Item 5 Alain Frecon Request for Tribute to Blair Jenness; and moving the two discussion bullets regarding costs for treating ash trees and the amount of ash boulevard trees at the swimming beach to Item 4. Concerned Tree List discussion. An additional change was made under Action Plan that Patty will call Alain Frecon back and discuss further. 	(Laura Inglis motion, Dave Christiansen second to approve the June 7, 2010 minutes as written; all present aye).
3. Commissioner Committee/Project Assignments	<ul style="list-style-type: none"> Tabled until more people are in attendance. 	
Donation of Pots by Susan Carlson	<ul style="list-style-type: none"> Susan Carlson has two flowerpots that are 17 inches tall by 24 inches in diameter she would like to donate to the city. The Commissioners thanked Susan for her donation. The pots will be placed on the ground in front of 	<p>Marilyn will ask Ben to pick up pots and coordinate with Susan Carlson.</p> <p>Marilyn to purchase</p>

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	city hall.	plants for pots that will carry into fall.
4. Maintenance Committee Report & Recommendations		
2010 Tree Trimming & Removal		
Garlic Mustard Removal Update	<ul style="list-style-type: none"> • Cargill Request – Robb Ball said he talked with Cargill the employee’s volunteer recruiter and they will also pull garlic mustard when they clear the trail of trash. Robb will coordinate with the Cargill recruiter in the spring. • City Removal – Patty Rezabek and Kelley Jackson have worked on pulling and spraying garlic mustard, including on the north side of the trail east of the Lafayette Club cart bridge. • Check of Fire Lanes 2, 3 & 5, 6 & 7 –Amy Johnson still plans to look for buckthorn and garlic mustard at the fire lanes listed above. 	<p>Add to tickler list for March 2011 meeting. Rob to contact Cargill.</p> <p>Tickler list for March – continue removal.</p> <p>Amy please check out for next meeting.</p>
Concerned Tree List – Bids Needed	<ul style="list-style-type: none"> • Three trees were noted that aren’t dead yet; a maple near the Kaminiski property at 2201 Huntington Pt. Rd. E, an ash near Kathy & Denny Klohs property at 2212 Huntington Pt. Rd. E., and a maple at city hall in Liza’s Garden. Need to check for surveys in the Kaminski and Klohs property files to see if trees are on city property or private property. • Other trees mentioned: Two dead trees near Inglis property, two more dead trees in Ray Peters Park, and two others in Ray Peters Park across from Jim & Kate Bartels property at 2417 Woodbridge Rd. • Discussed leaving dead trees in Ray Peters Park if they are not a threat to anything if they were to fall over. • Discussed asking the power company about topping trees in wires and then have Ben complete work. 	<p>Marilyn to check for surveys in the property files.</p> <p>Patty is meeting with Tom Houston on 8/3 to get bids for removal and have tree inventory discussion.</p> <p>Have Tom Houston look at maple in Liza’s Garden at city hall for removal bid.</p> <p>Laura will check with</p>

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		power company.
Tree Inventory Planning Document - EAB	<ul style="list-style-type: none"> • Patty was told at the State Workshop on Emerald Ash Borer (EAB) cities should have their tree inventory before making a preparedness plan for dealing with EAB. • Some cities are already removing ash trees in order to spread out removal costs. • Some cities are deciding which ash trees they declare as Valued Trees and will chemically treat them to save them. Each tree is treated on a yearly basis. Need to weigh costs. MNDA does not have research on 100% effectiveness. 	Marilyn to find and email to Commissioners the link to the website for the EAB Community Preparedness Manual.
Swimming Beach Milfoil Pulling & Shoreline Cleaning Update – L. Inglis	<ul style="list-style-type: none"> • Laura reported Larry Fontaine said the third milfoil pull is planned for next week. There is less milfoil this year. He will focus more on the dock areas for pulling. • Laura would like to call to find out how often the swimming beach water is tested. 	Marilyn to find letter from Hennepin Health Dept. for contact for Laura to call about how often they test.
5. Carlson Donation of Two Evergreens	<ul style="list-style-type: none"> • The donation of evergreens will not take place; the Carlson’s are now planning to use the trees in other areas of their new landscaping. 	
6. Policy & Procedures for Hockey Rink Usage – Dave Christiansen re meeting with Hockey Families	<ul style="list-style-type: none"> • Dave has talked with resident Lee Goehring who is president of the Orono Hockey Assoc and with his wife Lisa about problems occurring at the skating rink. Some of the problems identified are: older kids are intimidating younger kids, warming house trashing issues, small amount of parking (8 spots), and crowded parking lot so residents can’t get to the park to pick up their kids. • Discussed posting “Parking by Permit Only” for the parking lot. • Discussed starting with less restrictive alternatives, but need rules made and listed at the warming house/park. • Dave Christiansen has spoken with Long Lake’s Clerk Jeanette Moeller regarding the Orono Hockey Assoc. renting Holbrook Park. Long Lake provided their rules and regulations for our Commissioners 	<p>Dave to go and see current signage at warming house.</p> <p>Back on agenda next month.</p>

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	for their hockey rink.	
7. Update Ordinance on Emerald Ash Borer	<ul style="list-style-type: none"> It is recommended by the state that cities update their ordinances for dealing with EAB. 	Marilyn to email nuisance ordinance to Commissioners regarding diseased trees.
Docks	<ul style="list-style-type: none"> There are two docks that currently don't have canopies at the swimming beach. Now that the boats are in and because of the impact of the boat houses on the lake view, Parks discussed whether to bring to Council a recommendation again to have those docks closest to the swimming area remain without canopies. Request to be more involved in the dock process. Parks would like the Dock Committee integrated and under the Park Commission. They would like to have more Parks involvement on the Dock Committee. They feel the Park Commission wasn't consulted regarding docks. 	<p>Robb will write a memo to Council regarding what the impact has been on the park, their recommendations, and bring back to Sept. parks meeting.</p> <p>Discuss and determine recommendation to Dock Committee and Council.</p>
8. Prepare 2011 Budget Request	<ul style="list-style-type: none"> It is foreseen that EAB Preparedness will come at a big cost. Parks asked for a budget of \$23,800 for 2010, Council approved \$18,000. Request \$22,000 for 2011, which includes \$4,000 for EAB Preparedness. 	<p>(Dave Christiansen, Amy Johnson second submit 2011 budget of \$22,000 keeping the adopted \$18,000 in place and adding a \$4,000 EAB preparedness line item; all present aye).</p> <p>Staff to make EAB Preparedness a budget line item in Parks budget.</p>
9. 2010 Budget & Expenditures	<ul style="list-style-type: none"> Try to complete a tree inventory with this year's budget - possibly with Tom Houston. Finish up buckthorn spraying/removal this fall in Ray Peters and Arcola Woods. Amount of expenditures as of 8/2/10: \$4,666.14. 	<p>Patty to request Tom Houston attend next meeting and also ask him to give a tree inventory proposal. Laura to follow up with Prairie Restoration for fall spray.</p>
10. Public Works Director - Report		

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Work Report	<ul style="list-style-type: none"> • Ben can remove the buckthorn at Dock 2 in the fall. • He has installed rubber washers and a chain on the toy box at the swimming beach so children won't get their fingers pinched. 	
Work Request – Aug. & Sept.	<ul style="list-style-type: none"> • Marilyn has called Hennepin County Public Works again regarding diseased trees in the road right of way along Shoreline Drive. 	<p>Marilyn will call Mike Legg again at Hennepin County Public Works regarding diseased tree in Lafayette Park near Hill Rd.</p> <p>Tell Ben “great job, city looks beautiful, golf course looking”.</p>
11. Commissioner & Other Reports	<ul style="list-style-type: none"> • Commissioner terms expiring on 8/31/10: Amy Johnson and Robb Ball. Robb will seek reappointment. Amy needs to decide and will let us know. • Ray Boyle has resigned due to his travel schedule and needs replacement -his term would have expired 8/31/12. He has spoken with new resident Kevin Decker about joining the Park Commission. 	

(Amy Johnson motion, Dave Christiansen second to adjourn at 9:30 p.m.; all present aye).

*Next Meeting Date: **Tuesday**, September 7, 2010.*

Meeting minutes respectfully submitted by City Clerk Marilyn Regnier.