

City of Minnetonka Beach
Park Commission Meeting Minutes
Monday, May 2, 2011

Members Present: Chair Patty Rezabek, Dave Christiansen, Amy Johnson, Laura Inglis, Kevin Decker and Council Liaison Michelle Kroll

Members Absent: Robb Ball

Staff Present: Marilyn Regnier

Others Present: Tobacco-Free Youth Representatives Emily Anderson, Derek Larson, and Orono High School Students Alyssa & Ashley Melco, Elizabeth Fossen, Amy Wenz and Elly Huston

Materials Distributed:

1. Agenda 2. Tobacco Free Parks Letter 3. April 4, 2011 Unapproved Minutes 5. Docks Recommendation Re Docks 14-5 & 15-1 6. Thoughts for the Margaret Dahl Library Bldg
 7. Adopt a Park Projects 8. Canada Goose Removal Program Inquiry 9. Edited Permit for Special Events using Public Land 11. Capital Improvement Items 12. 2011 Budget Expenditures
 14. Final Deer Mgmt Procedures for Council

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
	<ul style="list-style-type: none"> • Meeting was called to order at 7:05 p.m. by Chair Patty Rezabek 	
1. Approve Agenda	<ul style="list-style-type: none"> • 	(Dave Christiansen motion, Amy Johnson second to approve the agenda as written; all present aye).
2. Tobacco Free Parks Presentation	<ul style="list-style-type: none"> • Tobacco-Free Youth Recreation members gave a presentation seeking the city to implement tobacco-free policies for community park systems. Five Orono High School junior and senior students gave the presentation along with Emily Anderson and Derek Larson from the Tobacco-Free Youth Program of Hennepin County. • Free signs are available to cities stating Tobacco-Free Grounds, No Tobacco Use on this Park Property. 	Commissioners will discuss the program at their June meeting, with possibly asking the group to speak at a future City Council meeting.
3. Approve Minutes of April 4, 2011	<ul style="list-style-type: none"> • No changes were made. 	(Dave Christiansen motion, Laura Inglis second to approve the April 4, 2011 minutes as written; all present aye).

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
4. Maintenance Committee Report & Recommendations		
Tree Inventory Update – A Cut Above	<ul style="list-style-type: none"> • Tom Houston is still doing field work. He had planned to accomplish a lot of the inventory in the winter but the winter weather was not conducive to doing the work. He is personally doing the inventory and thinks he has about 20 hours left. Mr. Houston is identifying trees with 2-inch diameter and larger trunks. • Inventory will be helpful with emerald ash borer and tree diseases. Houston is also noticing some trees that are rotted out and they will be noted. The inventory will be a tool to use in planning and evaluating, and it will be a long-term guide for through the years. • Commission requested the inventory list be in priority order with trees needing immediate attention. For now he is pinpointing where there is the most need. • A “Value Tree” might accent the house, define the driveway, shade the house, etc. For the city trees around city hall and boulevard trees, they would have a lot of value as a city resource. • Stump grinding will take place in about a week for the three trees he took down last fall. 	<p>Tom Houston’s inventory report will be on the June agenda for discussion.</p>
Concerned Tree List for 2011-Storm Damaged Trees in Ray Peters Park Update	<ul style="list-style-type: none"> • In the future the concerned tree list will come from the inventory. • Ben and Patty walked the trail through Ray Peters Park and talked about taking out fallen broken branches to clean up the woods. Ben thinks it would take him a month at 40 hours/week to do all the work by himself so it was recommended to try to get volunteers to help. • The Beachcomber could ask residents to help when they are walking in Ray Peters Park to bring fallen tree branches to form piles along the trail so Ben can come through and chip the branches. 	<p>Beachcomber to ask residents when walking in Ray Peters Park to bring fallen tree branches to any of the piles for</p>

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		later chipping by Ben Young.
Develop Tree Replacement Guidelines Discussion	<ul style="list-style-type: none"> • Suggested having zones where if a tree were removed a replacement could be added. • Dave reported the Comprehensive Plan doesn't talk about tree replacement or any policy about tree replacement. 	Commissioners would look at each case when removing trees from the boulevard as to whether they would be replaced; example looking at a tree's purpose and location.
Summer Help 2011 Season- Gardening, Milfoil Removal and Lake Weed Pulling Update – Laura Inglis	<ul style="list-style-type: none"> • Laura called Larry Fontaine, Dockside. He will weed pull twice in the swimming area this year; it will cost \$1,200, a savings of \$600 over last year. He will do shoreline clean up nine times this year at \$135 per clean up, for a total of \$2,415. • Patty would like to see Larry expand the weed pulling area out closer to the docks and closer to the buoys. • Kelley Jackson will continue working for us. He is willing to spray garlic mustard and it was consensus to also have him do the spraying right away due to the opportune time is now. Round Up will be sprayed and there is some leftover from last year that he can use. • A couple of areas to spray are in Ray Peters Park by the old dump site and on the trail area by Woodbridge and 15 (by utility lift station area). There is another big patch on city property by the Blodgett and Soukup properties. 	<p>Laura will talk to Larry Fontaine about expanding the area where he will be pulling weeds this year.</p> <p>Laura will call Kelley Jackson and give go ahead to spray garlic mustard in the areas listed.</p>
5. Joint Parks and Dock Committee Discussion on	<ul style="list-style-type: none"> • Lee Goehring attended and discussion took place regarding a change to restrict boathouses at docks 	

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<p>Recommendation to Council Regarding Canopies at Docks 14-5 and 15-1 at Swimming Beach</p>	<p>14-5 and 15-1 adjacent to the swimming area. Lee said there are installation problems. Both dock slips 14-2 and 14-3 currently don't have boathouses. Language provided by Lee had the city administrator moving dock permit holders without canopies to locations next to 14-4 and 14-5, but did not have language for an ordinance to state those dock sites would be without canopies.</p> <ul style="list-style-type: none"> • If non-canopied, Dock sites 14-4 and 14-5 would give more view because of sight lines. • Parks and Docks both need to have a combined recommendation and they were unable to reach consensus. • Lee said the Dock Committee would want to meet to work on any language other than what he submitted that Docks had developed. 	<p>Park Commission and Dock Committee should each meet and come up with recommended compromise language, then have several members from each meet together to come to a final consensus of a recommendation to Council.</p> <p>Parks June agenda item: Dock Committee and Language Regarding Recommendation on Docks Without Canopies.</p>
<p>6. Long and Short Term Goals for the Margaret Dahl Library – Amy Johnson</p>	<ul style="list-style-type: none"> • Amy reported a resident has shown interest in the Margaret Dahl Library. The building was the original post office; its last role was as a library. It was overhauled in the early 1990's. Structurally inside it looks good. There is a crack in the foundation seen on the outside on the SE corner of the building which Ben Young said he can fill in with cement. Civic opened the library one summer. The problem is the hours open weren't structured and were just using volunteers. • Suggestions: Hold a couple of Monday Funday story times at the library this summer. -Revive the library focusing on titles relevant to Minnetonka Beach and Lake Minnetonka with a preference for local authors. - Have children's books, puzzles, games by local authors or about the area, or state of MN. - Audrey Zellely said she would help sort out the books worth keeping. • Discussed having library manned by someone, the need to clean out the library and clean out some of the books. Currently there are no chairs, and it was suggested to furnish it with a couple of chairs, a small desk, a small children's table with chairs and possibly a rug. • Suggestion: hold a water drive for trail users to raise funds for the city. Kids could run it but funds would 	<p>Amy and Lori Dovolis to be in charge of getting the library cleaned up on the inside, washing walls and mopping the floor. Audrey Zellely would be asked to give input on which books to keep. Amy will speak with Lori about what is manageable to man the library, and speak to Tracey Breazeale about holding a couple Monday Fundays at the library.</p> <p>Amy to report back next month.</p>

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	go to the city.	
7. Adopt a Park Program Development – Amy Johnson	<ul style="list-style-type: none"> • Amy reported she talked to other cities regarding their programs and families would adopt a park for a year in a formal process. Example: Wayzata has their Adopt a Garden program. • Decided not to develop a formal adopt a park program, but rather have designated clean up days and discussed doing two clean ups a year. • Dock & Lift will donate the use of a barge to get to Dock sites 5-7A for cleaning up the area. Probably would happen in July. Need to have volunteers and or hire people to help clean out the area. • Civic will give \$75.00 each year to the city for flowers that are planted by volunteers. 	<p>Staff to put out notice to dock permit holders for Docks 5-7A to remove their stuff, city will be cleaning up and give them a date to have it cleaned up and stuff removed by.</p> <p>Clerk Regnier to make sure Civic gets notified to submit check for \$75.00 to help cover flowers planted by volunteers.</p>
8. Consider Canada Goose Program Removal Program for 2011		<p>Staff to advise goose program there is no money in the budget at this time for goose removal.</p>
9. Park Usage Permit for Special Events Recommendation to Council Permit for Use of Public Land	<ul style="list-style-type: none"> • Looked over final edited permit application for use of public property for special events. It is ready to go to Council. • Discussed and suggested Commercial Estate Sales be added to special event for private homeowners because of need for control; noted damage to city road right-of-ways recently during an estate sale which will need to be repaired. 	<p>(Laura Inglis motion, Dave Christiansen second to approve the edits of the Permit Application for Special Events for Using Public Property and recommendations being sent to Council for their consideration; all present aye).</p>

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10. Gifts to Parks – Amy Johnson	<ul style="list-style-type: none"> • Didn't have time to discuss. 	June agenda item.
11. Capital Improvement Items 2012 - 2015	<ul style="list-style-type: none"> • Hockey boards for 2013, amount: \$9,000. • Tree reforestation in 2013, amount: \$30,000 	(Kevin Decker motion, Dave Christiansen second to recommend the CIP items listed; all present aye).
12. 2011 Budget & Expenditures	<ul style="list-style-type: none"> • Amount spent to-date \$302.47 of the \$14,000 park budget. • 	
13. Public Works Director Report	<ul style="list-style-type: none"> • Skate park equipment was moved to Ray Peters Park for the season. 	Request Ben to move rock to designated corner of Klohs property once tree stump removal is complete.
14. Commissioner & Other Reports		
Spring Clean Up Report	<ul style="list-style-type: none"> • The clean up held on April 23rd was a success with numerous bags of trash being filled. 	Beachcomber notice to residents regarding on-going city clean up with "Take a Bag, Take a Walk and Pick Up Trash" for whenever people are walking in the city.
Update on Klohs Corner	<ul style="list-style-type: none"> • A rock will be placed at the corner from Klohs driveway area once Tom Houston removes tree stump. Ben will move the rock which will help keep people from cutting the corner. 	The Klohs' need to be acknowledged/thanked for donation of the rock once it is moved to the boulevard corner by Ben.
Final Deer Management Procedures Final Draft for Council	<ul style="list-style-type: none"> • A couple of suggested changes were made. For clarification purposes, "by use of firearms" had been added by staff, but the copy the Commissioners received did not have that language. The method of removal by use of bow and arrow was brought up. 	June agenda item for the finalizing of suggested language for Council.

(Amy Johnson motion, Kevin Decker second to adjourn at 10:15 p.m.; all present aye).

Next Meeting Date: Monday, June 6, 2011.

Meeting minutes respectfully submitted by Marilyn Regnier.