

**City of Minnetonka Beach
Park Commission Meeting Minutes
Monday, May 3, 2010**

Members Present: Chair Patty Rezabek, Amy Johnson, Dave Christiansen, and Liaison Mike Taylor

Members Absent: Ray Boyle, Laura Inglis, and Robb Ball

Staff Present: Marilyn Regnier

Others Present:

Materials Distributed:

1. Agenda 2. April Draft Minutes 4. Quote for Basketball Backboard Replacement
5. Minnetonka Tree Inventory Planning Draft 5. Diseased Tree List 6. Capital Improvement Program Sheets

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
	<ul style="list-style-type: none"> • Meeting began at 7:30 p.m. 	
1. Approve Agenda	<ul style="list-style-type: none"> • Add 2010 Swimming Beach Milfoil Removal Quote from Dockside-Larry Fontaine 	(Amy Johnson motion, Patty Rezabek second to approve the agenda as amended; all present aye).
2. Approve Minutes of April 5, 2010	<ul style="list-style-type: none"> • 	(Amy Johnson motion, Patty Rezabek second to approve the April 5, 2010 minutes as written; all present aye).
3. Commissioner Committee/Project Assignments	<ul style="list-style-type: none"> • Tabled for now because not all the commissioners were at the meeting. 	
4. Replacing Broken Basketball Backboard at Ray Peters Park	<ul style="list-style-type: none"> • The mechanism for raising and lowering the hoop is also broken. • For safety reasons, take down the broken backboard at this time and look at some other options for the June meeting. 	Ben to look at the broken mechanism. Amy will research other manufacturers and get quotes for the June meeting.
5. Maintenance Committee Report & Recommendations		
Tree Inventory	<ul style="list-style-type: none"> • Patty and Laura plan to adapt some of the City of Minnetonka's tree inventory planning document for 	

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Discussion/Bids	<p>a framework for our city's tree inventory plan. They want to make it clear because they want to get bids for a tree inventory.</p> <ul style="list-style-type: none"> Because of the treat of Emerald Ash Borer, we have to think about replanting trees and when to start. 	<p>Patty and Laura to prepare a tree inventory planning document to use for getting bids for having a tree inventory completed for our city.</p>
2010 Tree Trimming & Removal	<ul style="list-style-type: none"> Patty's idea is to prepare a spreadsheet for tracking trees that need work and those that have been removed or trim. 	<p>Patty and Marilyn Regnier will work on a spreadsheet for tree removal/tree trimming.</p>
Swimming Beach Buoys & Roping Report – Amy Johnson	<ul style="list-style-type: none"> Ben has said there is enough line to stretch between the docks and 4 buoys. Craig's List advertised buoys: 2 uprights and a one round red marker buoy for \$150.00 total. 	<p>Amy will follow up on the Craig's List buoys and purchase them if they look good, and offer \$100.00 for the three buoys.</p>
2010 Swimming Beach Weed Pulling, Milfoil Removal Quote from Dockside-Larry Fontaine	<ul style="list-style-type: none"> Dockside cost for milfoil pulling \$630 x 3 times in the season. Suggested changing first pull day from early May to late May or early June. Price last year was \$600/time. Quote total: \$3,914.00 which included \$2,024.00 for 16 weeks of shoreline cleanup. How much re-growth this year? How big is the job for the second pull this year? Technically there should not be as many weeds for pulling this year. 	<p>Patty will meet with Laura regarding negotiating the quote; i.e. reduce from 16 weeks to 12 for shoreline clean up work, and probably less milfoil for pulling due to being pulled last year.</p>
Garlic Mustard Update	<ul style="list-style-type: none"> Janet Larson, City of Minnetonka, has a power point presentation online regarding garlic mustard which Patty would like everyone to view at http://www.eminnetonka.com/public_works/natural_resources/restoration/documents/garlic_mustard_presentation.pdf Are there any currently any educational documents on our city website about garlic mustard and buckthorn? Parks would like the city website to have links/information on garlic mustard and buckthorn. Kelley Jackson, Laura and Patty have been pulling garlic mustard in the parks and along the trail. Kelley pulls for a couple of hours everyday. The Commissioners looked at the policy and procedures manual regarding contacting residents 	<p>Marilyn will check with Susanne Griffin regarding whether there are educational documents currently on our city website on invasive species. If not, have them added.</p>

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	<p>when they have invasive weeds in their yards that haven't been removed. Because of her morning walks, Patty knows which homes on the east side of the County Rd. 15 (Lafayette Rd. side) have garlic mustard infestations in their yards along the roads.</p> <ul style="list-style-type: none"> • Patty thinks another garlic mustard article in the Beachcomber is timely, and a letter should be sent to residents that have garlic mustard in their yards. 	<p>After a courtesy call to residents, Patty will let Marilyn know which homes to letters and flyers to regarding garlic mustard removal.</p> <p>Who will check north side of CTR 15?</p>
Diseased Tree List	<ul style="list-style-type: none"> • No discussion. 	
6. Capital Improvement Program 2011-2015	<ul style="list-style-type: none"> • Hockey boards delayed to 2012. • Event sign, delay out to 2012. • Remove trees from capital budget, but have Council start to budget each year for tree replacement because of EAB. • Web based security cameras for parks; two for Ray Peters Park and one for city hall, very rough estimate of \$5,000-\$6,000. 	<p>Marilyn will call a camera surveillance company for a web security camera project cost estimate for the CIP.</p> <p>(Amy Johnson motion, Dave Christensen second to request CIP item of installing a web cam security system in 2011, and move hockey boards replacement to 2012 and a new event sign moved also to 2012; all present aye).</p>
7. 2010 Budget & Expenditures	<ul style="list-style-type: none"> • Total spent \$466.06 year to-date. 	<p>Marilyn to have Susanne Griffin move portable toilet expenditures from Beach Park 2528 to Ray Peters Park 2527 for the winter months rental of unit.</p>
8. Public Works Director - Report		
Work Report	<ul style="list-style-type: none"> • Warming house flower boxes are done and installed. • Skate Park equipment is back at city hall for this season. 	<p>Marilyn will coordinate volunteer gardeners for planting flower boxes at warming house, library</p>

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		and MB sign.
Work Request – May & June	<ul style="list-style-type: none"> • Ben will be putting down fresh woodchips on the trail; he currently is not filling resident requests for woodchips so he will have enough for the trail. • There is a length of dock 14 at the swimming beach which is encroaching on the tetherball area; either the dock section need to be shortened or the tetherball equipment needs to be moved for safety. 	Patty will talk to Lee Goehring or Ward Meyers regarding dock 14 being in the way of the tetherball area and figure out which should be moved.
9. Commissioner & Other Reports		

(Amy Johnson motion, Dave Christiansen second to adjourn at 8:55 p.m.; all present aye).

Next Meeting Date: Monday, June 7, 2010.

Meeting minutes respectfully submitted by Marilyn Regnier.