

City of Minnetonka Beach
Park Commission Meeting Minutes
Monday, April 4, 2011

Members Present: Chair Patty Rezabek, Dave Christiansen, Amy Johnson, Laura Inglis, Robb Ball and Council Liaison Michelle Kroll

Members Absent: Kevin Decker

Staff Present: Marilyn Regnier

Others Present:

Materials Distributed:

1. Agenda 2. February 7, 2011 Unapproved Minutes 3. Park Teams Roster 4. Tree Inventory Update
 6. Deer Management Procedures 7. Permit for Special Events using Public Land 9. Capital Improvement Items 10. 2011 Budget Expenditures

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
	<ul style="list-style-type: none"> • Meeting was called to order at 7:08 p.m. by Chair Patty Rezabek 	
1. Approve Agenda	<ul style="list-style-type: none"> • 	(Dave Christiansen motion, Robb Ball second to approve the agenda as written; all present aye).
2. Approve Minutes of February 7, 2011	<ul style="list-style-type: none"> • No meeting was held in March. 	(Dave Christiansen motion, Amy Johnson second to approve the February 7, 2011 minutes as written; all present aye).
3. Review Park Commission Teams Roster	<ul style="list-style-type: none"> • Request from Patty Rezabek to also be added to Forest Restoration Team. 	Clerk Regnier will add Patty to Forest Restoration team.
4. Maintenance Committee Report & Recommendations		
Tree Inventory Update – A Cut Above	<ul style="list-style-type: none"> • Patty met with Tom Houston regarding the Tree Inventory. He has divided the Beach into 11 sections by properties and roads as indicated on handouts. Inventory will be done section-by-section for boulevard trees and locations of trees will be found by address and by number. • Dead elm trees were noticed along the trail area and 	Patty will invite Tom Houston to May meeting to discuss the inventory.

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
	Houston will detail out the locations.	
Concerned Tree List for 2011-Storm Damaged Trees in Lafayette Park	<ul style="list-style-type: none"> Ben took care of the broken, storm-damaged tree branches along the roadway in Lafayette Park. 	Ben and Patty will meet regarding storm damaged trees in Ray Peters Park that could be taken down and/or cleared.
Develop Tree Replacement Guidelines	<ul style="list-style-type: none"> Discussed when the city takes down a diseased tree in the road right-of-way adjacent to private property, should the city replace the tree in that area. There needs to be clarification and a written policy about whether the city should do any replacing. One suggestion; possibly not replaced tree for tree, but by case by case basis or if removed by city no guarantee the city will replace it. Another suggestion was not to replace any trees. 	Dave will look through the Comp Plan regarding language pertaining to tree replacement.
Resident Request Regarding Tree Replacement	<ul style="list-style-type: none"> The need for clarification came about because of a dead ash tree by Kloh's property at Cross Point and Huntington Pt. Rd. E. which the city removed. The resident did not request a tree replacement but did request either the city move a sign to that location, or install boulders to keep drivers from cutting the corner. Public Works Director Ben Young would not want any signs moved to that location because they could be knocked down or damaged if located in that area. 	<p>Patty will talk to Dennis Klohs regarding the Park Commission discussion.</p> <p>No decision at this time on tree replacement on city property or city easement at this time. Continue discussion at May meeting.</p>
Summer Help 2011 Season- Gardening, Milfoil Removal and Lake Weed Pulling	<ul style="list-style-type: none"> Discussed options to lower costs including recruiting dock permit holders at the swimming beach help clean the milfoil from the dock areas due to park budget cuts. Discussed pulling weeds from the swimming area should take less time this year due to previous years work. 	<p>Laura will call Kelley Jackson and Dockside regarding the new season for weeding and milfoil removal.</p> <p>She will talk to Larry Fontaine, Dockside, about less time for each dive pull due to budget</p>

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
		cutting.
<p>5. Adopt a Garden Program Development – Amy Johnson</p>	<ul style="list-style-type: none"> • Adopt a Garden program development was discussed which lead into discussions about the feasibility of adopting a park because the gardens are a part of the parks. • Possible Suggestions for additional help and funding for Park projects: 1.funding could be to add a line on the Civic Dues letter for donation for flowers, shrubs, trees. 2. Have a laundry list of activities for kids to do to beautify the city, i.e. kids around city hall could adopt the city hall grounds to keep sticks picked up, etc. 3. Encourage the reorganizing of the garden club with responsibility to assist in coordinating the Adopt a Park program. • Discussed feasibility of developing and an Adopt a Park volunteer program. Members of the Beach’s past garden club talked about possibly reorganizing. Discussed possibility of garden club members being involved in Adopt a Park program. • Commissioners will come up with a list of things which volunteers could do in the parks. Patty and Laura, Ray Peters, Half Moon and Lafayette Park; Robb and Dave City Hall; Dave library; Amy swimming beach. Kevin Decker will need to choose which park area. 	<p>Patty and Michelle will talk to Civic about adopt a park program and possibility of increased for flowers for gardens.</p> <p>Clerk Regnier will call Terri Palmer about any remaining garden club funds. Patty to contact past garden club members re: reorganizing.</p> <p>Commissioners to make a list per assigned parks and email their list to all commissioners. Will plan to get list in April Beachcomber searching for volunteers to help with the Parks.</p>
<p>6. Deer Management Update & Procedures</p>	<ul style="list-style-type: none"> • Commissioners discussed and made suggestions to the draft procedures for deer population control. • Recommendation made that it be an overall strategic plan instead of an emergency plan. • Suggestion: when Three Rivers does fly over survey for City of Orono, could do a fly over for our city at the same time to be pro-active and cost efficient. 	<p>Clerk Regnier will give recommended changes and feedback from Commissioners to Susanne Griffin in preparation for sending to Council.</p>
<p>7. Park Usage Permit for</p>	<ul style="list-style-type: none"> • Discussed the draft but questioned whether the 	<p>Laura will meet with Clerk</p>

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
Special Events Recommendation to Council	<p>warming house should be available for rent for a special event. Commissioners felt it should be able to be rented.</p> <ul style="list-style-type: none"> • Need to have the permit/application gone over once more and brought back to Parks before going to Council. 	Regnier with edits to the document and bring back one final time to Parks next month. Council in May.
8. Gifts to Parks – Amy Johnson	<ul style="list-style-type: none"> • Amy was unable to work on this item and it was tabled until next month. 	Put on agenda for May.
9. Capital Improvement Items	<ul style="list-style-type: none"> • A Web based camera security system (funded by a grant) was listed for 2011 and there are concerns about maintenance, etc. • Boulevard tree plantings on County 15 in 2011 by County Funds. It is thought the County will not be replanting. • Discussed reassigning trees as a CIP item on the 2012 CIP as had been done in the past. Other cities have trees in their capital budgets. • Request Civic fund Event Sign listed in 2012 because the sign is mainly used for their events. • Need Ben’s input on hockey rink board year replacement which is listed for 2012. 	<p>Without grant funding there will be no action.</p> <p>Patty will talk to the County about tree planting along County Rd. 15.</p> <p>Patty will talk to other cities about their rationale regarding trees as a capital item.</p> <p>Patty and Michelle present to Civic at April meeting.</p> <p>Ask Ben for when he thinks the hockey boards will need to be replaced.</p>
10. 2011 Budget & Expenditures	<ul style="list-style-type: none"> • Amount spent to date \$168.98 of the \$14,000 park budget. • Commissioners recommend change back to old style report which doesn’t include staff wages and benefits attributable to parks because having those listed can be confusing. 	Ask Susanne Griffin to change the budget report style back to previous year’s so that it is easier to read for just Park Budget expenditures.
11. Public Works Director Report	<ul style="list-style-type: none"> • Public message left for Ben on a note attached to the warming house door. “To the Beach Ice Crew, We greatly appreciate your work. We think that you have exceeded Edina (the gold standard). From the Pond Hockey Fanatics. 4-1 Red.” 	Continued Kudos to Ben for his commitment to the entire city.
12. Commissioner & Other Reports	<ul style="list-style-type: none"> • Commissioners continue to want to see the two docks adjacent to the swimming beach swimming area be without canopies so views won’t be 	Would like Council to re-consider canopies being prohibited at docks adjacent to

AGENDA ITEM	DISCUSSION	ACTION PLAN/ PARTY RESPONSIBLE
	<p>hindered.</p> <ul style="list-style-type: none"> Commissioners would like to be included with the Dock Committee because swimming beach area is a park. 	<p>swimming area.</p> <p>Council would need to consider this, if requested.</p>
Tobacco Free Parks Revisited	<ul style="list-style-type: none"> Request from Derek from Hennepin County Tobacco Free Parks for 15 minutes next month at Parks meeting for Orono kids to do a presentation about tobacco free parks. Ray Peters Park is already posted “no smoking” Commissioners were concerned about adding more signage and enforcement. 	<p>Agenda item for next month for presentation without expectations by kids for Tobacco Free Parks.</p> <p>Patty will contact Derek Larson.</p>

(Amy Johnson motion, Dave Christiansen second to adjourn at 9:35 p.m.; all aye).

Next Meeting Date: Monday, May 2 2011.
Meeting minutes respectfully submitted by Marilyn Regnier.