

302 General Water Regulations.

- (1) **Discontinuance of Service for Violations.** Water service may be shut off by the City at any stop box connection whenever:
 - (A) The owner or occupancy of the premises served, or any person working on any pipes or equipment thereon which are connected with the municipal water system has intentionally violated any of the requirements of this Code relating to the water supply system on connections with it.
 - (B) Any charge for water, service, meter, or any other financial obligations imposed on the present or former owner or occupant of the premises served is unpaid.
 - (C) Fraud or misrepresentation by the owner or occupant in connection with an application for service.
- (2) **Procedure for Shut Off of Service.** An order to terminate water service, except in the case of an emergency, shall be preceded by not less than ten days written notice to the owner or occupant to whom the water bill is given in the ordinary course of business, and given in the manner prescribed by the Water Department. The notice shall state the reason for the proposed termination, the date on which it shall take effect, and that the owner or occupant may appeal to the City Council for a determination that the decision to terminate the service was properly made on the basis of a violation specified in Section 302 (1), in which case the supply will not be cut off until after the appeal is heard. The City Council shall, on appeal, resolve the dispute, and it may dismiss the order to terminate the service, modify it in any way as deemed necessary, or order the service terminated in the manner stated in the notice. The decision of the City Council shall be final.
- (3) **Deficiency of Water and Shutting Off Water.** The City is not liable for any deficiency or failure in the supply of water to consumers, whether occasioned by shutting off the water for the purpose of making repairs or connections, or from any other cause whatever. In case of fire, or alarm of fire, water may be shut off to insure a supply for fire fighting; or in making repairs or construction of new works, water may be shut off at any time and kept shut off so long as necessary.
- (4) **Supply From One Service.** No more than one house or building shall be supplied from one service connection except by special permission of the Council. Whenever two or more parties are supplied from one pipe connecting with a service main, each building or part of the building

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separately supplied shall have a separate stop box and a separate meter.

- (5) **Turning On Water, Tapping Mains.** No person except an authorized City employee shall turn on any water supply at the stop box or tap any distributing main or pipe of the water supply system or insert a stop cock or other appurtenance therein without a City permit.
- (6) **Repair of Leaks.** The consumer or owner shall be responsible for maintaining the service pipe from the main into the building served. Upon failure of the consumer or owner to repair any leak in such service pipe within 24 hours after notice by the City, the City may turn off the water. The water shall not then be turned on again until the consumer or owner has repaired the leak or the City has done the work and the owner or consumer has paid to the City the sum of the cost of the repairs. When the waste of water is great or damage is likely to result from the leak, the City shall turn the water off immediately upon the giving of notice if repair is not begun immediately.
- (7) **Use of Fire Hydrants.** No person other than an authorized City employee shall operate a fire hydrant or interfere in any way with the City water system without first obtaining authority to do so from the City Council.
- (8) **Private Water Supply.** No water pipe of the City water supply system shall be connected with any pump, well or tank that is connected with any other source of supply unless expressly authorized by the City Council. When any such unauthorized connection is found, the City Clerk shall notify the owner to sever the connection and if this is not done immediately, the City shall turn off the water supply forthwith. Before any new connection to the City system is permitted, the City shall ascertain that no cross connection will exist when the new connection is made.

(A) **Definitions.**

Domestic use of water means water used for any purpose on both residential and non-residential properties, including but not limited to use for drinking, bathing, washing, cleaning, filling pools and spas, and the irrigation or watering of lawns, gardens or plants.

Private Well means any well not owned by the City Water Utility, but does not include wells drilled for purposes other than domestic uses, such as dewatering, groundwater monitoring, heating or cooling, elevator borings or environmental bore holes.

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(B) Private Wells for Domestic Use.

As of the enactment of this ordinance, new private wells for domestic use may not be installed or operated on any property to which City Water Utility service is available. This prohibition extends to all types of wells for domestic use, including but not limited to sand point, drive point, and other shallow wells.

(9) Restricted Hours. Whenever the City Council determines that a shortage of water supply threatens the City, it may, by resolution, limit the times and hours during which City water may be used for sprinkling, irrigation, car washing, air conditioning, or other specified uses. After publication of the resolution, or two days after the mailing of the resolution to each customer, no person shall use or permit water to be used in violation of the resolution and any customer who does so shall be charged such fine as the City Council may set from time to time for each day of violation and the charge added to his or her next water bill. If the emergency requires immediate compliance with the terms of the resolution, the City Council may provide for the delivery of a copy of the resolution to the premises of each customer, and any customer who has received such notice and thereafter uses or permits water to be used in violation of the resolution shall be subject to the fine as provided above. Continued violation shall be cause for discontinuance of water service.

(10) Permitting Use By Others. No person shall permit City water to be used for any purpose except his or her own premises except in an emergency and then only if written permission is first obtained from the City Council. Anyone wishing to obtain water from a hydrant for construction purposes shall make application to the City Council for such services.

(11) Meters.

(A) Meters Required. Except for the extinguishment of fires, no person other than an authorized City employee shall use water from the City water supply system or permit water to be drawn there from unless the water passes through a meter supplied or approved by the City. No person not authorized by the City Council shall connect, disconnect, take apart, or in any manner change or interfere with any such meter or its use.

(B) Maintenance. The City shall maintain and repair at its expense any meter that has become unserviceable through ordinary wear and tear and shall replace it if necessary. Where repair or replacement is made necessary by act or neglect of the owner or occupancy of the premises it serves, any City expense caused

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thereby shall be a charge against and collected from the water consumer, and water service may be discontinued until the cause is corrected and the amount charged is paid.

- (C) **Complaints; Meter Testing.** When a consumer complains that the bill for any past service period is excessive, the City shall have the meter reread on request. If the consumer remains dissatisfied, he or she may, upon written request and the deposit of such fee as the City Council may set from time to time, have the meter tested. If the test shows an error in the City's favor exceeding five percent of the water consumed, the deposit shall be refunded, an accurate meter shall be installed and the bill shall be adjusted accordingly. Such adjustment shall not extend back more than one service period from the date of the written request.
- (D) **Supplying Information.** The owner, occupant or person in charge of any premises shall supply the City with such information as the City may reasonably require related to the use of water, use of sewer, and/or water or sewer rates, including but not limited to water meter readings. Such information shall be provided to the City on or before the last day of the calendar month in which the request is made.
- (E) **Late Fee.** Failure of the owner, occupant or person in charge of any premises to provide the requested information to the City in a timely manner, or complete failure to provide the requested information, shall result in the occupant, owner or person in control of such premises being assessed a late fee to be established by resolution of the City Council from time to time.
- (F) **Estimated Bills.** If the owner, occupant, or person in charge of any premises shall fail or refuse to provide information as required in Section 302 (11) (D) above, or shall not do so in a timely manner, the proper charge for such premises shall be estimated by the City and the owner, occupant or person in charge of the premises shall be billed in accordance with such estimate, together with the appropriate late fee.
- (G) **Interest.** If the water and/or sewer bill is not paid in full and remains unpaid for thirty (30) days following the due date, such account shall be deemed delinquent and there shall be added to such account interest from the due date to the payment date at such rate of interest as may be established by resolution of the City Council from time to time.

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- (H) **Payment.** Payment of the water and/or sewer bill, or the estimated water and/or sewer bill, together with late fee and/or interest, if any, shall be due in the City offices on or before the first business day of the month following receipt of the bill by the owner, occupant or person in charge of any premises. Water and/or sewer bills shall be deemed to have been "received" by the owner/addressee no later than three (3) days after mailing of the same by U.S. Mail, first class..
- (12) **Plumbing Regulations.**
- (A) **Service Pipes.** Every service pipe shall be laid with sufficient bend to allow not less than one foot of extra length and in such manner as to prevent rupture by settlement. The service pipe shall be placed not less than seven (7) feet below the surface and be so arranged as to prevent rupture by freezing. A shut-off or other stop cock with waste valve of the size and strength required shall be placed close to the inside wall of the building and be well protected from freezing. Copper tubing shall be used for all services of two inches or less. Joints on copper tubing shall be as few as possible and not more than one joint shall be used for a service up to seventy (70) feet in length. Each joint shall be left uncovered until inspected by the City. If copper tubing is connected to cast iron pipe there must be an insulated connection. Every service over two inches shall be cast iron. Connections with the mains for domestic supply shall be at least 3/4 of an inch.
- (B) **Water Meter Setting.** Every water meter shall be installed in accordance with the following provisions:
- (1) The service pipe from the water main to the meter shall be brought through the floor in a vertical position where the pipe enters the building. The stop and waste valve shall be twelve (12) inches above the floor.
 - (2) The bottom of the meter shall be between six (6) and twelve (12) inches above the finished floor line. The meter shall be set not more than twelve (12) inches horizontally from the inside line of the basement wall unless a different position is approved by the Water Department. A suitable bracket shall be provided to support the meter in a proper vertical position and prevent noise from vibration.
 - (3) Each meter installation shall have a stop and waste valve on

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the street side of the meter. In no case shall more than twelve (12) inches of pipe be exposed between the point of entrance through the basement floor and the stop and waste valve. A stop and waste valve shall also be installed on the house side of the meter.

- (4) The water pipe connecting with the main shall not exceed two feet under the basement floor from the inside of the basement wall to the water meter connection.
 - (5) Meter setting devices for 5/8-inch, 3/4-inch, and one-inch meters shall be of copper pipe or tubing from the terminus of the service pipe up to and including the stop and waste valve on the building side.
- (C) **Location of Stop Boxes.** Curb stop boxes shall be installed generally where desired by the owners of occupied properties, but they shall be placed as near as possible to the curb if on a street or within one foot of the alley line if the main is located in the alley. They shall be installed at an approximate depth of seven (7) feet below the established grade and shall be left in an accurate vertical position when back-filling is completed.
- (D) **Water Availability Charge.** When any premise, including any Lot of Record, and that has not been previously provided City water service, are connected to the City water system, such premise shall pay a City water connection service charge that shall be established by resolution of the City Council from time to time.