

**Monday, November 13, 2023 6:00 PM**  
**CITY OF MINNETONKA BEACH**  
**REGULAR CITY COUNCIL MEETING MINUTES**

**Roll Call:** Mayor Joe Pagano; Council Members: Tracey Breazeale, Chris Dovolis, Jennifer Halverson, and Jason Mohr; Absent: Treasurer Chris Zinn

**Staff Present:** City Administrator Heidi Honey, City Clerk Jane Burgess, Public Works Superintendent Jason Hilgers, City Engineer Alan Offerman, City Zoning Administrator Phil Carlson

**Guests:** Joann Anderson, Bruce Kimmel, Ehlers, Jeff Breazeale, Planning Commission Chair

1. **Call to Order Mayor Pagano called the meeting to order at 6:02 pm.**
2. **Pledge of Allegiance** – Led by Clerk Burgess
3. **Approve Agenda**  
Halverson requested that the Agenda be amended to move Agenda Item #7 Planning and Zoning to Item #6, and move Item #6 Approve Minutes to Item #7.

**Halverson motion, Mohr second to approve the November 13, 2023 agenda as amended. All ayes, the motion carried.**

**4. Recognition and Appreciation of Joann Anderson**

Mayor Pagano noted that this meeting is very special as he praised and honored former Mayor Joann Anderson for her 20 years of volunteer service to the City of Minnetonka Beach. He presented a Certificate of Appreciation from the City to her which listed the many committees and commissions for which she served. Also noted was her City Council term of service and her time served as Mayor of Minnetonka Beach, highlighting that she has been the longest serving Mayor to date from 2007 - 2014. She was a Planning Commissioner from 2017 – October of 2023, having recently resigned as a commissioner. Anderson also served on the Utilities Commission from 2016 – 2017, City Council from 2003 – 2006, and remains a member of the Civic Committee which she joined in 2003.

Mayor Pagano also presented Anderson with a Proclamation officially naming November 13, 2023, as Joann Anderson Day, Recognizing Her For Her Dedicated Service To The City of Minnetonka Beach, and in Appreciation Of Her Outstanding Contributions To The City of the Village of Minnetonka Beach Over A Period Of 20 Years. The Proclamation also noted that Anderson has been a resident of Minnetonka Beach for 46 years.

Former Mayor Lindstrom spoke congratulating Anderson for her well-deserved award, noting that she is the second longest serving mayor in Minnetonka Beach, and probably the longest serving citizen in the City. She thanked Anderson for getting her involved in City business when she asked her to join the Utilities Commission. Anderson was mayor when Lindstrom was on council. Lindstrom concluded stating that she is honored to have Anderson as her mentor and friend.

Resident Lori Dovolis congratulated Anderson noting that she was mayor when they moved to Minnetonka Beach in 2009. She stated that Anderson was more than a mayor as she was always there when needed and served on many committees. She added that Anderson read stories to children at the Margaret Dahl Library. Mayor Pagano thanked Anderson for getting him involved in Minnetonka Beach city government and thanked her for her help when he asked. He thanked Anderson for all her sharing, giving, and caring to the City.

Anderson thanked everyone for the award and proclamation. She credited retired Public Works Superintendent Ben Young for urging her to run for City Council after she retired and has never regretted it. She added that it was a learning experience and an opportunity to learn about the people in this community. She praised the council and City Staff for their hard work and efforts.

Pagano stated that another reason that this day is special is that it is Council Member Halverson's Birthday, and he wished her Happy Birthday.

## **5. Old Business – Water Treatment Plant**

**5.1. Resolution 2023 – 43 – A Resolution Awarding The Sale Of General Obligation Water Revenue Bonds, Series 2023A, In The Original Aggregate Principal Amount Of \$4,965,000; Fixing Their Form And Specifications; Directing Their Execution And Delivery; And Providing For Their Payment**

Bruce Kimmel of Ehler's explained the highpoints of the bond sale that occurred today. The first half of the financing for the new water treatment plant will be paid for with utility water revenues, and the second bonding for the plant will be paid for by future property tax revenue. Six bids were received and the winning one was submitted by Piper Sandler & Co. who submitted a premium bid with a 4.25% true interest rate. The bond issue size was reduced \$175,000 from \$5,135,000 to \$4,965,000, but it will actually yield a \$5,000,000 bond issue. This reduction lessens the burden on the water revenue utility. The other bids and their rates were provided in the packet and their yields were considerably lower.

Kimmel stated that the bonds can be refinanced at a future rate to get even better debt service if desired. He added that the City's AAA bond rating from S&P affirmed this, along with City reserves, budgeting, and the fact that wealth values in this community are stellar. The City may downgrade to a AA+ rating due to increased debt service for a small city but this is no big deal. Kimmel stated that the City is doing all the right things. It is the new water treatment plant that is causing pressure on the rating. It is rare for a City with a population of 500 to have a AAA rating so he praised Minnetonka Beach for having such strong financial management. Usually, only cities with 50,000 in population have a AAA rating. Kimmel added that the Utility Rate Study will be reviewed and updated early next year now that the bond values have been determined.

Pagano asked when the review of the Utility Rate Study will be done. Kimmel suggested that this be done early in 2024. Kimmel also added that the City can invest these bond proceeds at higher than the bond rate which is a great opportunity. The City can earn more than the bond interest rate while waiting to get the water treatment plant project underway.

Dovolis asked what will happen if the City drops to a AA+ rating and Kimmel stated that the spread is so small between AA+ and AAA that the City will not notice anything and there is nothing to worry about.

**Halverson motion, Breazeale second to approve Resolution 2023 – 43 - A Resolution Awarding The Sale Of General Obligation Water Revenue Bonds, Series 2023A, In The Original Aggregate Principal Amount Of \$4,965,000; Fixing Their Form And Specifications; Directing Their Execution And Delivery; And Providing For Their Payment. All ayes, the motion carried.**

### **5.2. Water Treatment Plant Funding Update – Mayor Pagano**

Pagano stated that he and Former Mayor Jaci Lindstrom are still pursuing state funding and they met with MN House Representative Andrew Myers who is resubmitting his bill HF1087 with the most current updated data provided to the City by Offerman. The State House will begin their next session in January of 2024, and the City will be informed in May of any funding awards. He added that no funding has been awarded to Minnetonka Beach yet, but options are aggressively and optimistically being pursued and would

have a big impact on residents. They will meet with Myers again after the next round of federal funds are awarded in December as Minnetonka Beach is on the list for project consideration.

Halverson thanked Lindstrom and Pagano for their continued work in obtaining funding for the City. Pagano stated that the City would not be in the position it is in today if it were not for Lindstrom and her legislative connections all working towards funding pursuits.

## 6. Planning and Zoning

### 6.1. Resolution 2023 – 44 - Approving a Conditional Use Permit for a New City Water Treatment Plant at 2510 Woodbridge Road

Planning Commission Chair Jeff Breazeale spoke about the Conditional Use Permit (CUP) for the new water treatment plant. At the Public Hearing five residents spoke about preserving trees at the new plant site and this was the main focus of the meeting. Also, he stated that the driveway is 20 feet wide like a two-lane street and a tractor trailer 18-wheeler truck will service the plant every two-five years to replace the filter media. They discussed designing the curve to accommodate the 16,000-gallon tanker trucks that could possibly cut into the right of way. He stated that 20 feet is required to make the turns. The Council discussed the option of making smaller loads using smaller trucks, making more trips to better make the turn, but J. Breazeale stated that few vendors provide this service so there may not be other options open for negotiation. J. Breazeale stated that there needs to be 20 feet cleared on either side of sewer line including a five-foot trench. He also explained the tree removal requirements for laying the sewer line and added that the staging area was reduced so less trees will be removed.

Breazeale stated they reviewed construction options that would impact the woods the least, and their reforestation plan after completion is good if it does not impact the sewer line. Also of concern was the necessary area public works uses for leaves and wood chips. He added that their biggest concern regarding the new plant was to reduce tree removal and comply with the City's Tree Preservation Ordinance while preserving trees in the community. He stated that tree removal and the site grading plans comply with the City Zoning Code, and the site is way over the tree minimum density requirement. 17 significant trees were added back from removal so now 149 trees over 3 inches will be removed instead of 179 trees. They discussed looking for more tree preservation options as that is what was voiced by residents at the Public Hearing.

Halverson stated that she agrees that the revised plan speaks to the residents' requests with importance and value to preserve trees. She added that the Planning Commission worked on this revised plan for 2.5 hours treating it with importance and value.

Chair Breazeale stated that the Planning Commission worked to balance the plant's needs to what the community wants.

Mayor Pagano stated that the \$82,500 budget for a reforestation plan is recommended and well received. He added that clean water is a necessity, and the woods will be balanced with the plant for the best solution.

Dovolis expressed concern for the neighbor's view of the new water treatment plant and wide road that the neighbors across the street will clearly see. He asked for a computer-generated look at what the view will look like with focus on the gate aesthetics. Carlson stated that the gate can be set inland 20 – 40 feet so it will not be an eyesore. The gates need to be on both ends but can be up on the hill. Everyone liked that idea.

J. Breazeale discussed evergreen placement to help screen the site and the curves in the road will help too.

Mohr asked if residents think that 179 trees is a lot, how many trees would be an acceptable number?

J. Breazeale stated that everyone hoped that no trees would have to be removed, but they also understand the plant will need to get serviced and must be accessible. They know there has been great efforts accomplished to save as many trees as possible while ensuring safe drinking water.

Mohr asked for confirmation that there is no other site option for the water treatment plant, and that it cannot be constructed using the old small existing building. J. Breazeale stated that it cannot be constructed at the old site as the new plant will do a lot more, and also it cannot be built over a well.

Halverson stated that there is no other option, and the new building cannot be built over the old one as there is a well and you cannot build over it. Although she will have to look at the plant from her home, she added that the Planning Commission has done an amazing job with this project preserving trees.

Carlson added that with all the new trees in the new landscape plan including Evergreens and other varieties of trees, the new water treatment plant will not be seen very well.

**Halverson motion, Breazeale second to adopt Resolution 2023 – 44 Approving a Conditional Use Permit for a New City Water Treatment Plant at 2510 Woodbridge Road. All ayes, motion carried.**

#### 6.2. Water Treatment Plant Federal Funding Requirements

Offerman praised Congressman Dean Phillip's office for their funding specialists' efforts in pursuing federal funding for the City's water treatment plant. He added that Federal funding comes with additional follow-up, and he is very familiar with this process as he completed similar efforts in Chaska last year. Minnetonka Beach is competing with 15 other projects in Congressman Phillip's office for funding and if approved, the award amount will be divided equally amongst all 15 projects each receiving \$959,000. He stated that there are three additional requirements including:

**Costs Incurred:** The City will not be able to award a project prior to the execution of the grant agreement. If there is any delay in funding receipt, the project bid date may need to be adjusted to meet funding requirements. Offerman stated that the Bonding Bill should pass in May 2024 which aligns well with the timeline in place. The City would need to weigh potential consequences of a delayed bid date in order to receive federal funding. Typically, projects are awarded in 30-60 days. Offerman reported that the City is on time on track, and he believes that the project schedule should align with funding lead times, provided no major delays are incurred with the passage of the federal budget bill. He added that if the City receives additional state funding, the same requirements and project bidding dates will need to be reviewed when and if funding is received.

**Environmental Review:** As part of the grant funding requirements, a project environmental review is necessary. This review is a lengthy, multi-step process which involves several agencies including the first step in the process, the Minnesota Historic Preservation Office (SHPO), the DNR, tribal nations, and other regulatory agencies. A Natural Environmental Protection Act (NEPA) review will come with that as well. Both reviews are required for federal funding awards. Offerman is requesting approval for up to \$1500 for the eight-week SHPO review and will present the final proposals at the December council meeting as he has not received them yet.

**Build America, Buy America Act** – Specifies that all construction materials need to be made in America.

The NEPA review can take six months and will not be necessary to complete if the \$959,000 is not awarded.

**Breazeale motion, Halverson second to authorize Stantec to conduct a SHPO review not to exceed \$1500 for the Phase One A component of the Environmental Review Process for the water treatment plant. All ayes, the motion carried.**

6.3. Lafayette Club CUP Amendment Application deadline – December 8, 2023

Administrator Honey presented an email she received from Rita Howarth of the Lafayette Club regarding the Conditional Use Permit (CUP) amendment for the fence they installed near Hole #7 and abutting 2663 and 2669 Woodbridge Rd. Honey stated that she has spoken to Howarth a few times since the Board of Adjustments and Appeal meeting on October 10, mistakenly reported as September 11, 2023, where it was decided by the council that the Lafayette Club needs to apply to amend their CUP for the fence installed near Hole #7. Honey stated that she granted the club deadline extensions to submit their application, and the Planning Commission would review their application at their November meeting. Howarth notified Honey that there are new complexities with the application amendment and Honey stated that she is unsure what they are. Honey added that an application deadline should have been established at the board of Adjustments and Appeal meeting and it was not so she stated that December 8<sup>th</sup> which is 90 days from September meeting.

Pagano stated that Steve Doyle, President of the Lafayette Club, stated that he is unclear and confused as to how to proceed with the CUP amendment application process. He would like the timeline for review by Zoning, Planning and Council if the application was submitted by December 8, 2023. Honey stated that if received by December 8<sup>th</sup>, the application would be reviewed at the January Planning Commission meeting, and the February council meeting.

Honey stated that she will contact Doyle and give him the process timeline for the Club to fulfill the CUP Amendment application expectation.

Council and Mayor Pagano empowered Administrator Honey to follow up with the Club as to how to proceed, the timeline, and the expectation of the City.

6.4. Zoning Code Amendments – Chapters 1 through 12 – Planning Chair, Jeff Breazeale

Breazeale stated the work group continues to meet outside of the Planning Commission meetings. The current proposed zoning code amendments breaks up Chapter 4 into multiple, more appropriate chapters of code for ease in finding the information and pulling all of the overlay districts to more appropriate sections. He stated he would like council approval to present the proposed reordering of the code to the DNR for preliminary approval. The proposed reorder breaks Chapter 4 Zoning Districts into Chapters 4,6,9,10,11,12 and adds a new Chapter 13 Shoreland Overlay District to temporarily house this section until it is moved into the regular chapters of code. The work group is moving ahead on flood plains and wetlands, and some language changes to present after the reordering and compliance with DNR. Along with compliance, they are trying to remove multiple locations for a code topic and making the code easier to use. DNR has been reviewing changes as they go and are supportive of the work. In addition to breaking up Chapter 4 and adding the information to other chapters, they are also proposing breaking up Chapter 6 Finishing into Chapters 7 and 8, as presented on the chart in the packet. Breazeale asked for support to obtain DNR preliminary approval and then follow the process with a public hearing at the Planning meeting and final approval by council.

**Breazeale motion Mohr second to recommend that the Planning Commission present their Zoning Code reordering of ordinances to the DNR. All ayes, motion carried.**

Pagano, T. Breazeale and Honey thanked and commended Planning Chair Jeff Breazeale and resident Bill Whitely of the zoning code project work group for their hard work and efforts. T. Breazeale noted that the work they have completed has made the Zoning Code cleaner and more organized. Honey stated that the work group and Planning Commission thoroughly understand what they are doing and have accomplished a tremendous amount of work.

J. Breazeale thanked all the work group members and also asked for an explanation of the process to fill the open seat on the Planning Commission. Honey and Burgess stated that the opening has been advertised in the

weekly SPLASH! eblast and in the November Beachcomber. Honey stated that interested residents should submit an email of interest in joining the Planning Commission by December 5<sup>th</sup>.

**7. Approve Minutes**

7.1. Regular City Council Meeting of September 11, 2023 (should be October 10, 2023)

**Halverson motion, Dovolis second, to approve the September 11, 2023 City Council Regular Meeting Minutes. All ayes, the motion carried.**

7.2. Board of Adjustment and Appeals of September 11, 2023 (should be October 10, 2023)

**Breazeale motion, Halverson second to approve the September 11, 2023 Board of Adjustments and Appeal Meeting Minutes. All ayes, the motion carried.**

**8. Consent Agenda**

8.1. Orono Police Report- October 2023

8.2. Fire Report – October 2023

8.3. LMCD Municipal Dock License Annual Renewal Application

8.4. Embedded Systems Contract Renewal

8.5. Civic Committee Annual Membership and Leadership 2023 - 2024

8.6. **Resolution 2023–42**–Certify Special Assessment of Unpaid Utility Bills to Tax Rolls–2328 Lafayette Rd

8.7. MN Rural Water Association Letters of Support

8.8. Financial Dashboard – October 2023

8.9. Approval of Checks – October 2023

**Halverson motion, Dovolis second to approve the Consent Agenda. All ayes, the motion carried.**

**9. Open Forum – opened at 7:44 and closed at 7:44 with no discussion.**

**10. Staff Reports/Action Notes**

10.1. Administrator’s Report

10.1.1. MN Dept. of Health Source Water Protection Grant for Televising Wells

The Minnesota Rural Water representative advised Honey to apply for the 50% match grant for well televising. She thought this would be a good idea to see what condition City wells are in as the water treatment plant is going to be replaced. She reported that she has been working on updating the Wellhead Protection Plan and it was also discovered that the City has elevated levels of Trillium and Chlorine. Working with the representative Robyn at MN Rural Water and the area hydrologist Honey applied for the grant. The cost for televising both wells is \$17,680 and the City will be required to provide a 50% match. Treasurer Zinn told Honey to use money designated for engineering for this year for the water treatment plant to use as the match. Honey stated that she is looking for the Council’s support for this effort and she will know in December if the City will be awarded the grant.

Honey also encouraged City Council and staff to send letters of support for all the work MN Rural Water does at no charge assisting the City. Honey added that they assisted with the grant application and saved the City \$15,000 helping update the Wellhead Protection Plan They also often help Hilgers with troubleshooting problems at no charge.

10.1.2. Earned Safe and Sick Time – Update to Personnel Policy

Honey stated that she is modifying the City’s current personnel policy to add the Earned Safe and Sick Time (ESST) component which is a new required law that goes into effect January 1, 2024. Honey will bring draft language for this updated policy to the December council meeting for approval. She will add

the ESST to the current sick time policy. Kennedy & Graven has an attorney Honey can work with to update the policy to include the required ESST. Once an employee has worked 80 hours, an employee goes back to hour one and they earn one hour of ESST for every 30 hours worked. This time can also be used to help extended family members. She noted that current staff do not use all of their earned sick time, so she does not anticipate an abuse problem with this modification. Seasonal and temporary employees are entitled to ESST as well.

10.1.3. Truth in Taxation meeting date reminder – December 4, 2023, at 6 pm

Honey reminded council members that there are two meetings in December. The December 4<sup>th</sup> Truth in Taxation meeting will be to review the final proposed budget which will then be approved at the December 11<sup>th</sup> regular council meeting.

10.2. Clerk's Report -written report in packet

10.3. Public Works Superintendent Report

Hilgers reported that removal of City docks at the Swim Beach went well. Rezabek's grandson helped with swim beach dock removal project. He added that some of the Woodwinds Lane residents asked if he would remove extra snow there as there is no place to put their snow. Honey stated that all five Woodwinds Lane residents must request this service in order for this to happen. If they do, the City will create new snow removal agreements stating that Public Works will provide snow cleanup on Woodwinds Lane, but not actual plowing. At the December council meeting staff will report if all five residents requested this service.

## 11. Council Reports

11.1. Liaison Reports

**Breazeale** – She stated that the Civic Committee has their list of officers and members totaling 42 for 2023 – 2024. The committee is experiencing a surprisingly low turnout at meetings and volunteers to help with events. At their meeting there was discussion that perhaps there are too many members on Civic. There will be a refresh initiative in 2024 talking to members and deciding who wants to be an “active” member and attend meetings monthly. Active members would be committed to making Civic a priority, chairing an event, host meetings, and be an officer. The remaining members would be on a list and come to meetings, volunteer at events, provide food and beverages, but not be as active. Breazeale added that upcoming events include the December 10<sup>th</sup> Tea and Toddies Sunday 5-8 pm at Breazeale's home. The winter Skating Party is February 4<sup>th</sup> from 2-4 pm, weather permitting. She passed on an apology from Civic for the cancellation of the Halloween Party & Spooky Walk as the weather was bad. Going forward they will hold that event earlier in October.

Breazeale reported that discussions have begun regarding the Swim Beach which serves two purposes. There are City Docks for some and the Swim Beach for all and the lake view and swimming area has narrowed over the years. She added that a marina owner has ideas as to how to potentially keep the swim beach open more with less failed water tests. Those ideas will be presented to the council in early 2024.

Breazeale stated that the Park Commission discussed the creative mountain bike trail that resident kids have built in the Ray Peters Park woods with Hilgers as the point person in the community. A couple neighbors have come forward telling the kids that this is not allowed, and there was an unfortunate incident with one neighbor. She added that formalized, good resident communication via the Beachcomber and weekly SPLASH! eblast will inform kids what is permitted. The Park Commission unanimously favored biking in that area, and it is in keeping with the City's Comprehensive Plan for City parks. There is an underlying belief that City parks and other public land is intended to be used in safe ways and have something for everyone. She added that current biking areas are predominately between Crescent Street and by the walking trail in Lafayette Park. There are constraints around where the bike trail is built and there are rules including

no digging of holes to prevent damage to tree roots. They can change elevation by adding dirt but cannot remove dirt and cannot damage trees or cut them down. Ebikes and other motorized vehicles are not allowed on these City trails or on any City land. Ebikes are heavier and cause more damage to the ground and are faster and much heavier, so they are not allowed. They are allowed on the Dakota Trail. Hilgers is the point person for the trails, and he added that the kids are doing a good thing, having a blast and doing awesome work there. Hilgers also stated that he explained to the kids why he had to fill in holes they dug.

Halverson stated that there are so many terrible things they could be doing. They are being kids. There should be messaging for the mountain bike area stating usage guidelines and maybe add signs on the walking paths that say no bikes permitted - walking only.

Pagano stated that this is a great segway to park usage and the new Park Commission Five Year Plan.

**Dovolis** – He provided an LMCC update stating the plan to have individual communities participate in the funding did not go through. They have a good buyer and price for their building so they will be moving to the Long Lake Public Works building by June of 2024.

**Halverson** – She stated that the Fire Department notes are in the packet and there is nothing concerning Minnetonka Beach at this time. She added that Chair Breazeale covered the Planning Commission meeting activities at this council meeting.

**Mohr** – no report

#### 11.2. Mayor's Report

Pagano thanked Burgess for creating Joann Anderson's Certificate of Appreciation and Proclamation which was very fitting for her. He thanked the City Council members who help with Civic and Junior Civic events as it sends the right message to the community and the kids. He praised the many people involved with the water treatment plant including Ehlers, Stantec, residents, Planning Commission, City Council and said it is nice to see the cohesiveness. Pagano added that he will present his State of the City at the December council meeting providing an introduction to it at this meeting. His presentation will focus on time as the scarcest resource and the ROTI which is the return on time investment. City Council gives planning, scope, execution, and evaluation to City projects and they will be most effective when aligned at the outset. Pagano added that the work Planning Chair Breazeale has done with the Zoning Code project is a great example of ROTI. He added that with ongoing direction and guidance on key issues, priorities are identified as a group, and they are part of nearly every meeting agenda covering scope and planning. With limited capacity and limited funding, it is productive to take advantage of every hour volunteers give to the City.

He moved into the Execution Phase using the Zoning Code amendments project, final design of the water treatment plant, and Parks Five Year Plan as examples of projects that will carryover to 2024. The plans made empower commissions and committees to do their job. Projects will continue to be monitored and the council will provide direction and oversight.

Pagano stated that after a year in effect, the City's Tree Protection Ordinance should be evaluated by the council to see if it is working on all fronts. The time that staff, public works, and residents spend on the tree removal request permitting process should be evaluated and find out how residents feel about it now.

He stated that planning needs to take place for infrastructure for 2025 – 2029 that will be with the City for decades. Under the roads is a lot of infrastructure with projects needing identification and prioritization. The Utilities Commission and Public Works should plan for needs using funding that the City currently has. Pagano added that Treasurer Zinn requested that the Finance Committee target federal and state funding opportunities. He added there should be a holistic view of the swim beach too as it is a community park.



Each project should not have a quick fix – they should be done slowly and right. There should be methodical, concise, thoughtful, purposeful work in progress through the year.

Pagano asked the City Council how they feel about the above items. Halverson stated that Pagano’s plan was well thought out and she liked the breakdown of Planning, Execution, and Evaluation. She stated that she likes the idea of doing an evaluation of the Tree Protection Ordinance and looking forward identifying needs and funding possibilities.

Dovolis stated that he likes an evaluation process, and this step is frequently missed and very important to see the effect. Mohr, Hilgers, Honey and Burgess agreed with Dovolis.

Breazeale agreed with all that was said by council members. She stated that it is good to be prepared in planning for the future, and also to have the bandwidth to allow for unplanned activities.

**11. Adjourn**

**Halverson motion, Dovolis second to adjourn the meeting. All ayes, the motion carried.**

**The meeting adjourned at 8:30 pm.**

**PUBLIC IN ATTENDANCE – Jaci Lindstrom, Susanne Griffin, Lori Dovolis**

**Respectfully submitted,**

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**Jane Burgess, City Clerk**