

Monday, August 4, 2020 5:15 PM
CITY OF MINNETONKA BEACH
PARK COMMISSION MEETING MINUTES

Roll Call: Chair Joe Pagano, Vice Chair Katie Norman, Dan Forbes, Harlan Lehman, Kim Petersen, and Patty Rezabek. Absent: Chris Dovolis

Staff Present: City Clerk Heidi Honey, Council Member Susan Enlow (for Tracey Breazeale), Mayor Jaci Lindstrom

Call to Order: Chair Pagano called the meeting to order at 5:15 pm

1. Administration

1.1. Welcoming Comments

Pagano stated the focus of the meeting will be the 2020 mid-year audit and 2021 budget.

1.2. Approve Agenda – August 4, 2020

Norman motion, Rezabek second to approve the August 4, 2020 agenda. Roll call vote: Forbes - aye, Norman -aye, Petersen - aye Rezabek -aye. The motion carried.

1.3. Approve Minutes

1.3.1. July 7, 2020 Park Commission Regular Meeting

Forbes motion, Norman second to approve the July 7, 2020 minutes. Roll call vote: Forbes - aye, Lehman – aye, Norman -aye, Petersen - aye Rezabek -aye. The motion carried.

1.3.2. July 20, 2020 Park Commission Resident Information and Input Session – Livingston Strong Playground

Forbes motion, Rezabek second to approve the July 20, 2020 minutes. Roll call vote: Forbes - aye, Lehman – aye, Norman -aye, Petersen - aye Rezabek -aye. The motion carried.

1.3.3. July 23, 2020 Park Commission Special Meeting

Norman motion, Forbes second to approve the July 23, 2020 minutes. Roll call vote: Forbes - aye, Lehman – aye, Norman -aye, Petersen - aye Rezabek -aye. The motion carried.

2. Administrative Calendar

2.1. 2020 Budget – Mid-year audit

Commissioners reviewed how their budgeted funds will be spent by the end of the year.

Tree and Forest Maintenance (2524) - The city was awarded a Hennepin County Healthy Tree Canopy Grant and will pay \$1,125 as a required match instead of \$3,000 budgeted for the tree inventory.

Scheduled tree trimming will be done in late October. Tree removals will be determined by the results of the tree inventory. All funds will be spent in Tree and Forest Maintenance (2524) and Rezabek will provide more grant information in September.

General Landscape Maintenance (2525) –

Gardener - Petersen does not see additional gardener costs over the contract.

Library – Forbes stated the library is to be painted and the warming house to be stained this year.

Quotes were \$3,400 to \$8,000 for both buildings. Dovolis, Forbes and Pagano decided to upgrade the

paint for an additional \$350 so it lasts longer. After power washing the warming house, they will determine if it needs paint or stain. Costs would be the same. Both buildings would match the current colors. CIP funds cover \$2,000. Forbes requested \$500-600 to complete the work.

Ray Peters (2527) – all funds will be spent this year

Beach Commons (2528) – The remaining \$1,500 will be spent on beach cleaning. Sand will be replaced next year instead of this year. Restore the Shore will probably not be completed this year and Petersen is working on getting a grant for it.

Forbes motion, Rezabek second to approve Forbes and Dovolis to spend up to \$750 to complete the painting and staining of the Dahl Library and warming house. Roll call vote: Forbes - aye, Lehman – aye, Norman -aye, Petersen - aye Rezabek -aye. The motion carried.

2.2. 2021 Preliminary Budget

Beach Commons (2528) - Petersen asked to move Restore the Shore \$500 from 2020 to 2021 and add an additional \$500, total \$1,000. Beach cleaning should remain at \$6,000, as in 2020.

Tree and Forest Maintenance (2524) - Rezabek asked to keep the budget the same as 2020. Grant funds may pay for some of the work.

General Landscape Maintenance (2525) – Light carpentry may be needed at the warming house (facia) and library (replace wood under the door). Cost estimate of \$500 per building.

Pagano discussed hiring seasonal labor to give Berent more time to do work for Parks. Honey stated that Berent has a budget for seasonal labor. Pagano will follow up with Berent and report back at the September meeting. Lehman mentioned hiring Sentence to Serve for labor at no cost.

3. Commissioner Updates

Pagano discussed the process for the Livingston proposal. A timeline will be set later. The proposal will be drafted (may be done by Livingston, task force, and Park Commission working together). Input needs to be compiled for Parks to draft a recommendation and Parks does not have information yet. After Parks makes their recommendation, they will have an input session. The Livingston group can modify the final proposal from input they receive before the proposal goes to Council. Pagano stated there is no resident input on the Livingston proposal at this meeting.

Nell Mathews asked when the public will hear the results from the three park commission subgroups who were tasked at the July 23 special meeting with getting additional information.

Pagano stated that Parks has not received any financial information and the engineer provided a report right before tonight's meeting started so it has not been reviewed yet. Brian Berent has been engaged to provide input on the engineer report from the Sharmas and the report from City Engineer Amundsen. When the city receives something substantive, it will be posted to the city website. Livingston, Pagano, Davida Suiter, and Jodi Schwendimann will meet this week.

4. Chair Wrap Up and Adjournment

Forbes motion to adjourn the meeting.

The meeting adjourned at 6:21 pm.

PUBLIC IN ATTENDANCE – Lucian Panait, Laura Inglis, Susan Carlson, Dave and Diane Rogers, Vibhu Sharma, Kathy Klohs, Jaci Lindstrom, Susan Enlow, Nell Mathews, David's iPad, Bob Gillum, Joann Anderson, Jill Bartel, Judy Soukup

Respectfully submitted,

Heidi Honey, City Clerk