

APPROVED
Minnetonka Beach Planning Commission Meeting Minutes
August 28, 2023 – 7 pm

1. Call to Order

Chair Breazeale called the meeting to order at 7:00 pm.

2. Oath of office – Jeff Breazeale and Susan Swanson

3. Roll Call

Present: Commissioners Blodgett, Breazeale, Finnegan, Steinfeld, Swanson, Wortman and Council Liaison Halverson. Absent: Anderson

Staff in attendance: City Administrator Heidi Honey

4. Approve Agenda

(Swanson motion, Steinfeld second to approve the agenda; all ayes.) Motion passed.

5. Approve Minutes - Regular Meeting of June 27, 2023

Swanson noted edit on page 3 change “competition” to “completion”.

(Finnegan motion, Blodgett second to approve the Regular Meeting Minutes of June 27, 2023 as amended; all ayes.) Motion passed.

Swanson asked questions about topics covered in the last meeting. The first was grants being pursued by the Park Commission. Honey stated no application has been made yet. Swanson asked if the city is going to raise dock slip rental fees. Honey explained that she is recommending to Finance Committee and Council to raise fees 24% to pay the rip rap costs that are proposed to be incurred in 2024 over the next five years.

6. **Public Hearings**

6.1. Amendment to City Code Appendix A (Zoning) – Section 8.4 – Definitions – Shore Impact Zone

Breazeale opened and closed the public hearing at 7:07 pm. No comments.

(Steinfeld motion, Swanson second to recommend City Council approve Ord. No. 142, 2nd Series An Ordinance Amending the Zoning Ordinance Regarding: 8.4 – Definitions which would allow for a setback of 75 ft from the Ordinary High Water Level (OHWL); all ayes.) Motion passed.

6.1. Amendment to City Code Appendix A (Zoning) – Re-order and re-number zoning code without language amendments

Chair Breazeale opened and closed the public hearing at 7:10 pm. No comments.

Steinfeld thanked Breazeale for the large amount of work he did to re-order and re-number the code stating that it is much easier to follow and is clear. Breazeale stated a work group also reviewed each section to ensure everything was done correctly. There was discussion about the process to repeal the zoning code in its entirety to remove all references to the previous numbering and order. and replacing it with the renumbered/reordered code as presented. Some sections do not perfectly follow the DNR model ordinance but that will be worked on later. This amendment did not change any language, but they will go

back and make language changes and then be able to match the sections. Swanson discussed there are inconsistencies within the code and with the DNR model ordinance.

(Steinfeld motion, Swanson second recommend as a preliminary step to revising the current zoning code in order to achieve approval by the DNR, the Planning Commission recommends approval of Ord. No. 143, 2nd Series - An Ordinance Amending the Zoning Ordinance Renaming and Reordering; all ayes.) Motion passed.

Swanson asked if they corrected errors in code. Breazeale stated no change was made to language except correcting referrals to sections that were incorrect.

7. Reports

Breazeale discussed future amendments to the code and stated the work group will determine which sections they will work on and present to Planning and Council. Swanson offered for the task force or herself to contribute findings from their research of errors or other things noted to be updated.

Halverson reported on the August 14 Council meeting and referred to the minutes in the packet. She highlighted that the city added cannabis language to the tobacco ordinance. There was discussion about the fence being installed near Hole #7. The Club contacted the city about installing a fence for safety at 2669 Woodbridge where a house is to be built. Zoning Administrator Phil Carlson had determined that an amendment to the CUP was not required for the fence as it was customary at a recreational facility. Honey added that an appeal was received at City Hall and will be before the Planning Commission in September and City Council acting as the Board of Appeal in October. Honey also explained that the recommendation by the Planning Commission will be if an amendment to the Club's CUP should or should not have been required. They will not be providing input on the location or details on the fence itself.

8. Adjournment

(Steinfeld motion, Wortman second to adjourn; all ayes.) Motion passed.

Chair Breazeale adjourned the meeting at 7:45 p.m.

PUBLIC IN ATTENDANCE – The following individuals were in attendance: Bill Whitely

Minutes respectfully submitted by City Administrator Heidi Honey

Heidi Honey, City Administrator