

**Monday, July 7, 2020 5:15 PM**  
**CITY OF MINNETONKA BEACH**  
**PARK COMMISSION SPECIAL MEETING MINUTES**

**Roll Call:** Chair Joe Pagano, Vice Chair Katie Norman, Chris Dovolis, Dan Forbes, Harlan Lehman, Kim Petersen, and Patty Rezabek. Council Liaison Tracey Breazeale. Absent: none

**Staff Present:** City Clerk Heidi Honey

**Resident Attendees:** Kathy Gillum, Vibhu Sharma, Dave Rogers, Joann Anderson, Dennis Klohs, Judy Soukup, Nell Mathews, Diane Rogers, Laura Inglis, Ann Brilley, Susan Enlow

**1. Chair Pagano called the meeting to order at 5:21 p.m.**

1.1. Welcoming Comments

July is National Parks and Recreation Month. Pagano stated that Forbes and Dovolis would like to serve another term. Pagano then recognized Patty Rezabek with a certificate for her decades of work on the Park Commission. She stated she is grateful for the 51 years she has lived in the city and has served on Parks over many years.

1.2. Approve Agenda – July 7, 2020

**Rezabek motion, Forbes second to approve the July 7, 2020 agenda. Roll call vote: Dovolis - aye, Forbes - aye, Lehman – aye, Norman -aye, Petersen – aye, Rezabek -aye. The motion carried.**

1.3. Approve Minutes – June 2, 2020 Park Commission

Rezabek noted a typo on page three.

**Dovolis motion, Forbes second to approve the June 2, 2020 agenda as amended. Roll call vote: Dovolis - aye, Forbes - aye, Lehman – aye, Norman -aye, Petersen – aye, Rezabek -aye. The motion carried.**

**2. Operations Calendar**

2.1. Public Works – List update

Berent was unable to attend so he will meet with Berent and provide an update.

2.2. Budgeted Work Update –

Forbes is working with contractors on paint and stain quotes for the warming house and library. He and Dovolis will work on determining additional repairs needed. They anticipate that the work will be complete by the end of October. Dovolis is waiting for quotes for the flower boxes to replace them at the end of the season. They will know the amount of funds available after the budget audit in August. Dovolis will talk with Berent about building the boxes with him over the winter. Gillum suggested painting the inside with a special product, so liners are not needed.

**3. Administrative Calendar**

3.1. Parks Role in Half Moon Park Evaluation Process

Pagano stated that the Livingston playground is now essential business and can be discussed. Council directed Parks to create a task force to deal with drainage, playground equipment and surface. They will also collect standardized quotes for the project. Drainage information will be given to Mrs. Livingston and she will determine allocation of funds for the project. A resident input session is scheduled at Lafayette Club on July 20 and the proposal will be shown for input. The Park Commission will meet to review the proposal which may be updated by Mrs. Livingston with input from the July 20 session. Parks will make a fact-based recommendation to council to accept or not accept the donation based on a set of criteria: compliance with the Comprehensive Plan, the Donation Policy, and the Five Year Plan. Mrs. Livingston will have an opportunity to respond to the Park Commission recommendation and then a final decision will be made by Council.

### 3.2. Tentative Resident Input Session – July 20, 2020

Pagano reviewed the calendar to determine possible dates for the Park Commission to meet for preliminary recommendations after July 20 and finalize the recommendation at the August 4 meeting. Breazeale asked if the task force wants time to modify the proposal after getting resident input on July 20 and before the Park Commission meets to discuss. Pagano stated that Mrs. Livingston would be the one to make any modifications after the meeting because the task force would have completed their work. Breazeale discussed her having time to make modifications.

Resident Vibhu Sharma expressed concerns that the quick timing of the process does not allow for providing effective input and asked for a thoughtful and not rushed process. Pagano stated the lynchpin is the proposal being received on the 17<sup>th</sup> and the Park Commission is familiar with the review criteria. Council Member Enlow suggested that the task force and Mrs. Livingston have time to digest the feedback, determine if modifications are needed and if they are acceptable, and allow time for dialog and research to be completed.

Resident Diane Rogers stated she does not think three engineering firms giving opinions on drainage is enough and she thinks the city needs to pay for a study to determine what can be done because she thinks the park drainage is getting worse.

The proposal would be posted to the City website after it is received. Pagano asked for commissioner availability to meet after July 20. Dovolis suggested following the current meeting schedule and not having special meetings. Pagano stated that there are deadlines.

Resident Vibhu Sharma expressed concerns about one individual directing the timeline and direction.

Resident Laura Inglis stated she was on Parks for 20 years and when they did Ray Peters Park they worked slowly, followed processes and the entire city was involved. She asked if the gift was needed and expressed concerns about the impact of drainage and noise on properties and their values. She then asked purpose of task force. Pagano stated the purpose is to gather information, obtain three quotes on each of the components (drainage as specified by the city engineer, and equipment as specified by Mrs. Livingston), to deliver a findings statement from their meetings regarding impact of drainage solution on Half Moon Park greenspace, impact of drainage solution on nearby residents (5 scale - same, better or worse), 5 scale on neighbor experience enjoyability, pros and cons of vendor quotes, confirm the equipment and surface is compliant with local and state regulations.

Resident Vibhu Sharma offered to have the engineer's report reviewed by another engineering firm. Pagano will follow up on that request. Sharma stated that neighbors tried to reach out to Mrs. Livingston, and she declined meeting with them. He went on to say that many people in the city could write checks for various things and it would be setting a dangerous precedence of them asking for parks in specific locations, and other things.

Resident Nell Mathews asked about timing: the public will receive the proposal July 17, public input/response to the proposal will be on July 20, the proposing group will make or not make changes to the proposal, and Parks will meet at a special or regular meeting (July 23, 27, 28, 29 or Augusts 4) and make a recommendation to Council August 10. The task force is doing their work between now and July 20<sup>th</sup>. Mrs. Livingston has been looking at equipment and drainage modeling and that information will be sent to the task force prior to the 17<sup>th</sup>. The task force will be finalized Wednesday, July 8 at noon.

### 3.3. CIP Update

Pagano stated that all CIP requests are moving forward Council's consideration.

## 4. Commissioner Updates

Rezabek stated the grant was submitted. Forbes spoke with Mound Community Ed and Westonka Kids Corp and reminded them of social distancing requirements if they are using the beach.

Resident Judy Soukup expressed social distancing concerns for meeting at Lafayette Club and asked how to make their voices heard on July 20<sup>th</sup> if they cannot attend the meeting. She had concerns about written communication being effective. Pagano stated that Lafayette Club would be limited to 25% capacity (100 people). The city intended on using technology to facilitate participation by everyone who wants to, but Zoom may not be technically feasible. She wants to participate in the decision making and does not want to go to a meeting. Pagano will follow up on that.

## 5. Chair Wrap Up and Adjournment

**Forbes motion, Petersen second to adjourn the meeting. Roll call vote: Dovolis - aye, Forbes - aye, Lehman – aye, Norman -aye, Petersen – aye, Rezabek -aye. The motion carried.**

**The meeting adjourned at 6:29 pm.**

**PUBLIC IN ATTENDANCE** – The following people signed the attendance sheet:

**Respectfully submitted,**

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**Heidi Honey, City Clerk**