

APPROVED
Minnetonka Beach Planning Commission Meeting Minutes
July 22, 2024 – 7 pm

1. Call to Order

Chair Breazeale called the meeting to order at 7:02 pm.

2. Roll Call

Present: Commissioners Blodgett, Breazeale, Finnegan, Swanson, Whitely, Wortman and Council Liaison Halverson, Special Volunteer Gamble

Absent: Vice Chair Steinfeld

Staff in attendance: City Administrator Honey

3. Approve Agenda

(Wortman motion, Whitely second to approve the July 22,2024 meeting agenda; all ayes.) Motion passed.

4. Approve Minutes - Regular Meeting of June 24, 2024

Swanson noted a few grammatical edits that Honey will correct.

(Whitley motion, Blodgett second to approve the Regular Meeting Minutes of June 22, 2024 as amended; all ayes.)

Motion passed.

5. Zoning Code Amendments

5.1. Wetland District Update

Finnegan and Gamble gave an update of their work on the wetland district. At the next meeting they will provide draft language. Finnegan stated they are proposing to simplify the wetland definition, remove some items from the wetland section that are in other code sections, add a map, add that the city council delegated enforcing the Wetland Conservation Act and its regulations to the Minnehaha Creek Watershed District. Previously the wetland section also regulated actions within 75 ft of the lake but that is regulated by other areas of the code. They are checking to ensure all items removed from the wetland section are included elsewhere in the code and adding to section 6.2.7. to not allowing hardcover within 75 ft of the lake. Since they are only moving language from one section to another, Breazeale asked Honey to check with Mayor Pagano to see if it is allowable to submit the draft language to the DNR or Watershed District now for preliminary approval and comments and then follow the regular process with council preliminary approval and a public hearing at a future Planning meeting.

6. Reports

6.1. Chair Report - Tree ordinance review work group was scheduled to meet July 29 but Breazeale cannot attend so they rescheduled the work group meeting to August 15 at 4:30pm. If Bill Whitely cannot attend, the meeting will be moved to August 26th at 5:30pm.

6.2. Commissioner Reports

6.3. Council Liaison – Halverson reported on the council meeting.

6.4. Building Permit Report – received and filed

7. Adjournment

(Wortman motion, Swanson second to adjourn; all ayes.) Motion passed.

Chair Breazeale adjourned the meeting at 7:29p.m.

PUBLIC IN ATTENDANCE – none

Minutes respectfully submitted by City Administrator Heidi Honey

Heidi Honey, City Administrator