

**City of Minnetonka Beach  
Park Commission Meeting Minutes  
June 4, 2019**

**Members Present:** Chair Joe Pagano; Commissioners: Chris Dovolis, Dan Forbes, Harlan Lehman, Katie Norman, and Patty Rezabek

**Absent:**

**Staff Present:** City Clerk Heidi Honey

**Council Liaison:** Tracey Breazeale

Chair Pagano called the meeting to order at 5:15 pm.

**1. Administration**

1.1. Welcoming Comments

Pagano thanked everyone for their input on the asset inspection summaries. He stated that the Abdo garden was updated and there are now two planters at the swim beach with annuals in them. The annuals came from a generous anonymous donor. Rezabek and Civic are working on geese deterrents at the beach. Life's a Beach will be adding five tons of sand at the swim beach.

1.2. Approve the June 4, 2019 Meeting Agenda

**A motion was made by Commissioner Rezabek and seconded by Commissioner Norman to approve the June 4, 2019 meeting agenda. With all members voting in favor, motion carried.**

1.3. Approve Minutes – May 7, 2019 Park Commission Meeting Minutes

Rezabek explained that some ash trees die for reasons other than EAB. Pagano was going to send a letter of appreciation to Sean Woerner but he is being recognized at the June 10 Council meeting. Pagano stated that he walked the trail with Three Rivers and the city can move one of the Abdo benches to the library and remove the Three Rivers bench.

**A motion was made by Commissioner Forbes and seconded by Commissioner Lehman to approve the May 7, 2019 meeting minutes. With all members voting in favor, motion carried.**

**2. 2019**

2.1. Review Budget to Date

After considering all anticipated and contracted services, there is \$9,000 left of budgeted expenses with \$7,000 green/tree related and \$2,000 for work at the library. These funds could be used if there are any items Berent cannot get to in 2019.

2.2. Review Administrative Calendar

Pagano stated that many projects and maintenance items were identified with the asset inspections for 2019. Berent identified which unbudgeted items he can do in 2019:

Bench-Abdo	cast iron/cedar plank	Stain slats	Sanded, Pagano will stain
Pavers-Abdo	flat limestone	Power wash, reset	Gardener set pavers. Not recommended to power wash at this time.
Pavers-Crear	flat limestone	Power wash	Berent will inspect for repair needs
Pedestal-Crear	stone	Reset, power wash	Berent will inspect for repair needs
Bench - Crear	stone	Power wash	Berent will power wash
Asphalt-city hall	playground rec area surface	fill, seal coat, paint	Wait – it will be damaged with new playset install
Asphalt	playground Four square-RP	fill, seal coat, paint	Berent will patch

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Swing set	City hall – 4 swings	Paint frame - blue?	Not necessary to paint
Skate park	skateboard ramps	repair decking	Berent will inspect/repair over the winter
Tether ball	pole / rope / ball	replace ball	Rezabek will purchase
Bench	City Hall play area bench - cedar	repair base, straighten	Berent to inspect. Repair or replace with new playset. Stable right now.
Split rail fence	SW corner of city hall	repair	Berent will repair broken sections
Trash bin	trash receptacle – city hall	Wash, stain, lid-?	Power washed, Pagano to stain, Berent to buy lid \$99
Fence	Trash can screen RP	power wash, stain	Berent will repair
Picnic tables	cedar	move 1 to beach	Berent will move
Posts - Half Moon	posts around exterior of park - wood	repair tops of posts	Posts are not worth staining, replace posts as needed. Berent will fix tops of posts.

Additional discussion about the above items:

- Skate Park - Moving the skate park back and forth is not good for it. Berent will repair it over the winter. Suggestion to keep it at City Hall but residents may want input on that. Commissioners will discuss it at a future meeting.
- Trash Bins – Commissioners supported uniform trash bins throughout the city. It is scheduled to be discussed in 2020.
- There was discussion about converting the rink to a dog park in summer. Rezabek stated that it was discussed in the past and they decided against it related to poop clean up. There is sometimes a problem of people not picking up after their dogs and, subsequently, the baseball and soccer field would not be usable. They will discuss it as part of the park usage discussion in 2020.

Commissioners then reviewed the Addendum to the Activity Calendar’s budgeted items (p.8).

Library - Forbes stated that Mayor Lindstrom did not think the flower boxes should be repaired because plantings aren’t maintained. The boxes are good for a couple of years and liners would extend the life of them as well as make it a lot easier to put the spruce tops in them. Commissioners agreed to have the gardener plant them this year. Forbes and Rezabek will work with Garden Gate to get liners and Honey will schedule the planting. Gutters and electrical work is scheduled. They will spend the full \$3,000.

Trees - Rezabek and Pagano will select a memorial tree for Gerry Boschwitz and Wortman replacement tree.

Commissioners discussed \$7,000 remaining in the budget for green/tree related items.

Pine Tree Treatment - Bartlett recommended fertilizing white pines in Lafayette Park for \$1,860.

Commissioners asked Rezabek to get additional bids as well as find out when and how frequently it needs to be done. She will bring back more information to the July meeting.

Stump Removal - Rezabek then discussed a large stump at the beach that should be removed. It would be approximately \$500-1,000. A stump needs to be removed at the Sween residence also. Commissioners will discuss restoring the cleared area near beach at the July meeting.

Commissioners then discussed reallocating the remaining \$7,000 and agreed to put \$1,500 in misc., \$2,000 for additional green/tree related items, and \$3,500 for warming house updates. Forbes, Dovolis, and Harlan will reassess the warming house and get bids. Pagano will update council at their July meeting.

2.3. Review Operations Calendar

Pagano said that Lafayette Ridge homeowners will treat ash trees for EAB inside the fence by their docks next year. He will talk with the association president about removal or treatment of the trees outside the fence. They are on Hennepin County property. If not treated, the county will remove the trees.

Pagano and Rezabek will select Wortman and Boschwitz trees. Library updates including gutters are being completed. Swim beach planters are done. Berent will see if playground mulch is needed. Beach sand is

being replaced. Commissioners will inspect and get bids for the warming house. Rezabek will research pine treatments and get an additional bid. A garden at swim beach was discussed. It was put in by a resident who no longer lives here, and it was not approved by the city. Pagano and Rezabek will clean it up for now. Improving or removing it can be part of a future discussion. Honey will contact the gardener to find out the cost to clear the hill area and move hosta from Northview wall or Lehman's there.

**3. Five Year Plan – Q2**

3.1. Administration

Pagano said a lot of items identified during their inspections were contracted work or maintenance issues. He reviewed the proposed projects and associated costs of future items in the Five Year Plan.

3.2. Operations

Reviewed the 5YP operations. Once you take out the maintenance items, there are not a lot of things that need to be calendarized.

**4. Misc.**

4.1. Vice Chair Nominations

Pagano asked that anyone interested in serving as vice chair to call him.

4.2. Friends of the Neighborhood

After discussing the difficulty in getting volunteers for gardening or clean ups, the commissioners decided to not pursue a volunteer program at this time.

Breazeale reported that at the June 10 meeting, council will be discussing potential savings identified by Engineer Amundsen for using dirt from the 2019 infrastructure improvements for the Phase One and Phase Two connection paths to the median crossing through Lafayette Park. The savings may be \$60,000 but it is not known how much would be saved for Phase Two. Phase One is scheduled and Phase Two has not been scheduled. She recommended they attend the council meeting if they have an opinion they would like to express. The commissioners supported saving money but also expressed the following concerns: How much will the path be used and is it needed? Can the dirt be used to fill in Lafayette Park? Will drainage issues be fixed with this dirt? Will this encourage motor vehicles in the park? Extensive concerns about how it will affect the character of the park, and its appearance. The Comprehensive Plan says to protect the character of greenspace of the park. What are unknown future maintenance costs of a path this size (due to drainage, etc.)? Commissioners agreed to have Pagano to restate the concerns they discussed at a previous meeting when he attends the council meeting on June 10. These are: drainage, impact on the character of the park, unknown long-term maintenance expenses, and the use of the path by vehicles which may be mitigated with a five-foot-wide path.

**5. Adjournment**

**A motion was made by Commissioner Forbes and seconded by Commissioner Dovolis to adjourn the meeting. With all members voting in favor, motion carried.**

Chair Pagano adjourned the meeting at 6:45 pm.

Signed the sheet: none

Next meeting: July 9, 2019 at 5:15 pm.

**Respectfully submitted,**

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**Heidi Honey, City Clerk**