

**City of Minnetonka Beach
Park Commission Meeting Minutes
June 2, 2020**

Mayor Lindstrom determined that an in-person meeting was not practical or prudent because of the COVID 19 health pandemic and that this Park Commission meeting was held remotely using Zoom Teleconferencing. This was done in accordance with MN State 13D.02

Roll Call: Chair Joe Pagano; Vice Chair Katie Norman; Commissioners: Chris Dovolis, Dan Forbes, Harlan Lehman, Kim Petersen, Patty Rezabek
Absent: None
Staff Present: City Clerk Heidi Honey, City Administrator Pat Melvin
Council Liaison: Tracey Breazeale
Residents: Diane Rogers, Laura Inglis, Judy Soukup, Vibhu & Julia Sharma, Kathy Gillum

Chair Pagano called the meeting to order at 5:15 pm.

1. Administration
 - 1.1. Welcoming Comments
 - 1.2. Approve the June 2, 2020 Meeting Agenda

Rezabek motion, Lehman second to approve the June 2, 2020 Park Commission meeting agenda. Roll call vote: Dovolis, - aye, Forbes - aye, Lehman - aye, Norman – aye, Petersen - aye, Rezabek – aye. The motion carried.

- 1.3. Approve Minutes – May 5, 2020 Park Commission Meeting Minutes
Rezabek reminded commissioners that moving EAB treatment to 2021 will not harm the trees and it will be included in the grant application. Pagano stated that at the CIP review meeting, they moved EAB treatment to 2021 and be on an odd year plan.

Forbes motion, Norman second to approve the May 5, 2020 Meeting Minutes. Dovolis, - aye, Forbes - aye, Lehman – no vote, Norman – aye, Petersen - aye, Rezabek – aye. The motion carried.

- 1.4. Administrative Calendar
 - 1.4.1. Council Update June 8, 2020
Pagano will update Council on the status of the Livingston project. Additional information regarding drainage is needed. He plans to ask Council for direction of what format for public input they would like due to COVID (in person, electronic). Lafayette Club is willing to hold an input session when the governor allows gatherings. Commissioners want to be considerate of timing and also accommodate anyone who wants to give input. They supported electronic and in person options for people to provide input.
 - 1.4.2. July Picnic - Cancelled
 - 1.4.3. CIP Update
Pagano met with the CIP Review Committee. The city designates \$150,000 for Capital Improvements. The 2021 items that will move on for further approval are City Hall Playground Phase 1, Rip Rap at the beach, EAB Treatment, and Ray Peters Lights. A utility truck with a water tank for Berent was also approved.
 - 1.4.4. Livingston Project Meeting Schedule
Pagano stated there are no drainage solutions yet, so it is too early to review.
 - 1.4.5. July Meeting
Most work is being by asset teams and public works. Work updates can be sent to Honey. Breazeale suggested setting a placeholder date in case council directs parks regarding the Livingston donation.

Breazeale suggested the entire commission familiarize themselves with the documents prior to a public input session and then at the public session plans that have all of the park commissioners' input can be presented.

Based on this year's workload and the potential Livingston donation, commissioners are reluctant to add to the current workload and they can add items later this year.

Forbes motion, Rezabek second to add a July 7 meeting to the Administrative Calendar. Roll call vote: Forbes - aye, Lehman - aye, Peterson - aye, Rezabek – aye. The motion carried.

2. Operations

2.1. Calendar

2.1.1. Budgeted Work

- Tree inventory - \$3,000 in budget and expect grant monies. Completion expected in July.
- Library paint \$1,200 – Forbes will provide an update in July
- Stain warming house exterior \$2,000 – Forbes will provide an update in July
- Flower boxes need to be rebuilt or replaced with removable liners – Dovolis/Forbes to price options but they may not be installed until September after flowers are done. They can be painted at that time. The windows are not standard size so they may need to be built.
- Geese have been seen at the swim beach but there are no signs of nesting.
- Sand will be replaced this year. Norman to follow up with Berent on beach sand.
- Soccer nets – Pagano will follow up with Berent
- Restore the Shore – Petersen is looking for local and state grants. She completed a site assessment for native plants to create a buffer. She recommended doing it with the rip rap project. It is an extensive project and grant funds may be needed.
- Power washing and staining is on Berent's list. Pagano will follow up with him.
- Gardens have been updated with perennials. Ray Peters garden and sign perennials will be planted.

2.1.2. Unbudgeted Tasks from Inspections – no discussion

2.1.3. Project Requests

2.1.3.1. Colombo Donation / Split Rail Fence

Pagano stated that Gianna Colombo contacted him about a donation for a split rail fence at Half Moon Park and across the street by Ray Peters woods. Berent supported the idea but thought it should wait until after the playground donation is decided on and finish the area with the fence. Commissioners supported that timing. Pagano will follow up with Mrs. Colombo and explain it is linked to the playground renovation or they will treat it as a separate issue if there is no renovation. Diane Rogers stated that the posts at the park match posts in other parts of the city and she thinks everything should match throughout the city. Vibhu Sharma stated that the Colombos should reach out to the neighbors about the proposed donation and the city should consider the long-term maintenance. Julia Sharma stated that split rail fences tend to be in disarray and look unkept. Dovolis suggested doing an inventory of posts and fences in the city to see what is in place.

2.1.3.2. Mayor's Thought / Social Distancing Circles at Swim Beach

Commissioners discussed there are no large open spaces with highly dense population. Petersen has been working in the parks and has not seen social distance issues. Rezabek noted it would be difficult to enforce. The city doesn't have an ability to paint or maintain them. Commissioners did not see a need for social distancing circles.

3. Grants

When the tree inventory is complete, Petersen and Rezabek will work on purchasing trees from the grant list.

4. Commissioner Updates

If anyone else wants to help investigate non-toxic solutions, they can contact Kim Petersen. Pagano will help. At the August meeting, they can determine if they want additional help outside of the Park Commission.

Approved Park Commission Meeting Minutes

Forbes discussed concerns brought to the Mayor about non-residents using the city parks/beach. The beach is public, and Mound Community Education uses it at times in the summer for their programs. The parks are public, cannot be reserved, and can be used by anyone. Commissioners supported Forbes contacting Mound Community Ed. to encourage them to follow the same guidelines residents follow for safe distancing and sanitizing.

Forbes motion, Norman second to adjourn the meeting. Roll call vote: Dovolis, - aye, Forbes - aye, Lehman - aye, Norman – aye, Petersen - aye, Rezabek – aye. The motion carried.

Chair Pagano adjourned the meeting at 6:28 pm. Next meeting: July 7, 2020 at 5:15 pm.

Respectfully submitted,

Heidi Honey, City Clerk

Link to recorded meeting:

https://us02web.zoom.us/rec/share/y5UoJK71qGNOeZ2W0njDc_ULQr29aaa8gCcd8_YPxU8ueanyNnpNatmeurdwjkZE

Password: 9m*Sg#Km