

**City of Minnetonka Beach**  
**Park Commission Quarterly Meeting Minutes**  
*April 2, 2013*

**Members Present: Chair Patty Rezabek, Commissioners; Amy Johnson, Jody Sperduto, and David McNichols**

**Absent: Commissioners Rick Manning and Robb Ball**

**Staff Present: City Clerk Diane Tiegs**

| <b>AGENDA ITEM</b>  | <b>DISCUSSION</b>   | <b>ACTION PLAN/<br/>PARTY RESPONSIBLE</b>  |
|---|---|--|
| <b>Call to Order 7:05</b>   |   | Chair Rezabek  |
| <b>Approve Agenda</b>   | Add gifting brochure for discussion<br><br>Summer help hiring process   | Motion made by Commissioner Sperduto and seconded by Commissioner McNichols. Motion carried. |
| <b>Approve Minutes of January 14, 2013</b>  | Approved with pending clarification on language from Chair Rezabek regarding the exact dollar amount for beach cleanup in 2012.   | Motion made by Commissioner Sperduto and seconded by Commissioner McNichols. Motion carried. |
| <b>Action Items</b>   | Reviewed action items now in progress.  | Park Commission  |
| <b>Maintenance:</b>   |   |  |
| <ul style="list-style-type: none"> <li>• Arcola landing erosion project</li> </ul>        | Staff contacted Mr. Ostlie for an update on the grant award applied for by David Boschwitz. The grant review next will begin the week of April 8, 2013.   | Staff  |
| <ul style="list-style-type: none"> <li>• Buckthorn spraying and removal</li> </ul>        | Prairie Restorations will be contacted for spring and fall spraying.  | Patty Rezabek  |
| <ul style="list-style-type: none"> <li>• Milfoil removal and lake weed removal</li> </ul> | <p>The purchase of Aquacide from Ace Hardware to be picked up early in spring for treating the beach commons area. Staff will check with the DNR for permit information. Patty will talk to Larry Fontaine as we will not use his services.</p> <p>Public Works Director Young will be asked to assist with the purchase and broadcasting of the pellets. A 50 lb. bag covers an acre.</p> <p>Commissioner Sperduto will contact resident Tom McCarthy to possibly assist with the pellet distribution on the lake at the beach commons area.</p> <p>Resident Kelly Jackson will continue to do the sand beach clean-up as in previous years.</p> | <p>Patty Rezabek</p> <p>Jody Sperduto follow-up with Mr. McCarthy</p>                        |

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|---|---|--|
| <ul style="list-style-type: none"> <li>Ray Peters Park clean up</li> </ul>          | May 5, 2013 at 1 p.m. designated clean-up date.   | Park Commission. Staff will include in FYI broadcast emails. |
| <b>Commissioner &amp; Other Reports</b>   | Library –Commissioner Johnson will get volunteers to finish organizing the library books and write an article to promote the books for the Beachcomber. Summer volunteers to shelf returned books will also be solicited to be story time volunteers for young children between the hours of 10:30 to 11 a.m. on Thursdays. Adult attendance will be required.  | Commissioner Johnson   |
| <b>New Business</b>   |   |  |
| <ul style="list-style-type: none"> <li>Grant notices</li> </ul>                     | Information for another grant was reviewed by the Commissioners. The deadline is too soon for the application but should be considered for next year’s application time.  | Staff will continue to check for future grant opportunities. |
| <ul style="list-style-type: none"> <li>EAB management plan and education</li> </ul> | <p>On February 12 Park Chair Rezabek and Commissioner Sperduto attended the Emerald Ash Borer (EAB) conference. The “experts” presented conflicting information on when to begin treatment for EAB.</p> <p>Minnetonka Beach does not have the funds to treat unless it is imperative that it has reached the area. Currently Minnetonka Beach is 15 miles from the nearest identified EAB infestation. The plan that the Park Commission has explored was developed by Purdue University however the plan has experts saying there is not enough research to confirm the effectiveness of that process. The Park Commission will wait for further developments before deciding which approach to take when treating EAB.</p> <p>Michigan State is doing research with results not yet received by Chair Rezabek. Tom Huston of A Cut Above and Chair Rezabek routinely drive around to check trees.</p> <p>The majority of ash trees on inventory are less than 10 inch in diameter. The removal of the most vulnerable ash trees could be firewood for resident use to discourage moving the trees to prevent spreading of EAB. Commissioner McNichols stated the importance of anticipating the arrival of EAB and having a plan in place. All Commissioners were in agreement.</p> | Park Commission  |

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|  | <p>Commissioner Sperduto stated guidance needs to happen so a diverse group of tree species are used to replace the ash trees.</p> <p>Chair Rezabek and Tom Huston will review trees in the Fall when leaves have fallen.</p> <p>Chair Rezabek summarized that we do not have to treat every ash tree. A framework is needed to determine which trees should be saved beginning with the boulevard trees that meet the size requirements. The EAB decision guide will be helpful.</p> <p>Park Chair Rezabek would like to set a study session for EAB. She will contact Council Liaison Skalla for possible dates.</p> <p>Education for residents is the precedent during 2013 in preparation for the arrival of EAB. Articles will be printed in the Beachcomber on a regular basis. The University of MN has excellent articles to share.</p>  |                                   |
| <ul style="list-style-type: none"> <li>• CIP 2014</li> </ul> | <p>Chair Rezabek stated we should just plan on \$10,000 per year on-going until we are through the EAB infestation. Commissioner Johnson inquired if the funds are not used in 2014 because EAB treatment is not needed yet will the funds be available for another year? Chair Rezabek said let's think about this, we have cutting, stump grinding, treatment, and replacement. The funds can always be used. Parks currently has funds set aside to begin tree replacement in the form of a gift card from the nursery.</p> <p>Thank-you to be extended to City Administrator Griffin for her follow-up on hockey board grant reimbursement.</p> <p>The funds are for trees and capital projects. The lighting at Arcola or the flagpole are not large enough expenditures for the CIP. Chair Rezabek asked how far out the funds should be requested for. The worksheet goes through 2018.</p> <p>Let's put in \$10,000 for each year 2013 through</p> | Park Commission                   |

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|   | 2018 for tree replacement. Chair Rezabek asked if there was any further discussion. Commissioner McNichols stated we should request the funding.  | Motion made by Commissioner McNichols and seconded Commissioner Johnson by to request \$10,000 per year beginning in 2014 through 2018 for tree maintenance and replacement. Motion carried. |
| <ul style="list-style-type: none"> <li>• Gifting brochure</li> <br/> <li>• Summer help</li> </ul>                             | <p>The Gifting brochure was reviewed. The Commissioners felt that it should be distributed once Council approves. Changes can be made as needed.</p> <p>The application process for the part-time beach clean-up position will close April 15 at 4:30 p.m. Applications will be reviewed then Commissioners Johnson and McNichols will conduct interviews sometime during April 22 through April 29. An application will be sent to interested applicants and will also be available on the City website.</p> | <p>Commissioner Johnson</p><br><p>Commissioners Johnson and McNichols.</p> <p>Staff</p>  |
| <ul style="list-style-type: none"> <li>• Designating money for trees following the “take down a tree plant a tree”</li> </ul> | The Park Commission will assure there are a variety of trees re-planted in the event of another tree disease infestation.   | Park Commission  |
| <b>Calendar dates</b>   | Date to be determined for a work session on EAB.  | Park Commission  |
| <b>Adjourn</b>  | Meeting adjourned at 9:15 p.m.  | Motion made by Commissioner Johnson and seconded by Commissioner McNichols to adjourn. Motion carried.   |

Respectfully submitted,

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Diane Tiegs, City Clerk