

Monday, March 13, 2017 6:30 PM
CITY OF MINNETONKA BEACH
CITY COUNCIL MEETING MINUTES

Roll Call: Mayor Mike Taylor; Council Members: Jill Bartel, Paul Kozloski, Jaci Lindstrom and Andrew Myers; Treasurer Steve Howarth.

Mayor Taylor called the City Council meeting to order at 6:30 p.m. Also in attendance at the meeting were attorney Justin Templin, and City Administrator Susanne Griffin. Justin Templin stated that Pursuant to M.S. 13D.05, subd. 3b, the City Council may close the meeting to have a confidential discussion regarding Mathews/Hacker vs the City of Minnetonka Beach, and they may close the meeting to have a confidential discussion about the evaluation of Planning Commissioner Max Hacker.

A motion was made by Council Member Bartel, and seconded by Council Member Kozloski to close the meeting under the attorney/client privilege provisions of state statute under M.S. 13D.05, subd. 3(b) and M.S. 13D.05, subd. 3(a). With all members voting in favor, the motion carried.

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Roll Call: Mayor Mike Taylor; Council Members: Jill Bartel, Paul Kozloski, Jaci Lindstrom and Andrew Myers; Treasurer Steve Howarth.

Staff Present: City Administrator Susanne Griffin, City Clerk Heidi Honey and Public Works Director Ben Young.

Guests: Police Sargent Chad Stensrud; Attorney Justin Templin; Planning Commission Chair Corey Orehek

1. Mayor Taylor called the open portion of the meeting to order at 7:30 p.m.

2. Clerk Honey led the Pledge of Allegiance.

3. Approve Agenda for the March 13, 2017 City Council Meeting.

Council Member Kozloski asked to add the Police Contract as 13.2 under New Business and Treasurer Howarth requested that the Capital Asset Funding Policy be added to Old Business.

A motion was made by Council Member Bartel and seconded by Council Member Myers to approve the agenda as amended. With all members voting in favor, the motion carried.

4. Conflict of Interest Concern – Justin Templin

Mr. Templin said Council is involved in an evaluation of someone under their authority. A resident alleged that Max Hacker, Planning Commissioner, has a conflict of interest as it relates to discussions on hardcover, lakeshore setbacks and other issues regarding zoning and land use. The reason for the

allegation of a conflict of interest is because Mr. Hacker is a plaintiff in a lawsuit against the City. Council discussed the evaluation at a closed meeting pursuant to M.S. 13D.05, subd. 3(a). The statute requires that the public is entitled to a summary of the evaluation discussion. He summarized the discussion as follows: Council was made aware of the allegation. The Mayor talked with each Planning Commission member and the Planning and Zoning Administrator about the allegations and also sought advice from legal counsel.

Mr. Templin went on to explain there are two types of conflict under Minnesota Law, contractual and non-contractual. The contract conflict of interest involves a council member or commissioner having a financial interest in a contract with the City which would require a recusal from discussions. A non-contract conflict involves decisions by the government body or commissioners that an individual may have an interest in but no actual contractual or financial interest. Besides the legal conflict of interest, there can also be a perceived conflict of interest. The City can determine whether the person should be allowed to act or take votes on behalf of the City based on the specific issue and perception by the public.

City Code 903 (2) grants the City Council the authority to appoint and remove members of the Planning Commission. Discussion during the closed meeting was about responses to the allegations and what the investigation revealed. The results of the discussion are private but, after consideration, Council has decided to vote on whether to remove Max Hacker from the Planning Commission.

A motion was made by Council Member Bartel and seconded by Council Member Lindstrom to not remove Max Hacker from the Planning Commission. Those voting in favor: Bartel and Lindstrom. Those voting against: Kozloski and Myers. Votes resulted in a tie. Mayor Taylor voted in favor. The motion carried.

Council Member Lindstrom said there were instances where Mr. Hacker discussed specific issues related to his lawsuit during Planning Commission meetings. She was in favor of a resolution drafted by legal counsel for Max Hacker to recuse himself in specific areas in relation to his lawsuit.

A motion was made by Council Member Lindstrom and seconded by Council Member Bartel to request legal counsel to draft a resolution where Max Hacker would recuse himself in specific areas related to his lawsuit. Those voting in favor: Bartel and Lindstrom. Those voting against: Kozloski and Myers. Votes resulted in a tie. Mayor Taylor voted in favor. The motion carried.

5. Approve Minutes –

5.1. Regular Meeting of February 13, 2017

Council Member Lindstrom asked to insert the word “should” in paragraph one, line three of the Open Forum. She also asked to move her comment about statements in the Planning Commission unapproved minutes to Council Member Bartel’s report because that is when she stated it.

Treasurer Howarth asked to change “councilor” to “Council Member” at bullet 3 on page 2. On the same page, he asked if the intention of bullet 6 was to remove Council Member Bartel as a liaison to commissions. Clerk Honey will review the audio and make the necessary corrections. Treasurer Howarth clarified the statement in paragraph 2 of the Treasurer’s Report to state that the internal control deficiency finding was neither material nor significant.

A motion was made by Council Member Bartel and seconded by Council Member Myers to approve the February 13, 2017 Regular City Council meeting minutes as amended. With all members voting in favor, the motion carried.

6. Police Report

6.1. Police Report – February 2017

Sgt. Stensrud reviewed the activity report. West Hennepin is hosting Emergency Management Training for new council members. Administrator Griffin will forward the dates to Council. The Orono Police are hosting a Heart Safe Initiative on sudden cardiac arrest on April 11 at 6:30 pm. The free one hour training will offer basic CPR and use of the Automated External Defibrillators (AED). Orono is hosting a city-wide clean-up day on April 29 at the Orono Public Works facility. This year they are offering a prescription drop off with no questions asked. Minnetonka Beach residents are invited to participate. Hennepin County Water Patrol also has a prescription drop off. At the Use of Force class on March 11 council members participated in police scenarios. Council Member Kozloski said it was very eye opening to the level of stress the police have in their jobs and he commended them on their difficult work. Sgt. Beck will be taking Sgt. Stensrud's place on the evening shift and reporting at the Council meetings May through September.

7. Open Forum

Resident Rick Skalla, 3124 Old County Road

Mr. Skalla stated the 30 - 40 minutes he spent addressing Council at the February meeting were summarized into three to four paragraphs in the minutes and did not truly represent what he said or his concerns. He had expressed concern that Council disregarded citizen input to the appointment process. He printed out his comments from the February meeting and asked they be added to the official record and minutes for the next meeting.

Mr. Skalla then discussed concerns about the Mayor's and Council's lack of response to his requests. He requested the statement he was reading tonight be put in the meeting minutes because he has not received a response yet on most of his past questions. Additionally, he asked Council to make a motion to rebuke Mayor Taylor for "not upholding his duty as Mayor and his misrepresentation of the police contract discussions". He also asked Council to make a motion to rebuke Councilwoman Bartel for "not upholding her duty as a council woman and for lies about his intentions as Mayor". He sent documentation of this in an email to council members with an attachment of the meeting recording. Mr. Skalla provided materials to Clerk Honey which will be kept on file with the Council meeting packet. The materials consisted of his statement to Council at this meeting as well as his notes from his address to Council at the February 13, 2017 Council meeting.

8. Guest Speakers

8.1. Planning Commission Report – Chair Orehek

Chair Orehek reported that they welcome all citizen input regardless if they have conflicts or don't have conflicts. The Planning Commission intends to follow the Rules of Procedure as adopted at the January meeting and allow public comment when a public hearing is open and not allow public comment when it is not an open comment part of the meeting. Each commissioner will continue to make objective decisions with the good of the City's current and future citizens in mind.

Chair Orehek went on to discuss the Transportation Study. Spack Consulting submitted a proposal to study speed and signage in the city. The commission decided to review it in greater detail. He then discussed the safe crossing. Bob Byers from Hennepin County presented information about the

decision process, factors that determine the type and location of a crossing, and similar projects like the North Shore Marina crossing. He reminded the commissioners that many of the solutions come in phases and project success favors those who participate in the process. Their next step is to form a subcommittee of interested residents. Council Member Bartel suggested they include the police in discussions as they may have helpful input.

Chair Orehek stated that at the meeting on March 20 they will discuss City Code Chapters 5 through 8: Uses, Non-Conformities, Enforcement, Rules of Measurements, and Definitions. Council Member Kozloski asked if they adopted new rules in January and who directed them to do so. Orehek explained that the Rules of Procedure are reviewed and adopted every January by the Planning Commission. Mayor Taylor explained that Parks, Planning, and Utilities have adopted Roberts Rules of Procedure. The Civic Committee follows parliamentary rules. Council follows Roberts Rules as a guideline but has not adopted them. Council discussed that past practice of the Planning Commission has not been to strictly adhere to Roberts Rules.

Treasurer Howarth asked Planning to work closely with the county for them to understand that current frequency of crossing is low due to the danger. As for the timing of the project, Chair Orehek said they are in discovery phase and the study should not go more than 6 months without having a plan developed.

9. Treasurer's Report

9.1. Approve checks: March 2017

Treasurer Howarth said the check for ServPro was written and authorized by him and Mayor Taylor. The expense was previously authorized by Council as the second of two payments for their services. The Blue Cross Blue Shield billing continues to be incorrect but Administrator Griffin has been correcting the invoices and paying the correct amounts. Council Member Lindstrom asked about the City of Orono inspection services expenses. Administrator Griffin explained they are a pass through on building permits where the resident pays the inspection service fee with the building permit fee and then the City pays Orono.

A motion was made by Council Member Bartel and seconded by Council Member Lindstrom to approve 38 checks numbered 16029 through 16066 in the amount of \$52,141.32 for March 2017 expenses. With all members voting in favor, the motion carried.

9.2. 2017 YTD vs. Budget and Prior Year Comparison Report

Treasurer Howarth reviewed the reports and noted the following:

- The one-time severance payment has not been made yet and will be paid out at Ben Young's retirement.
- Item 2060 Legal Fees - Over half of the budget has been spent.
- Item 2100 Office Expenses – Up about 5% from last year due to deep cleaning at City Hall.
- Item 2738 Lift Stations –83% of the budget has been spent on repairs.

9.3. Outstanding Accounts Receivable Report

Treasurer Howarth asked Administrator Griffin to send a statement, a reminder and a request for background information to the residents with outstanding accounts and the resident can respond in writing either their intention to pay and when or they can send background information if they have a dispute.

The Finance Committee will meet March 14 where they will discuss the audit, funding associated with water main improvements, investments, post-employment benefit reporting, and the Capital Asset Policy. He went on to explain that at a meeting in 2009, the Finance Committee passed a Capital Asset Funding Policy where the Treasurer was to reserve \$250,000 for a future water tower replacement. Council also approved the policy. The Finance Committee will review two primary options to do this and make a recommendation to Council as to the correct amount to put in reserve and the method to do so. The Finance Committee will also discuss the employee compensation study and evaluate the use of escrows for land use applications and building permits. In the future, Treasurer Howarth expects them to examine the cost of services related to administration and running city government. Council discussed establishing rules of procedure for the Finance Committee. Mayor Taylor stated that there were six items from the Compensation Study which were referred to the Finance Committee. Administrator Griffin confirmed that information is in the Finance Committee meeting packet.

10. Consent Agenda

- 10.1. Fire Report – February
- 10.2. LMCC By-Laws Amendment
- 10.3. Clerk’s Institute – Consider Approval of 3rd Year of City Clerk Certification Program for Heidi Honey
- 10.4. Consider Professional Services Agreement with the Garden Gate for Gardening
- 10.5. **Resolution 2017 – 18** Consider Appointment of Jeff Breazeale to the Utilities Commission

A motion was made by Council Member Lindstrom and seconded by Council Member Myers to approve the Consent Agenda. With all members voting in favor, the motion carried.

11. Planning and Zoning

- 11.1. **Resolution 2017 – 19** Consider Minor Subdivision Land Use Application – Meland – 1921 and 1925 Beach Lane Lot Combination

Zoning Administrator Gozola stated that the applicant, Greg Meland, is seeking approval to authorize a plat that will combine the properties of 1921 and 1925 Beach Lane. In 2016, the Melands received approval to combine their properties at 1919 and 1921 Beach Lane. Administrator Gozola reviewed the requirements of minor subdivisions and concluded that this request complies with the review criteria except for the new lot’s ability to conform to the shape, character, and area of existing or anticipated land subdivisions in the surrounding area. He did not think this should be grounds for denial because if the Melands went through the full lot combination with the Planning Commission, they would find that no variances would be needed. He went on to explain that this minor subdivision would take two legal non-conforming lots and create one legally conforming lot. He recommended Council approve the proposed lot combination with the conditions as listed on page ten of his report.

Council Member Bartel asked about tax implications and the effect of lot combinations on revenue. Mayor Taylor suggested the tax assessor provide that information to the City for budgeting purposes. Mayor Taylor and Administrator Gozola determined that the tax implication cannot be criteria for denying the application based on city code. Council discussed the amount of time the resident has to re-build on a lot. Council Member Bartel reminded Council that these subdivisions could create budgetary complications for the City.

A motion was made by Council Member Myers and seconded by Council Member Kozloski to adopt Resolution 2017-19 Approving a Minor Subdivision to Authorize the Combination of Properties at 1921 Beach Lane and 1925 Beach Lane Via the Beach Lane Second Addition Final Plat with Conditions as Listed on Page Ten of the Report. With all members voting in favor, the motion carried.

12. Old Business

12.1. City Clerk Position – Classification and Compensation Points

Administrator Griffin passed out a proposed point scale and salary range chart from George Gmasch who conducted the classification and compensation study. She also provided a chart created by Mayor Taylor. At the last meeting, it was determined that the clerk position was significantly below the minimum on the scale for the position. Mayor Taylor and Administrator Griffin updated a performance review for the clerk and are making a recommendation to Council to get her within the acceptable range based on her position. On the scale, the points assigned to the clerk is 341 and the range for her grade is 319 to 345 so she is at the top end of Grade 12. Her current pay is \$20.16 per hour and the minimum of the range is \$24.29. Administrator Griffin and Mayor Taylor took the 23 criteria on the performance review and assigned points to each performance rate. Mayor Taylor recommended her pay be column “B” which is one step up from the minimum at \$25.30 per hour. Mayor Taylor stated he has a call in to George Gmach regarding where someone should sit on the range based on performance to make sure the approach is correct. While they are waiting to hear back about validation of the approach, he thought it was important to address the disparity. The impact to this year’s budget is \$7,000 in salary and \$9,224 including benefits. Treasurer Howarth would not recommend looking at reserves for compensation and the budget may be different after the Finance Committee looks at the \$250,000 for the water tower replacement.

Council Members Lindstrom and Myers asked how he picked “B”. Mayor Taylor said his understanding was that Council did not want her at the minimum and based on the performance review they wanted to get her up into the range. Council Member Myers asked if they were all comfortable that it was at the lower end of the range. Council Member Kozloski said he does not feel it is right to have her so far below the market rate. He thinks the money is there and he tasked the Finance Committee to see where to find it. He stated that people are the City’s greatest asset and need to be valued.

Mayor Taylor stated they all value Clerk Honey and agree she should not be paid below the range but need to decide how far up the range she should be paid. He then explained how he assigned points to the 23 criteria of the performance review with a scale of 3 as exceptional, 2 exceeds standard, 1 at standard, 0 below standard. Based on these point assignments, the maximum is 69 point and the clerk scored 43 points. On the scale, they started at 20 points up to 69 and the star is where Clerk Honey is plotted. He thinks it is fair at B as opposed to C, because it is a safe increase amount without having the results of the analysis and approval of the ranges from the Finance Committee.

A motion was made by Council Member Kozloski and seconded by Council Member Lindstrom to increase the City Clerk pay to \$25.30 starting April 1, 2017 and to task the Finance Committee to give Council options of where the funds are coming. With all members voting in favor, the motion carried.

Treasurer Howarth said they are spending money that is not in the budget. Finance will come back with a recommendation and thinks Council should make a commitment to find a solution from the operating budget for funding the increase and instead of reserves.

The motion was amended by Council Member Kozloski and seconded by Council Member Lindstrom to amend the motion to state that Council is committed to finding the necessary funds for the increase in the operating budget. With all members voting in favor, the motion carried.

12.2. Consider Amendment to Resolution 2017 -12 – Nuisance Violation 2308 Huntington Point Road East due to Road Restrictions

Administrator Griffin explained that one of the requirements of Resolution 2017-12 was removal of the house by April 10, 2017. Due to road restrictions, Mr. Goetz may not be able to meet the April 10th requirement. Public Works Director Young said he initially thought road restrictions may come off early but now he is not sure when they will be off because the weather turned cold again. Council discussed that Mr. Goetz has met the other requirements they imposed on him and they decided to extend the demolition date to May 6th. If it is not removed by then, Council can decide how to proceed at the May meeting.

A motion was made by Council Member Myers and seconded by Council Member Bartel to amend Resolution 2017-12 on Order 2. extending the deadline for removal of the home from April 10, 2017 to May 6, 2017. With all members voting in favor, the motion carried.

13. Council Reports

13.1. Rules of Procedure: City Council, Committees and Commissions

Mayor Taylor referred to materials in the meeting packet and explained that each commission has Rules of Procedure. Council follows Roberts rules as a guideline but has never adopted them. The Planning, Park and Utilities Commissions follow Roberts Rules. Civic follows Parliamentary Procedure. Mayor Taylor asked if they wanted to make a revision to the rules or keep them as is. He recommended all commissions follow the same rules. Mayor Taylor suggested all meetings operate loosely with Roberts Rules as a model but not be required to strictly comply. Council Member Bartel said as long as there is no legal requirement under the charter, there is no need to change it. Mayor Taylor summarized the conversation by stating that committee meetings will be run the same as Council meetings are run using Roberts Rules as a guideline. Roberts Rules may be more formally followed in the event of a hearing. Mayor Taylor will find out if there is a legal or statutory requirement that would not allow this. Mayor said he and Administrator Griffin will draft Rules of Procedure for the Finance Committee and provide them for Council approval. They will also create rules of procedure for Council which will result in all bodies running their meetings using Roberts Rules as a guideline.

A motion was made by Council Member Kozloski and seconded by Council Member Bartel that all meetings should follow Roberts Rules as a guideline and public hearings should adhere to Roberts Rules. With all members voting in favor, the motion carried.

13.1.1. Council Liaison Roles and Responsibilities

Mayor Taylor said the only thing they found about roles of liaisons was regarding the Park Commission. For them, the ordinance states that the liaison is a voting member in the event of a tie. Council Member Kozloski said he does not feel it is appropriate to represent Council at a meeting because each council member has different philosophical perspectives of their role at the

meetings. He asked if liaisons are necessary and if the committee chair could report at Council meetings. Liaisons should be aware of what is going on at the meetings and can answer questions as they arise. Mayor Taylor summarized that liaisons will continue to be appointed to committees. They will not be required to attend unless requested by the committee chair. The chair would report to Council after meetings.

Council decided they need to define the role of the liaisons at a future date. The chair or designated member of a commission will be responsible to report to Council after each meeting. Council will communicate the roles of the liaisons to the commission chairs. Some meetings may generate a lot of interest and can be noticed that there may be a quorum present. Administrator Griffin will send the liaison definition provided by Rick Skalla at the February meeting to Council. All council members were directed to send an email to Administrator Griffin describing what they believe is the role of a liaison. She will compile their responses for the next meeting. She will also draft an email to commission chairs alerting them to the change of liaison roles.

13.2 Police Contract Update

Council Member Kozloski and Mayor Taylor met with Orono Police Chief Correy Farniok, City Administrator Doug Reeder and Finance Director Ron Olson regarding the police contract. In the past, fees for service were based on a formula with one factor being market values of homes. This factor caused the City to pay a disproportionate amount. The City currently pays \$162,758 annually. Orono Police have proposed a five-year contract with the City paying \$141,000 per year beginning in 2018. The rate is fixed for 2 years (2018 and 2019) and it will save the City \$22,000 per year. The following three years will be \$141,000 plus labor costs which are negotiated with the union and have a cap of 5%. Labor costs are hourly rates and do not include benefits or other costs. The Orono City Council is meeting in two weeks and they will need to approve the new contract. Orono will use the Mound contract to develop the new City contract.

A motion was made by Council Member Myers and seconded by Council Member Bartel to accept the proposed contract with Orono Police for \$141,000 per year for service in 2018 and 2019 with a 5-year contract escalated only by the labor rate for three additional years pending legal review and approval by Orono City Council. With all members voting in favor, the motion carried.

14. Action Notes and Staff Reports

14.1. Council Meeting Action Notes

Administrator Griffin said Metro Cities sent draft legislation. Council Member Bartel volunteered to review billing fees from zoning to acquire information for possibly establishing escrows. Council Member Myers is unable to attend the April 26 Fire Commission meeting. Council Member Kozloski offered to attend in his place.

14.2. Director of Public Works Report

Director Young attended the Rural Water Association conference last week. He was plowing the city early this morning. Council discussed moving his report earlier on the meeting agenda.

14.3. Clerk's Report

Clerk Honey will be attending the Clerks Conference in Welch this week. City Hall was thoroughly cleaned. She is attending the Clerk's Institute in May will need to have a check issued for registration after grants are awarded at the conference later this week. Treasurer Howarth asked to be the first contact for interim checks needing signatures.

14.4. Administrator's Report

Administrator Griffin pointed out a letter in the packet regarding a possible code violations at 2328 Lafayette Road. The Building Official inspected the property on complaint and issued the letter to the resident. The resident has until April 28 to complete repairs and maintenance.

15. Council Reports

15..1. Mayor's Report –

Mayor Taylor appreciates the support of Council and is looking forward to seeing what they can accomplish. Treasurer Howarth said Mayor Taylor has done an admirable job responding to requests made by the former mayor and dissecting opinion from fact. He asked if the Mayor feels he has responded to all of the factual requests made by the former mayor and if he was under advisement by legal counsel regarding his response. Mayor Taylor had extensive discussions about the requests with attorneys George Hoff, Justin Templin and Wally Hilke to make sure everything was done correctly. A lot of time was spent separating opinions from fact and determining which issues are important to the city and city government. Based on discussion with legal counsel, he believes he is finished with responding to allegations that are substantive to the City and he is not interested in responding to any personal allegations.

Council Member Myers asked how he as a council member should respond to citizen concerns. According to the attorney, there is no legal requirement in how they need to respond so they can personally respond how they wish. Treasurer Howarth thinks some allegations were against Council and not just the Mayor and he wants to know if Council thinks everything has been addressed satisfactorily. Council Member Kozloski suggested that future discussions should involve two council members so nothing can be misunderstood. Treasurer Howarth suggested Council discuss each of the requests by Mr. Skalla listed on page 2 of the February 13, 2017 Council minutes to determine if they need to be addressed. Mayor Taylor reviewed the list of requests and responded to them.

- Regarding Council Member Bartel and Mayor Taylor recusing themselves based on a conflict of interest: They have been legally advised on the definition of a conflict of interest. Kozloski stated this is more of a perceived potential conflict of interest. Mayor Taylor does not believe he has a conflict of interest that allows him to recuse himself from voting on things that is in the best interest of the city. Kozloski said he should respond to Mr. Skalla with that because he deserves an answer. Mayor Taylor said he could do that. Council Member Bartel stated that Mr. Skalla stated in his email that she was too emotional. She thought it was a sexist comment and it was a terrible comment and offensive.
- Regarding removal of Max Hacker from Planning Commission: Mayor Taylor said Council voted to keep him on the Planning Commission tonight.
- Regarding each council member stating on the record if they believe there would be a conflict of interest if a commissioner or council member is suing the City: Mayor Taylor said they can do what they want to do.
- Regarding adopting a formal conflict of interest policy: Mayor Taylor said the attorneys suggested they do not adopt a formal policy.
- Regarding adopting council liaison duties: Mayor Taylor said Council discussed liaison duties tonight.
- Regarding removing Council Member Bartel from any commission: Mayor Taylor does not intend to do that but Council could vote to do that if they wish.
- Regarding uploading audio recordings of meetings to the City website and investigating broadcasting meetings: Mayor Taylor said Council can explore that if they wish.

- Regarding Council Member Bartel publicly apologizing for allegedly gross negligence, slanderous comments and lies about Mr. Skalla’s intent: Mayor Taylor said that is up to Council Member Bartel.
- Regarding Mayor Taylor publicly apologizing for allegedly misrepresenting the police contact discussions: Mayor Taylor does not feel he misrepresented the situation in relation to the police contract discussions.

Council Member Bartel responded to Mr. Skalla’s request as follows: On December 29, Mayor Skalla emailed me regarding my comments at the December 27th Planning meeting. I am sorry if Mayor Skalla interpreted my comments at the December 27th Planning Commission meeting to mean that I was referring to his motivation in writing the December 22 letter to Max Hacker asking Mr. Hacker to resign. My comments at the Planning meeting were in response to Planning Commission Chair Andrew Myer’s request that planning commissioners contact the Council regarding Mr. Skalla’s letter. I was not representing the former Mayor or his motivations. I was representing myself.

15.1.1. Liaison Reports

Council Member Lindstrom – No report.

Council Member Bartel – She had no additions to Planning Commission Chair Orehek’s report. She mentioned the new light at Lake Rd. and Brooks Lane need to be adjusted because they only shine north and south. Administrator Griffin will ask to have it adjusted.

Council Member Myers – He reported that the Park Commission is getting bids on trees and decided to have a three-year program for planting. He also reported they re-allocated some of their budget categories but the total budget remained unchanged.

Treasurer Howarth – Treasurer Howarth apologized to Park Commission Vice Chair Patty Rezabek for inaccurately stating the amount the tree timing was over budget. It was \$200 not \$2,000.

Council Member Kozloski - No report.

A motion was made by Council Member Myers and seconded by Council Member Kozloski to adjourn the meeting at 10:47 pm. With all members voting in favor, the motion carried.

PUBLIC IN ATTENDANCE – The following individuals signed the sign-in sheet: Greg Meland, Betsy Taylor, Rita Howarth, Sue Kozloski, Colby Skelton, Craig Moriarty, Jeff Steinke, Lee Goehring, John Whitaker, Betsy Myers, Amanda Myers, Rick Skalla, Jim Haag, Nell Mathews, Jodi Schwendimann, Marcel Schwendimann.

Respectfully submitted,

Heidi Honey, City Clerk