

CHAPTER 3. PUBLIC WORKS AND UTILITIES**301 Water and Sewer**

- (1) **Water and Sewer Department.** There is hereby established a water and sewer department, which is under the supervision of the City Council. The department is responsible for the management, maintenance, care and operation of the water works and sanitary sewerage system of the city.
- (2) **Use of Water and Sewer System Restricted.** No person may make or use any water or sewer service installation connected to the city water or sewer system except pursuant to application and permit as provided in this ordinance. No person may make or use any such installation contrary to the regulatory provisions of this Chapter.
- (3) **Application for Service; Procedure.** Application for water or sewer service installation and for water service must be made to the City Clerk on forms prescribed by the City Council and furnished by the City. By signing the application form, the applicant agrees to conform to this Chapter and to rules and regulations that may be established by the City as conditions for the use of water and sewer service. Application for a service installation may be made by the owner of the property to be served or by the owner's agent.
- (4) **Fee or Deposit.** At the time of making application, the applicant must pay to the City such fees and/or deposit required for the service installation connection as the City Council may establish by resolution from time to time. When a water service connection has been installed, application for water service may be made either by the owner or the owner's agent or by the tenant or occupant of the premises.
- (5) **Account in Name of Owner.** All accounts will be carried in the name of the owner. The owner is liable for water supplied to his or her property whether or not the owner is occupying the property and any charges unpaid shall be a lien upon the property.
- (6) **Bills for Service:** Water and sewer service charges are billed together. Bills are to be mailed to the customers at least quarterly and must specify the water consumed and the sewer and water charges in accordance with the rates established by the City Council from time to time.
- (7) **Delinquent Account.** All charges for water and sewer service are due on the due date specified by the City Council for the respective account and are delinquent thirty (30) days thereafter. A penalty, as established by the City Council from time to time, shall be added to all delinquent accounts. It is the duty of the City Clerk to endeavor to collect promptly delinquent

accounts. In any case, where satisfactory arrangements for payment have not been made, the City Clerk, may, after the procedural requirements of Section 302 (2) have been complied with, discontinue service to the delinquent customer by shutting off the water at the stop box. When water service to any premises has been discontinued, service may not be restored except upon the payment of all delinquent bills and a restoration fee as may be set by the City Council from time to time. The City may exercise any legal or equitable remedy to collect delinquent accounts including but not limited to certification of the amount to the County Auditor for collection in the same manner as special assessments.